MINUTES
Meeting of the Immokalee Lighting and Beautification MSTU Advisory Committee on June 26, 2019.
CareerSource SWFL.
750 South 5th Street
Immokalee, FL 34142
239-658-3000

A. **Call to Order.**
The meeting was called to order by Norma Garcia, MSTU Chair at 8:34 A.M.

B. **Pledge of Allegiance and a Moment of Silent.**
Norma Garcia led the Pledge of Allegiance and a moment of silence.

C. **Roll Call and Announcement of a Quorum.**
Christie Betancourt opened roll call.

MSTU Advisory Committee Members Present:
Norma Garcia, Cherryle Thomas, Andrea Halman, Bernardo Barnhart, and Peter Johnson.

MSTU Advisory Committee Members Absent/Excused:
Others Present:
Armando Yzaguirre, Abel Jaimes, Kathleen Morales Perez, Victoria Peters, and William (Bill) McDaniel.
Staff: Debrah Forester, Christie Betancourt, Jennifer Quintanilla, and Alessandra Cardenas.

D. **Introductions.**
All board members introduced themselves to the members of the public. All public present introduced themselves.

E. **Approval of Agenda.**
Staff presented the agenda to the board for approval.

**Action:**  *Ms. Andrea Halman made a motion to approve the agenda as presented. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 5-0.*

F. **Approval of Consent Agenda.**
   1. Minutes
      i. MSTU Advisory Committee Meeting for May 22, 2019 (Enclosure 1)
   2. Budget.
      i. Current Budget (Enclosure 2)
   3. Operations Manager Report (Enclosure 3)
   4. Community Meetings (Enclosure 4)

Staff presented the board with the May 22, 2019 MSTU Advisory Committee Meeting Minutes, Budget, Operations Manager’s Report, and Community Meetings.

**Action:**  *Ms. Cherryle Thomas made a motion to approve the Consent Agenda as presented. Ms. Andrea Halman seconded the motion and it passed by unanimous vote. 5-0.*
G. **Announcements.**
   1. Communications Folder
      Staff reviewed the communications folder with the board and members of the public. The folder contained the public notice for this meeting and flyers for upcoming community events.

      Ms. Thomas announced the August 22nd meet and greet at the Casino from 5 p.m. – 7 p.m. There will be a $10.00 fee. Chamber awards will be handed out on this day. She also announced Christmas around the world will be on December 14th at 5:30 pm.

   2. Public Comment speaker slips
      Staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.

H. **New Business.**
   No new business.

I. **Old Business.**
   1. Advisory board updates
      i. Cherryle Thomas, Committee member
         Ms. Thomas was approved to stay on as committee member with exemption.
      ii. Norma Garcia, MSTU Chair
         Ms. Garcia announced that she is stepping down as MSTU Chair. She nominated Bernardo Barnhart as her replacement since Vice-Chair Andrea Halman declined to be chair due to other board commitments.

         **Action:** Ms. Andrea Halman made a motion to approve Ms. Norma Garcia’s resignation as Chair and appoint Mr. Bernardo Barnhart as Chair. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 5-0.

   2. MSTU Project Manager Report (Enclosure 5)
      Staff provided board updates on ongoing MSTU projects. Staff announced that some trash cans have been removed from main street and 1st for repairs. There are currently 13 cans left. Area of concern is 9th street, lighting is not bright enough. Staff also provided updates on Zocalo improvements.

   3. Main Street Improvements Project – FDOT Project #439002-1 – update
      Staff provided an update on the Main Street Improvements Project.

   4. Beautification Area Enhancements – update
      Staff announced that they are going to wait until the new project manager is hired before moving forward with working on the recommended beautification enhancements.

   5. Monuments – update
      Staff is working on getting additional quotes to replace wooden signs. Staff is waiting on repairs to Triangle area, with additional lighting and new signs.
6. Contractor Reports
   i. Maintenance Report
      1. A&M Monthly Report (Enclosure 6)
         Armando Yzaguirre of A&M Maintenance provided updates to the board. Mr. Yzaguirre
         reviewed the maintenance report. Mr. Yzaguirre advised the board of repair to pavers
         being expensive, the estimated cost would be $15,000.

      2. Staff and Armando reviewed the Project Manager Observation Field Report with the
         board. Mr. Yzaguirre will wait for the new project manager to make a plan of action for
         beautification improvements.

         Ms. Thomas expressed her concern over the 1st Street area.

         Commissioner McDaniel would like for knocked down light poles to be replaced as soon
         as possible. He said staff should not wait for reimbursement to be made before taking
         action.

         By Consensus board agreed to do a brainstorming session once Project Manager is hired.

   7. Tiger Grant
      Staff announced that they are still in meetings with FDOT and will be getting background on
      designs.

   8. Code Enforcement updates
      CRA staff provided board and public with code enforcement updates. Code is working with
      Mosquito Control to address abandoned tires that are accumulating water making it a perfect habitat
      for mosquito breeding. A community cleanup will be held in the Arrowhead area on Saturday, July
      20th, 2019 from 8 a.m. – 12 p.m.

   9. FDOT updates
      Victoria Peters with FDOT announced that there will be enhancements done at Immokalee Drive
      and 29 as well as 9th Street and Lake Trafford road. They will be addressing the safety issue with
      the pedestrian signals. There will be a road safety audit to begin mid-September/October.

   10. Other Agencies
       None.

       Board discussed whether to meet in August. After discussion board agreed 3-2 not to meet in
       August.

       By Consensus board agreed not to meet on August 28, 2019.
J. **Citizens Comments.**
   No citizens comments.

K. **Next Meeting Date.**
   The next MSTU meeting will be on September 25, 2019 @ 8:30A.M. at CareerSource SWFL. 750 South 5th Street, Immokalee, FL.

L. **Adjournment.**
   Meeting Adjourned @ 9:42 A.M.
Certification of Minutes Approval Form

Prepared by:

Christie Betancourt, Operations Manager
Immokalee Lighting and Beautification MSTU Liaison

Approved by:

Bernardo Barnhart, Chair

The Minutes for the June 26, 2019 MSTU Board meeting were approved by the MSTU Advisory Committee on September 25, 2019 as presented.

* The next meeting will be a joint MSTU Advisory Committee and CRA Advisory Board and will be held on October 23rd, 2019 at 9:00 A.M. at the CareerSource SWFL, Conference Room located at 750 South 5th Street, Immokalee, FL. Meeting location subject to change.

All meetings will be publicly noticed in the W. Harmon Turner Building (Building F), posted at the Immokalee Public Library and provided to the County Public Information Department for distribution. Please call Christie Betancourt, at 239-867-0028 for additional information. In accordance with the American with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Christie Betancourt, Operations Manager, at least 48 hours before the meeting. The public should be advised that members of this advisory Board are also members of the other Boards and Committees, including, but not limited to: Immokalee Local Redevelopment Advisory Board, Immokalee Fire Commission, and the Collier County Housing Authority; etc. In this regard, matters coming before the Advisory Board may come before one or more of the referenced Board and Committees from time to time.