MINUTES
Meeting of the Immokalee Community Redevelopment Agency Advisory Committee on April 17, 2019.
CareerSource Southwest Florida
750 South 5th Street
Immokalee, FL 34142
239-658-3000

A. Call to Order.
The meeting was called to order by Dr. Frank Nappo, CRA Chair at 9:00 A.M.

B. Pledge of Allegiance and Moment of Silence
Dr. Frank Nappo led the Pledge of Allegiance and Michael “Mike” Facundo lead prayer.

C. Roll Call and Announcement of a Quorum.
Christie Betancourt opened roll call. A quorum was announced for the CRA board.
CRA Advisory Committee Members Present:
Estil Null, Frank Nappo, Yvar Pierre, Patricia “Anne” Goodnight, Andrea Halman, Michael “Mike” Facundo, and Francisco Leon.
CRA Advisory Committee Members Absent/Excused:
Edward “Ski” Olesky and Julian Morgan.
Others Present:
Staff: Anita Jenkins, Christie Betancourt, Donna Lumber, and Kayla Boney.

D. Introductions.
All public present introduced themselves. All board members introduced themselves to the members of the public.
Dr. Frank Nappo announced that the Collier Citizens Council will visit Immokalee May 2, 2019. Dr. Nappo encouraged members of the board and staff to assist in giving small group tours of Immokalee to members of the council.

E. Approval of Agenda.
Staff presented agenda to the board for approval.

CRA Action:
Action:  Ms. Andrea Halman made a motion to approve the agenda as presented. Mr. Estil Null seconded the motion and it passed by unanimous vote. 7-0.

F. Approval of Consent Agenda.
1. Minutes
   i. CRA Advisory Board Meeting for March 20, 2019 (Enclosure 1)
2. Operations Manager Report (Enclosure 2)
3. Project Manager Report (Enclosure 3)
4. Budget
   i. Current Budget (Enclosure 4)
5. Community Meetings (Enclosure 5)
Staff presented the board with the March 20, 2019 CRA Meeting Minutes, CRA Project Manager Report, Project Manager Report, Budgets, and Upcoming Meetings.
The CRA board approved the Consent Agenda as presented.

**CRA Action:**

**Action:** Ms. Andrea Halman made a motion to approve the Consent Agenda as presented. Ms. Anne Goodnight seconded the motion and it passed by unanimous vote. 7-0.

G. **Announcements.**

1. Communications Folder
   Staff reviewed the communications folder with the board and members of the public. The folder contained the public notice for this meeting and upcoming community event flyers. The folder included a news release regarding the Florida Highway Patrol Operation P.E.D.S. (Pedestrian Education and Developing Safety) that took place on Main Street in Immokalee on April 12, 2019.

2. Public Comment speaker slips
   CRA staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.

3. 2019 Joint Workshop Highlights
   Staff gave a brief review of the Joint Workshop. Dr. Frank Nappo thanked Ms. Anita Jenkins and Ms. Michelle Mosca for presenting at the Joint workshop. Dr. Nappo also praised Ms. Christie Betancourt for her presentation.

4. CRA Project Manager Position
   Staff announced that the CRA is still accepting applications for the Project Manager Position. Staff requested that the board members inform anyone who may be interested and encourage them to apply.

5. Advisory Board Appointments
   Staff announced that the renewal applications for Ms. Andrea Halman, Mr. Mike Facundo, and Dr. Frank Nappo have all been approved. The application for new board applicant Mr. Francisco Leon was also approved. All appointment approvals were included in the communications folder.

H. **New Business.**

1. CRA Meeting Calendar
   Staff presented the CRA Meeting Calendar to the board. Staff announced that the calendar may be revised at the board’s request. After brief discussion, the board agreed to preserve the calendar’s meeting dates and times as presented.

I. **CRA Old Business**

1. 2019 CRA & MSTU Work Plan Priorities (Enclosure 6)
   Ms. Christie Betancourt reviewed the 2019 CRA Work Plan Priorities with the board. Ms. Betancourt announced that the items that are in bold text under each main objective are main priorities. Ms. Betancourt reviewed the main priority items with the board. A final draft spreadsheet will be presented at the next meeting for approval.
i. Draft FY 2020 Budget (Enclosure 7)
Staff and the board reviewed the FY2020 budget. Staff discussed funding for the Immokalee Sidewalk Project in detail. The budget lists the project cost at $860,000. The final draft budget will be presented at the next meeting for approval. Board also discussed funding of the Immokalee MSTU Landscape Contract. After discussion staff said they will provide both the CRA and MSTU boards funding expenses for the last couple of years.

2. Immokalee Stormwater Master Plan Update
Ms. Michelle Mosca had no official updates for the Immokalee Stormwater Master Plan. Ms. Mosca announced that scope of services has been completed for the TIGER Project. The board and Ms. Mosca discussed culverts. Ms. Mosca informed the board and staff that it is the responsibility of the homeowner to remove debris, and efforts to educate the public are ongoing.

3. Immokalee Area Master Plan Update - Board of Collier County Commission Meeting, Tuesday, May 14, 2019 - Collier County Main Campus, Naples, FL. @ 9:00 a.m. (Enclosure 8)
Ms. Anita Jenkins announced that a few minor revisions were made to the Immokalee Area Master Plan (IAMP). Policy 7.1.5 Satellite Emergency Operations Center was revised. This Policy is now Policy 7.1.5 Satellite/Mobile Coordination Center. The policy states that Collier County Emergency Management will initiate the development of an Immokalee emergency management time delineation schedule checklist for disasters or local emergencies and identify candidate coordination center location opportunities. The center will be activated in Immokalee in the event of an emergency. The planning process will be a community approach that includes working with the Immokalee Unmet Needs Coalition or other recovery groups.

Ms. Jenkins announced that the Master Plan will go before the Board of County Commissioners May 14, 2019 and would like to have the public and members of the board attend the meeting in support. Staff and the board discussed the availability of board members and Immokalee residents to attend the meeting. As a result, staff will request that this item be time certain for 10:00 A.M.

4. CDBG Grants
   i. FY 2019 First Amendment (Enclosure 9)
      Staff presented the First Amendment to Agreement for the Immokalee Sidewalks 2018 project CD18-03. The amendment states that $200,000 of Community Development Block Grant (CDBG) funds will be used for construction and associated activities to install/improve sidewalks in the defined project area. The design portion of the project will be completed using CRA funds.
   ii. FY 2020 Conditional Award Letter (Enclosure 10)
      Staff announced that the CRA was recently approved for the FY 2019-2020 Housing and Urban Development (HUD) CDBG award. On March 20,2019, staff received the Conditional Award Letter approving the CRA for $500,000 of CDBG funding for the sidewalk projects.
5. Main Street - Update
   Staff announced that the agreement between the Florida Department of Transportation (FDOT) and Collier County for the MSTU funded portion of the Main Streets project will go to the board for approval in May. Staff informed the board that the project cost increased from $123,120 to $125,342. Additional updates will be available at a future meeting.

6. TIGER Grant – Immokalee Complete Streets Update
   Staff announced that they met with GMD staff to discuss the TIGER Grant Lighting Plan. GMD staff is putting together a cost estimate for the MSTU to take over the on-going maintenance and utility cost of lighting in the designated TIGER grant area.

7. Code Enforcement Updates
   Chris Ambach of Code Enforcement provided an update to the board. Mr. Ambach requested the support of the CRA to demolish housing on a property on Palmetto Avenue. Staff and the board viewed pictures of the blighted area and supported Code Enforcement in moving forward with the demolition.

   Code Enforcement also reported that they have continued its work with law enforcement and is nearly complete in eliminating the population of homeless individuals in some areas.

8. FDOT Updates
   Ms. Victoria Peters of the Florida Department of Transportation (FDOT) provided updates on Panther Pass Pedestrian Crossing over SR29. Ms. Peters announced that maintenance of Panther Pass is listed as the responsibility of Collier County. FDOT will inform Collier County that they are moving forward with the design of the new bridge. Following inspection, FDOT determined that the current bridge is structurally sound. Board members discussed improving the aesthetic features of the current crossing until the new bridge is complete.

9. Office of Business and Economic Development (OBED)
   Lincoln Price of the Office of Business and Economic Development (OBED) provided an update on tax credit in the Opportunity Zone. Mr. Price also announced that a storage structure for agribusiness will be available soon. OBED will also be participating in a government contractors roundtable at the Naples Accelerator. The focus of this roundtable will be assisting subcontractors.

10. Immokalee Culinary Accelerator
    Ahmed El and Ruth Fehr provided updates on the Immokalee Culinary Accelerator. Mr. El announced that the Accelerator is providing catering services and currently has eleven operating members producing food. Ms. Fehr announced that the Accelerator is preparing for upcoming culinary classes and nutrition classes. The primary objective of the Accelerator is to promote the growth of food entrepreneurs.
Commissioner Bill McDaniel announced that he would like the accelerator to become independent from Economic Incubators Inc. (EII). McDaniel announced that he would prefer for the CRA and Accelerator to become partners. Following a brief discussion, CRA Chair Dr. Frank Nappo requested a motion from the board.

**CRA Action:**

*Action: Ms. Anne Goodnight made a motion to approve the support of the Accelerator’s independence and the subsequent partnership with the CRA. Mr. Estil Null seconded the motion and it passed by unanimous vote. 7-0.*

Commissioner McDaniel thanked the board and staff for their support. This item will be discussed further at future meetings.

11. Other Agencies
   Immokalee Fire Department
   Ms. Anne Goodnight provided updates on behalf of the Immokalee Fire Department. Ms. Goodnight announced that the fire department was approved for $300,000 of CDBG funds for land acquisition. Ms. Goodnight announced that the new fire station in Ave Maria will break ground in later 2019.
   Immokalee Water & Sewer District
   Ms. Goodnight also provided updates on the Immokalee Water and Sewer District. It is expected that the community’s water bill will be increasing sometime in the near future.

   Dr. Frank Nappo announced that Commissioner McDaniel will hold a town hall gathering Tuesday April 30, 2019 from 6:00 P.M – 8:00 P.M at the UF/IFAS Extension office.

   Commissioner McDaniel provided an update on the status of CRAs. Mr. McDaniel announced that he would like to extend the life of the CRAs with more limitations on capabilities.

J. **Citizens Comments.**
   No additional comments were provided.

K. **Next Meeting Date.**
   CRA will next meet on May 15, 2019 at 9:00 A.M. at CareerSource SWFL.

L. **Adjournment.**
   Meeting Adjourned @ 11:02 A.M.
Certification of Minutes Approval Form

Prepared by:  
Christie Betancourt, Operations Manager  
Immokalee Community Redevelopment Agency

Approved by:  
Frank Nappo, Chair

The Minutes for the April 17, 2019 CRA Advisory Board Meeting were approved by the CRA Advisory Board on May 15, 2019 as presented.

* The next CRA Advisory Board meeting will be held on June 19, 2019 at 9:00A.M. at the Immokalee Branch Library located at 417 N. 1st Street, Immokalee, FL. Meeting location subject to change.

All meetings will be publicly noticed in the W. Harmon Turner Building (Building F), posted at the Immokalee Public Library and provided to the County Public Information Department for distribution. Please call Christie Betancourt, at 239-867-0028 for additional information. In accordance with the American with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Christie Betancourt, Operations Manager, at least 48 hours before the meeting. The public should be advised that members of the CRA Advisory Board are also members of the other Boards and Committees, including, but not limited to: Immokalee MSU Board, Immokalee Fire Commission, and the Collier County Housing Authority; etc. In this regard, matters coming before the Advisory Board may come before one or more of the referenced Board and Committees from time to time.