

MINUTES

Joint Meeting of the Community Redevelopment Agency (CRA) and the Immokalee Lighting and Beautification MSTU Advisory Committees on October 17, 2018

Boy & Girls Club – Bolch Campus

1155 Roberts Ave.

Immokalee, FL 34142

239-675-7003

A. Call to Order.

The meeting was called to order by Ms. Norma Garcia, MSTU Chair at 8:45A.M.

B. Pledge of Allegiance and Moment of Silence

Norma Garcia led the Pledge of Allegiance and a Moment of Silence.

C. Roll Call and Announcement of a Quorum.

Christie Betancourt opened roll call. A quorum was announced for the MSTU and the CRA board.

CRA Advisory Committee Members Present:

Frank Nappo, Edward “Ski” Olesky, Andrea Halman, Patricia “Anne” Goodnight (8:55a.m.), Linda Oberhaus (9:54a.m.) & Julian Morgan.

CRA Advisory Committee Members Absent/Excused:

Estil Null, Michael “Mike” Facundo, Yvar Pierre

MSTU Advisory Committee Members Present:

Norma Garcia, Cherryle Thomas and Bernardo Barnhart

MSTU Advisory Committee Members Absent/Excused:

All were present.

Others Present:

Andrea Halman, Elida Ramirez, Mark Lemke, Chris Ambach, Carol Craft, Bill Craft, Armando Yzaguirre, Theresa Schober, Victoria Peters, Jessica Crane, Sergio Figueroa, Kellie Spurgeon, Lincoln Price, Bill McDaniel and Kristi Bartlett.

Staff: Debrah Forester, Christie Betancourt, Donna Lumbert and Lisa Perez.

D. Introductions.

Norma Garcia introduced herself and welcomed all to the meeting. All other board members introduced themselves to the members of the public. All public present introduced themselves.

E. Approval of Agenda.

Staff presented agenda to the board for approval.

MSTU Action:

Action: Ms. Cherryle Thomas made a motion to approve the Agenda as presented. Ms. Norma Garcia seconded the motion and it passed by unanimous vote. 3-0.

CRA Action:

Action: Mr. Ski Olesky made a motion to approve the Agenda as presented. Ms. Andrea Halman seconded the motion and it passed by unanimous vote. 6-0.

F. Approval of Consent Agenda.

1. Minutes

- i. CRA Advisory Board Meeting for June 20, 2018 (Enclosure 1)
- ii. MSTU Committee Meeting for June 27, 2018 (Enclosure 2)

- iii. Joint CRA & MSTU Board Meeting for September 26, 2018 (Enclosure 3)
2. Operations Manager Report (Enclosure 4)
3. Project Manager Report (Enclosure 5)
4. Budget
 - i. Current Budget (Enclosure 6)
 - ii. 2018 Final Budget (Enclosure 7)
5. Community Meetings (Enclosure 8)

Staff presented board with the June 20, 2018 CRA Meeting Minutes, June 27, 2018 MSTU Meeting Minutes, September 26, 2018 Joint CRA & MSTU Meeting Minutes, CRA Operations Manager Report, CRA Project Manager Report, Budgets and Upcoming Meetings.

After a brief discussion on the Community Listing, Budgets and the Sidewalk Connection Improvements on the gapped section of Immokalee Drive and North 19th Street board approved the Consent Agenda.

MSTU Action:

Action: Ms. Cherryle Thomas made a motion to approve the Consent Agenda as presented. Mr. Bernardo Barnhart seconded the motion and it passed by unanimous vote. 3-0.

CRA Action:

Action: Mr. Ski Olesky made a motion to approve the Consent Agenda as presented. Ms. Anne Goodnight seconded the motion and it passed by unanimous vote. 6-0.

G. Announcements.

1. Communications Folder
Staff reviewed the communications folder with the board and members of the public. The folder has the public notice for this meeting and upcoming community event flyers.
2. Public Comment speaker slips
CRA staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.
3. CRA Staff.
Christie Betancourt re-introduced Donna Lumbert, CRA Budget Analyst and Lisa Perez, Administrative Assistant as the two new staff members that joined the CRA team. She also provided a brief update on the Project Manager vacancy position.
4. CRA & MSTU Advisory Board Meeting Calendar (Enclosure 9)
Staff provided the advisory board with most recent calendar. After a brief discussion board agreed to move meeting start time to 9:00 a.m. to accommodate all board members. New time will start in January 2019. Staff will present tentative 2019 Calendar at the next meeting.
Ms. Cherryle Thomas informed the board of the Hurricane Michael relief efforts the Immokalee Chamber of Commerce is doing. If anyone is interested in donating items, please see her for details.
5. Picture USA (Enclosure 10)
Staff provided board a flyer of the upcoming WGPU event to be held on October 20, 2018 at the Boys & Girls Club from 10:00 a.m. – 8:00 p.m. Staff reiterated the importance of the Family Pictures USA event and urged the public and board to schedule their community photo session.

H. New Business.

1. 2018 FRA Conference, Sanibel – October 24-26, 2018 (Enclosure 11)

Staff provided board with the 2018 Florida Redevelopment Association Conference details.

2. Project Manager Action Items (Enclosure 11)

Staff presented boards with the following Immokalee MSTU Action items:

- Request for quotes were sent to Simmonds Electrical, Harts Electrical and Technical Management Associates for the Install (4) LED fixtures at First Street Zocalo Plaza. Staff is waiting on two more quotes and would like for board to approve a not to exceed amount of \$16,140. After much discussion board would like for staff to look into seeing if LCEC can install a decorative fixture at the Zocalo for a lesser amount.

Action: *Ms. Cherryle Thomas made a motion to approve a not to exceed amount of \$16,140 for the installation of LED fixtures at First Street Zocalo Plaza. Bernardo Barnhart seconded the motion and it passed by a unanimous vote. 3-0. Ms. Andrea Halman supports this action.*

- Request for quotes were sent to Trimmers, Brimmers, A&M Property Maintenance, White Holiday Décor, Nichols Christmas Holiday Design for delivery, installation and removal of 1 20 ft. artificial Christmas tree to be installed on or before November 21, 2018 at First Street Zocalo Plaza.

Staff is waiting on quotes but would like for board to approve a not to exceed amount of \$3,000 as done the previous years.

Action: *Ms. Cherryle Thomas made a motion to approve a not to exceed amount of \$3,000 for the installation of the Christmas Tree at the First Street Zocalo Plaza. Bernardo Barnhart seconded the motion and it passed by a unanimous vote. 3-0. Ms. Andrea Halman supports this action.*

- Request for quotes were sent to Trimmers, Brimmers, A&M Property Maintenance, White Holiday Décor, Nichols Christmas Holiday Design for the installation and removal of lighted garland along Main Street and 1st Street.

Staff is waiting on quotes but would like for board to approve a not to exceed amount of \$7,000 as done the previous years.

Action: *Ms. Cherryle Thomas made a motion to approve a not to exceed amount of \$7,000 for the installation of lighted garland along the Main Street and 1st Street beautification area. Bernardo Barnhart seconded the motion and it passed by a unanimous vote. 3-0. Ms. Andrea Halman supports this action.*

- Staff searched Design Toscano and Amazon websites for quotes for a Holiday mailbox to be installed at the First Street Zocalo Plaza for the upcoming holiday event. Staff presented three mailbox options for board to review. After much discussion board selected mailbox option c. Outdoor Santa Mailbox Iron Commercial Set of 3.

Action: *Ms. Cherryle Thomas made a motion to approve a not to exceed amount of \$1,000 for the installation of a Holiday Mailbox. Bernardo Barnhart seconded the motion and it passed by a unanimous vote. 3-0. Ms. Andrea Halman supports this action.*

By Consensus board selected option c. Outdoor Santa Mailbox Iron Commercial set of 3. Price is \$359.99 plus shipping.

- Staff searched Holiday Lights and Birddog Lighting websites for quotes for a commercial train holiday decoration to be installed at the First Street Zocalo Plaza for the upcoming holiday event. Staff presented two train options for board to review. After much discussion board selected option a. 3 car animated train set.

Action: *Ms. Cherryle Thomas made a motion to approve a not to exceed amount of \$3,500 for the installation of a commercial train holiday decoration. Bernardo Barnhart seconded the motion and it passed by a unanimous vote. 3-0. Ms. Andrea Halman does not support this action. By Consensus board selected option a. 3-car animated train set. Price is \$3,162 plus shipping.*

3. Broadband USA (Enclosure 13)

Staff provided board and public with a brief update on Wi-Fi grant options.

Commissioner McDaniel would like for staff to coordinate with Collier County Public Schools.

Kristi Bartlett suggested staff go after Job Growth Grant Fund.

Theresa Schober also commented on the new connectivity at Roberts Ranch.

4. MSTU Advisory Committee

i. Andrea Halman Reappointment (Enclosure 14)

Staff provided board with Ms. Halman's re-appointment application.

Action: *Ms. Cherryle Thomas made a motion to re-appoint Ms. Andrea Halman to the MSTU Advisory Committee. Mr. Bernardo Barnhart seconded the motion and it passed by unanimous vote. 3-0.*

ii. Vacancy (Enclosure 15)

Staff provided board with information on board vacancy.

5. Summer Glen – Letter of Support

Staff provided board with a brief on the request from Summer Glen. The manager is requesting a letter of support from the advisory boards for renovation assistance they are applying for.

Dr. Frank Nappo requested that we should communicate with the owner concerning the renovation request. Staff said if request is time sensitive they will have chairs sign letters of support and bring to the board for review at the next board meeting.

6. FDOT Presentation – SR 82 from Hendry County Line to Gator Slough Lane (Kellie Spurgeon P.E.) (Enclosure 16)

Ms. Spurgeon spoke on the improvements being brought to SR 82 from Hendry County Line to Gator Slough Lane. She said that the road will be widen from 2 lanes to 4 lanes with an 8-foot multi use path. It was decreased from 10 feet to 8 feet. There is also a 5-foot concrete sidewalk being installed. Bridge replacements will also be constructed. There will be a public meeting at the UF/IFAS SW FL Research & Education Center on October 17th from 5:00P.M. to 7:00P.M. for anyone who would like to attend.

***Presentation is attached to the minutes for the record.**

7. Southwest Florida Regional Planning Council Brownfield Grant (Enclosure 17)

Staff provided board with the SWFL Regional Planning Council Brownfield Grant priority sites and gave a brief update on the Meet and Greet held with the Regional Planning Council, Terracon, consulting firm and the participating regions. Staff will keep board updated on project implementation.

8. Collier County Infrastructure Project List (Enclosure 18)

Staff provided board with an infrastructure project list for the Bayshore and Immokalee CRA areas. A brief discussion was held on selected projects. Staff will work on prioritizing the project list.

I. CRA & MSTU Old Business

1. Contractors Report

i. Q Grady Minor

a. Monuments

Staff provided board a brief update of the survey, design and easement on the monument located at the Farm Workers Village entrance (Panther Crossing) on SR 29. Staff also discussed the monument located across the Seminole Casino. Both monuments should be ready to go out for bid next month.

ii. A&M Property Maintenance (Enclosure 19)

Staff provided board with a brief update on A&M Property Maintenance Contract. Staff reviewed in detail the FY 2019 proposed fee schedule provided by contractor. Staff is working with purchasing department to determine if contract will need to go before the board to adjust work area overage and shortage.

Mr. Armando Yzaguirre provided board a report on October's maintenance efforts.

2. Code Enforcement

Chris Ambach, Code Enforcement Supervisor provided board an update on open and abated code cases. He said he is working with the Collier County Sheriff's Office on removing illegal food trucks and vehicles that have been abandoned. He will keep CRA staff updated on the upcoming code cases. Chris also said that some of his Code Enforcement Officers were being put on standby for storm work in North Florida.

3. Office of Business & Economic Development (OBED)

Lincoln Price, Economic Research Analyst provided board a brief update on upcoming community events at the Culinary Accelerator.

4. Other Agencies

Immokalee Unmet Needs Coalition – Elida Ramirez, Grants Coordinator

Ms. Ramirez informed the boards and public on the ongoing efforts of the coalition. She said that they are continuing to address the ongoing disaster needs of the community. They are getting ready to construct/renovate for 4 homes in the area. The coalition is continuing its efforts with distribution through the Benison Center. They were able to send a semi load of disaster kits, generators, and other essential item to North Florida for the people in need from Hurricane Michael. Ms. Ramirez said the center needs extra storage space for school supplies and dry goods that will be delivered mid-October.

Dr. Frank Nappo said he is very impressed with the work the Immokalee Unmet Needs Coalition is doing and how well they are structured. He also complimented the program with being a good role model to follow.

Immokalee Fire Department – Anne Goodnight

Ms. Goodnight announced that the local fire department has a fire truck and fire fighters in North Florida helping with relief efforts from Hurricane Michael.

Bicycle Pedestrian Advisory Committee (BPAC) – Andrea Halman

Ms. Halman announced that the BPAC Master Plan is currently under review. A link will be sent to all board members for public input.

Naples Chamber – Kristi Bartlett

Ms. Bartlett announced that this will be her last meeting she has taken another job in a different county.

Collier County Health Department – Mark Lemke

Mr. Lemke provided board a brief update on the Big Bus event. He thanked all that participated.

J. Citizens Comments.

No additional comments were provided.

K. Next Meeting Date.

Next CRA Meeting is on November 28, 2018 @ 8:30 A.M. at the CareerSource SWFL, 750 South 5th Street, Immokalee, FL

L. Adjournment.

Meeting Adjourned @ 10:30 A.M.

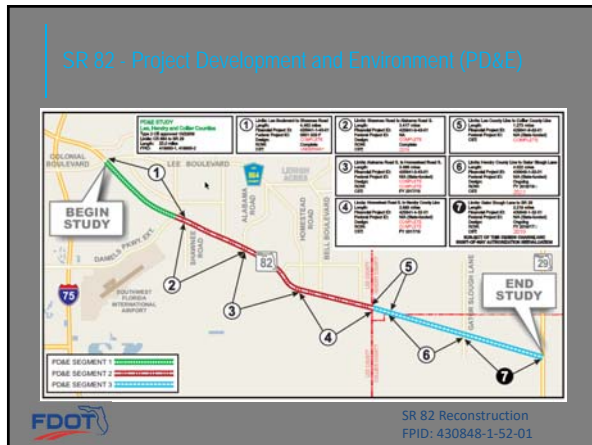
Enclosure 16 - October 17, 2018 Meeting



SR 82 - Project Development and Environment (PD&E)

- Included 23 miles of SR 82 from Lee Blvd/County Road 884 to SR 29 in Lee, Hendry and Collier counties
- Approved by the Federal Highway Administration on October 23, 2009

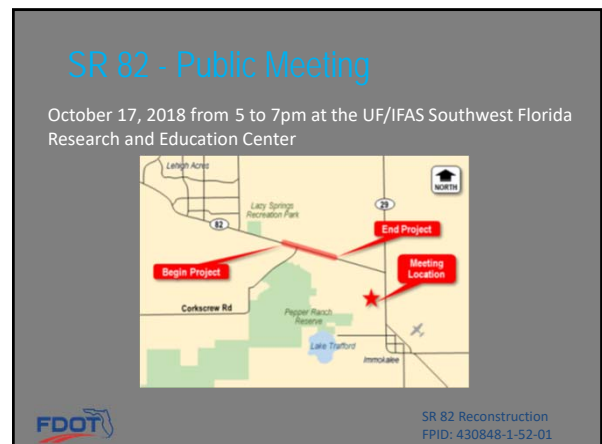
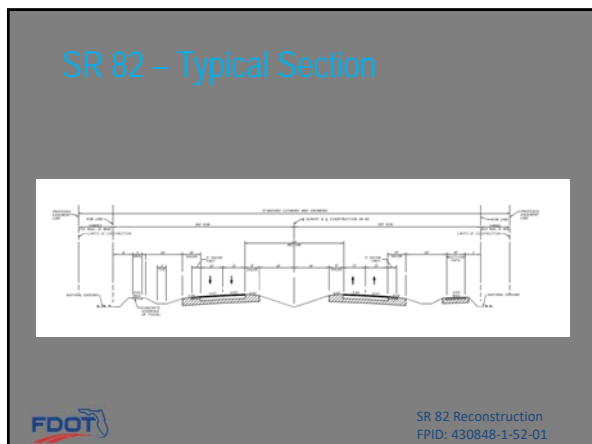
SR 82 Reconstruction
FPID: 430848-1-52-01



SR 82 - Improvements

- Widening from two lane to four lanes
- Bridge replacements with wildlife crossings
 - Under Canal
 - Gator Slough
- 10 foot multi-use path
- 5 foot concrete sidewalk

SR 82 Reconstruction
FPID: 430848-1-52-01



SR 82 - Project Schedule

- Schedule

Design	FY 2018
Right-of-Way	FY 2019
Construction	FY 2023

- Estimated Cost - \$36 Million



SR 82 Reconstruction
FPID: 430848-1-52-01

Questions and Comments



SR 82 Reconstruction
FPID: 430848-1-52-01

Certification of Minutes Approval Form

Prepared by:



Christie Betancourt, Operations Manager
Immokalee Community Redevelopment Agency

Approved by:



Frank Nappo, Chair

The Minutes for the October 17, 2018 CRA Advisory Board Meeting was approved by the CRA Advisory Board on November 28, 2018 as presented.

* The next CRA Advisory Board meeting will be held on December 12, 2018 at 8:30A.M. at the CareerSource SWFL Conference Room located at 750 South 5th Street, Immokalee, FL. Meeting location subject to change.

All meetings will be publicly noticed in the W. Harmon Turner Building (Building F), posted at the Immokalee Public Library and provided to the County Public Information Department for distribution. Please call Christie Betancourt, at 239-867-0028 for additional information. In accordance with the American with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Christie Betancourt, Operations Manager, at least 48 hours before the meeting. The public should be advised that members of the CRA Advisory Board are also members of the other Boards and Committees, including, but not limited to: Immokalee MSTU Board, Immokalee Fire Commission, and the Collier County Housing Authority; etc. In this regard, matters coming before the Advisory Board may come before one or more of the referenced Board and Committees from time to time.