

MINUTES

Joint meeting of the Community Redevelopment Agency (CRA) Advisory Committee and the Immokalee Lighting and Beautification Municipal Service Taxing Unit (MSTU) Advisory Committee Boards.

March 21, 2018.

Pepper Ranch Preserve
6315 Pepper Road
Immokalee, FL 34142
239-657-1999

A. Call to Order.

The meeting was called to order by Dr. Frank Nappo, CRA Chair and Andrea Halman MSTU Vice-Chair at 8:40 a.m.

B. Pledge of Allegiance and Prayer

Dr. Frank Nappo led the Pledge of Allegiance. Michael Facundo introduced himself and opened the meeting with a prayer.

C. Roll Call and Announcement of a Quorum.

CRA Advisory Committee Members Present:

Dr. Frank Nappo, Ski Olesky, Andrea Halman; Estil Null; Yvar Pierre; Mike Facundo, Julian Morgan and Anne Goodnight (9:00 a.m.).

CRA Advisory Committee Members Absent/Excused:

Linda Oberhaus.

MSTU Advisory Committee Members Present:

Cherryle Thomas, Bill Deyo, Bernardo Barnhart and Andrea Halman.

MSTU Advisory Committee Members Absent/Excused:

Norma Garcia.

Others Present:

Mark Beland, Rosemary Goris-Karnes, Kristi Bartlett, Cristina Perez, Bernardo Barnhart, Armando Yzaguirre, Cpl. Michael Taylor, Chief Michael Choate, Cpl. Lydia Pitre, Cpl. Patti Calderon, Bill McDaniel and Dan Novakovich.

Staff: Debrah Forester, Christie Betancourt, Esneida Castro & James Sainvilus

D. Introductions.

CRA Chairman Dr. Frank Nappo introduced himself and welcomed all to the meeting and MSTU Vice-Chair Andrea Halman introduced herself and also welcomed all to the meeting. All other board members introduced themselves to the members of the public. All public present introduced themselves.

E. Approval of Agenda.

Christie Betancourt presented agenda to the board for approval. Agenda was approved with one addition under G. Announcements. 5. Joint CRA Advisory Boards Annual Workshop – April 3, 2018 at 1:00 p.m.

Action: *Mr. Frank Nappo made a motion for the CRA to approve the Agenda with one addition to add item G.5. Joint CRA Advisory Boards Annual Workshop – April 3, 2018 at 1:00 p.m. Mr. Ski Olesky seconded the motion and it passed by unanimous vote. 6-0.*

Action: *Mr. Bill Deyo made a motion for the MSTU to approve the Agenda with one addition to add item G.5. Joint CRA Advisory Boards Annual Workshop – April 3, 2018 at 1:00 p.m. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 4-0.*

F. Approval of Minutes

1. CRA Advisory Board Meeting for February 21, 2018. (Enclosure 1)

Action: *Mr. Ski Olesky made a motion for CRA Advisory Board to approve the minutes for February 21, 2018 CRA meeting as presented. Mr. Estil Null seconded the motion and it passed by unanimous vote. 6-0.*

2. MSTU Committee Meeting for February 28, 2018 (Enclosure 2)

Action: *Ms. Cherryle Thomas made a motion for the MSTU Advisory committee to approve the minutes for the February 28, 2018 MSTU meeting as presented. Ms. Andrea Halman seconded the motion and it passed by unanimous vote. 4-0.*

G. Announcements.

1. Communications Folder

Staff reviewed the communications folder with the board and members of the public. The folder has the public notice for this meeting, CRA/MSTU 2018 Calendar, and flyers for upcoming community events.

2. Meetings and Public Comment speaker slips

CRA staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.

3. TIGER Grant Award

Staff announce the award of the Immokalee Complete Street Project. Once constructed the project area will create a network of complete streets and improved transit for all residents of Immokalee. The project consists of filling in sidewalk gaps, creating bicycle boulevards, improving bus stops, constructing a bus transfer station, adding swales, and lighting. These infrastructure improvements will reduce the impact of flooding and will enhance the quality and safety for pedestrians and bicyclists.

Staff provided board and members of the public a handout with detailed project description and maps of the area. The project includes: 20 miles of concrete sidewalks, 1 mile of shared-use path, 20 miles of upgraded drainage/ditch and swales, 32 intersection enhancing treatments at priority intersections, enhanced bus stop amenities/shelters including 22 bus shelters, 35 benches, and 25 bike racks, construction of a Bus Transfer Station at the Collier County Health Department in Immokalee, comprehensive lighting improvement plan including five miles of street lights and 106 lit intersections, 5 mile neighborhood bike boulevard network with traffic calming and wayfinding.

Staff also announced that Collier County Commissioner William McDaniel, District 5, and Congressman Mario Diaz-Balart invite the public to a community event to celebrate the award of the \$13 million U.S. Department of Transportation TIGER grant aimed at revitalizing Immokalee's infrastructure. The event will begin at 11:30 a.m., Thursday, March 29, 2018 at the Immokalee Library, 417 North First Street, Immokalee, Florida 34142.

4. Special Meeting for the CRA to discuss Immokalee Area Master Plan Restudy CareerSource SWFL – Rescheduled for April 25, 2018 – 8:30 a.m.

Staff announced the public meetings discussion that will be held on April 25, 2018 regarding the IAMP Restudy. One meeting will be held in the morning at 8:30 a.m. during the Joint CRA & MSTU Public Meeting and the other will be held at 5:30 p.m. at the Immokalee Community Park located at 321 North 1st Street.

5. Joint CRA Advisory Boards Annual Workshop – April 3, 2018 at 1:00 p.m.

Staff announced that it is that time again to have our annual workshop with the Board of County Commissioners to discuss Immokalee’s recent community projects, new development, and the 2018 project focus. The materials for the workshop will be emailed soon. The workshop will be held on April 3, 2018 at Board of County Commission Chambers Collier County Government Center 3299 Tamiami Trail East Suite 303 in Naples Florida 34112

H. New Business.

1. Avow Presentation-Mark Beland

Mr. Beland presented the board with information on Avow Hospice Care and he passed out a flyer on an upcoming event they are hosting called Family Day Camp on April 14, 2018 from 10:00 am to 1:00 pm at 1441 Heritage Boulevard in Immokalee He said it was free to all family and children.

I. CRA & MSTU Old Business.

1. 2017 Annual Report Final (Enclosure 3)

Staff presented the final 2017 Annual Report to board and members of the public.

2. Budget Report (Enclosure 4)

Staff provided board and members of the public a copy of the budget.

3. CRA Manager’s Report (Enclosure 5)

Staff presented report to board and members of the public. Manager discussed in more detail the CDBG Grant, First Street Plaza (Immokalee Zocalo), the Immokalee Unmet Needs Coalition and ROOF (Residential Options of Florida).

Staff said that the After the Fact - CDBG 2018/2019 Grant Cycle Application will go before the Board of County Commissioner on March 27, 2018 for Immokalee Sidewalk Improvements Grant (Sidewalks on Carver Street and South 5th Street). The total estimated project cost is \$700,000 (CDBG Grant Request \$600,000 CRA Funding \$100,000).

Manager gave board and update on the First Street Plaza maintenance and upkeep. Staff is in the process of scheduling a meeting with park maintenance staff to discuss areas of concern. Staff received Invoice IGC #61248 for \$4,999.95 for December 2017 – February 2018. Staff is getting quotes for additional lighting, for a sign (hours of operation), a for sealant for the Benches at the Zocalo. Staff is also going to remove the leftover Christmas decorations on the trellis and band shell. Trespass Warnings will be issued to the homeless people at the zocalo.

The Operations Manager said that the Immokalee Unmet Needs Coalition Board and Committee are meeting monthly and working on the ongoing needs of the community.

- The Needs Assessment Committee is continuing to designate agencies to prioritize needs.
- The Case Management Committee is continuing to coordinate and manage requests for unmet needs in the community. The board hired Elly Ramirez as the case management coordinator. The Resource Directory/Communication Committee is currently compiling all resource lists provided by various agencies.
- The Distribution Center Committee is coordinating in-kind donations and distribution to community through the Benison Center.
- The Volunteer Management Committee has continued coordination with volunteer groups coming to the community.
- The Housing Task Force Committee is addressing immediate and long-term housing needs. The committee is also putting together an Immokalee Disaster Recover and Resiliency Plan to address Housing and Infrastructure needs for Immokalee.
- The Spiritual & Emotional Care Committee is coordinating services to reach the community.

ROOF (Residential Options of Florida) Agreement was authorized to provide ROOF a \$30,000 grant for construction costs associated with the renovations of a single-family home to establish Independence Place. This will be Immokalee's first home specifically designated for supported living for individual with development disabilities.

4. MSTU Project Manager Report (Enclosure 6)

Staff presented report to board and members of the public. Project Manager discussed in more detail lighting, benches, sidewalks, trash cans and bulbouts.

Project Manager reported that a light pole was knocked down this week on First Street and Colorado Ave. A&M Property Maintenance did an emergency clean up and disposed of the damaged poles at Road & Bridge Maintenance Department in Immokalee. A request for police reports has been submitted to Collier County Sheriff's Office (CCSO) and staff will notify board once received.

CRA Staff and Contractors did a walk through on March 13, 2018 along Main Street. All 46 benches were evaluated. Of the 46 benches three of them need to be replaced or removed.

- Corner of N. 2nd & Main St.(Azteca)- One bench is missing two strips.
- Corner of Main & 5th St. - One of the bench is missing one strip
- In front of the new St. Mathews Thrift Store – Both Benches look grey:

The Immokalee Sidewalk Improvements Grant project is almost complete. The Immokalee Lighting and Beautification MSTU and Community Health Services (CHS) will present on March 27, 2018 to the Board of County Commissioner (BCC) a second amendment to the U.S. Department of Housing and Urban Development (HUD) a grant agreement to extend the time of performance for the Immokalee Sidewalk Improvement Program and authorize the Chairman of the Board to sign the amendment. The commencement of construction was delayed due to both the effects of Hurricane Irma and the execution of the First Amendment adding supplementary funds to the project from the HUD FY 17-18 appropriation.

Additionally, unforeseen circumstances may extend the construction period. Extending the agreement will permit time for completing the project within the grant period.

During the walkthrough along Main Street on March 13, 2018 staff also evaluated the trash cans and bulbouts. The Landscape Architect's report will cover the trash cans and bulbouts in detail.

i. Action Items (Enclosure 7)

Staff presented board with Action items for the Lighting, Benches, Bulbouts, Trash canes and Bike Racks Main Street and 1st Street. After much discussion board took action on the following items:

1	Lighting: Blue Light Poles	<ul style="list-style-type: none"> a) Not to use the Insurance Claim money for repairs, Instead, use the money plus FDOT's money for the aluminum poles to buy the new poles. FDOT will pay up to the cost of their approved aluminum poles. b) On February 2019, apply for CDBG grant to buy the new Decorative Light Poles, Benches and Trash Cans.
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Action: *Mr. Bill Deyo made a motion for the MSTU Advisory committee to not use the insurance claim money for repairs, instead, use the money plus FDOT's money for the aluminum poles to buy the new poles. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 4-0.*

2	Benches	<p>After taking pictures of all 46 benches, only three needs repairs. But if we want to do something this year then below is what I proposed.</p> <ul style="list-style-type: none"> a) Pressure wash and paint the existing benches on Main St. b) On February 2019, apply for CDBG grant to buy all the new Benches and Trash Cans by December 2019. <p>FDOT will start the Main St. Improvement construction in 2019.</p> <ul style="list-style-type: none"> c) Buy the Bench with the arms. The arms will prevent people from sleeping horizontally on the benches.
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No Action was taken.

3	Bullbouts	<ul style="list-style-type: none"> a) Go with A&M's Est# 1006R Remove all stumps & death plants then fill with pea rock mixed with shell. \$46.75 per bulb out, 44 bulbouts. b) Pressure washes as contracted until FDOT's construction. <p>FDOT will remove all the bulbouts and they will not be replaced.</p>
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Even though no motion was taken the board by consensus agreed to remove the dead plants and add mulch to areas as needed.

4	Trash Cans	<p>After walking through the site twice in one day, if I make my recommendation on based safety then all the trash cans need to be replaced. Corrosion on top of 80% of the cans, where people are reaching their hands inside this small opening to disposed trash.</p> <ul style="list-style-type: none"> a) Based on the Trash Can Diet - Pressure wash and paint one trash can at each intersection. No more than 12 trash cans. (keep in mind the cost of removing them). b) On February 2019, apply for CDBG grant to buy new Trash Cans (Solar – Bigbelly Stations) for First and Main St. by December 2019. c) Need Trash Cans without side doors. Side doors like our current trash cans will not stay locked for long.
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Action: *Ms. Cherryle Thomas made a motion for the MSTU Advisory committee to remove all the trash cans that present a health and safety hazard and relocate the remaining trash cans to follow the Trash Can Diet within each intersection. Mr. Bill Deyo seconded the motion and it passed by unanimous vote. 4-0.*

5	Bike Racks	<ul style="list-style-type: none"> a) While painting, pressure wash and paint the existing Bike Racks. b) On February 2019, apply for CDBG grant to include the bike racks, light poles, trash cans and benches. c) Need different bike racks that can hold more bikes and take less space. d) The County can ask businesses to install bike racks in their parking lots.
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No Action was taken.

5. Contractors Report

i. Q Grady Landscape Report (Enclosure 8)

Dan Novakovich provided board a report on the Immokalee MSTU Landscape Inspection Assessments. Report was discussed in detail with board.

During walkthrough of areas staff and contractors visited the Panther Bridge vicinity to view where the placement of a sign should go. Because there is very little area at this location, Landscape Architect suggests the sign be placed before the bridge on the north side. This may make it more accessible for power to be extended to the sign location. FDOT has reviewed the conceptual location application and said that the sign must stay 5’ away from the guard rail. They are also requested that the sign not be placed in any drainage areas or swales. If we keep the sign vertical, it should fit with the approximate 18’ to 20’ area to the top of the bank. See alternate sign design elevation sketch for area at Panther Bridge.

Action: *Mr. Bill Deyo made a motion for the MSTU Advisory committee to design the welcome sign on SR29 near the area of the Panther Bridge vertical as shown on Enclosure 8. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 4-0.*

ii. A&M Property Maintenance (Enclosure 9)

Armando Yzaguirre reviewed the maintenance report with board. Staff requested that all estimates listed on report have dollar amount on them.

6. Immokalee Stormwater

No update was given.

7. Code Enforcement

Cristina Perez, Code Enforcement Supervisor for the Immokalee area gave board a brief update on code enforcement activities in the Immokalee Area. She also announced that the next Immokalee Task Force Community Clean-up will be held on Saturday, April 14, 2018 from 8:00 a.m. – 12:00 p.m. at the Sanders Pines Apartment Complex in the Eden Park Community Area located at 2449 Sanders Pine Circle.

8. Office of Business & Economic Development (OBED)

No update was given.

9. Other Agencies

J. Citizens Comments.

No citizens comments.

K. Next Meeting Date.

Next CRA Meeting is on April 18, 2018 @ 8:30 a.m. at CareerSource SWFL located at 750 South 5th Street unless otherwise noticed.

L. Adjournment:

Meeting Adjourned @ 10:28 A.M.