MINUTES
Joint meeting of the Community Redevelopment Agency Advisory Committee and the Immokalee Lighting and Beautification MSTU Advisory Committee Board, December 20, 2017.
Careersource Southwest Florida
750 South 5th Street, Immokalee, FL 34142
239-867-0028

A. Call to Order.
The meeting was called to order by Cherryle Thomas, MSTU Chair at 8:42 A.M.

B. Pledge of Allegiance and Prayer
Dr. Frank Nappo led the Pledge of Allegiance and Commissioner Bill McDaniel’s opened the meeting with a prayer.

C. Roll Call and Announcement of a Quorum.
The CRA Advisory Committee did not have a quorum.
CRA Advisory Committee Members Present:
Dr. Frank Nappo, Ski Olesky, Linda Oberhaus (via phone), and Andrea Halman.
CRA Advisory Committee Members Absent/Excused:
Yvar Pierre, Anne Goodnight, Mike Facundo, Estil Null, and Robert Raines.
MSTU Advisory Committee Members Present:
William “Bill” Deyo, Cherryle Thomas, Norma Garcia and Andrea Halman.
MSTU Advisory Committee Members Absent/Excused:
All present.
Others Present:
David Schieffelin, Thaddeus Cohen, Michele Mosca, Anita Jenkins, Victoria Peters, Lincoln Price, Jessica Crane, Dottie Cook, Robert Wiley, Carrie Williams, Omar Deleon, Reva Soud, Armando Yzaguirre, Silvia Puente, Chante Pemberton, and Bill McDaniel.
Staff: Debrah Forester, Christie Betancourt, and James Sainvilus.

D. Introductions.
CRA Chairman Dr. Frank Nappo introduced himself and welcomed all to the meeting and MSTU Chair Cherryle Thomas introduced herself and also welcomed all to the meeting. All other board members introduced themselves to the members of the public. All public present also introduced themselves.

E. Approval of Agenda.
Christie Betancourt presented agenda to the board for approval. Agenda was approved as presented.

Action: Mr. Bill Deyo made a motion for the MSTU committee to approve the Agenda as presented. Ms. Norma Garcia seconded the motion and it passed by unanimous vote. 4-0.

F. Approval of Minutes
Christie Betancourt presented minutes to the board for approval. The minutes for the MSTU November 29, 2017 meeting were approved as presented.

1. CRA Advisory Board Meeting for November 15, 2017. (Enclosure 1)
   No action was taken. Minutes will be presented at next CRA Advisory Board meeting.
2. MSTU Committee Meeting for November 29, 2017 (Enclosure 2)

Action: Ms. Norma Garcia made a motion for the MSTU committee to approve the minutes for the November 29, 2017 MSTU meeting as presented. Ms. Andrea Halman seconded the motion and it passed by unanimous vote. 4-0.

G. Announcements.

1. Communications Folder

   Staff reviewed the communications folder with the board and members of the public. The folder has the public notice for this meeting, CRA/MSTU 2017 Calendar, Hurricane Irma Debris Collection Flyer, Collier County Calendar and the IAMP Restudy Public Outreach schedule.

2. Meetings and Public Comment speaker slips

   CRA staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.

H. CRA & MSTU Old Business.

1. CRA Manager Report (Enclosure 3)

   Christie provided board with report on the maintenance of the First Street Plaza, Christmas Tree Lighting Event, and on the Immokalee Unmet Needs Coalition mission and committees. Staff also provided brief updates on the Commercial Façade Grant program, Economic Development in Immokalee, and on the Florida Heartland Regional Area of Opportunity (FHERO) board meeting.

   i. Budget FY 18 (Enclosure 4)

   Staff provided board with most recent budget report for CRA fund 186 and MSTU fund 162 and fund 111-163805.

2. MSTU Project Manager Report (Enclosure 5)

   Staff briefly reviewed report with board.

   i. Monuments (Enclosure 6)

   Staff provided board with Grady Minor monument options.

3. 2018 Calendar (Enclosure 7)

   Staff provided board with updated calendar for review. By consensus MSTU and CRA board members present approved calendar with changes to move up December meeting from December 19, 2018 to December 12, 2018 meeting.

4. Immokalee Area Master Plan – update

   Ms. Anita Jenkins presented board with Immokalee Area Master Plan Restudy Public Outreach calendar.

**Immokalee Public meeting dates are:**

**February 15, 2018** – Introduction to the Master Plan and public input
8:30 a.m. – 10:30 a.m. CareerSource SWFL, 750 S. 5th Street
5:30 p.m. – 7:30 p.m. Jubilation, Revelation Church, 1170 Harvest Drive

**February 20, 2018** – Introduction to the Master Plan and public input
9:00 a.m. – 11:00 a.m. RCMA, 123 North 4th Street
5:30 p.m. – 7:30 p.m. Immokalee Community Park, 321 North 1st Street

**March 28, 2018** – Review of recommendations
8:30 – 10:30 a.m. CareerSource SWFL, 750 S. 5th St.

**March 29, 2018** – Review of recommendations
5:30 – 7:30 p.m. Immokalee Community Park, 321 North 1st Street
Staff briefly discussed hiring from a temp service until a permanent county position opens.

5. Immokalee Stormwater – update
Michele Mosca provided board a brief update on stormwater activities.

6. Code Enforcement
No update was given.

7. Office of Business & Economic Development (OBED)
Mr. Price gave a brief overview on the OBED efforts and announced that the business office of the Immokalee Culinary Accelerator is open.

8. Other Agencies
The Royal Companies
Reva Soud gave a brief overview on potential new businesses on their properties which include the Winn-Dixie Plaza.
CAT (Collier Area Transit)
Omar Deleon provided board a brief update on bus stop improvements in the Immokalee area. They will like to coordinate with the MSTU and CRA boards on future projects.
Staff will add CAT to the February Agenda to do a formal presentation on Immokalee area improvements.

I. New Business

1. Nominations for Chair and Vice-Chair
Nominations for CRA Chair and Vice-Chair have been tabled to the next meeting.
Mr. Deyo Made a nomination to appoint Norma Garcia as Chair and Andrea Halman as Vice-Chair of the MSTU Committee.

Action: Mr. Bill Deyo made a motion to nominate Norma Garcia as Chair of the MSTU advisory committee. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 3-0.

Action: Ms. Norma Garcia made a motion to nominate Andrea Halman as Vice-Chair of the MSTU advisory committee. Mr. Bill Deyo seconded the motion and it passed by unanimous vote. 3-0.

2. Growth Management Department Stormwater (Enclosure 8)
Mr. Thaddeus Cohen from Growth Management Department, presented the Stormwater correction projects. A total of four small projects in Immokalee:

North 3rd Street - Drainage - Proposed Project:
Location: N. 3rd Street, between 2nd Avenue and Roberts Avenue West
- Roadside swales
- Installation of inlets on 3rd Street
- Construction of a storm drain pipe system to alleviate ponding and allow conveyance southward to the storm drain system on West Main Street
- Estimated Cost $41,000 - Design, permitting and construction review

Lake Trafford Memorial Gardens - Proposed Project:
Location: Little League Road, north of Lake Trafford Road
- Elevate the ground surface in southwest corner
- Construct a new perimeter swale
- Construct an adequate outfall for the swale
- Estimated Cost $8,000 - $12,000 – Construction by Road Maintenance Division
Immokalee United Methodist Church - Proposed Project:
Location: 303 North 9th Street
- Modify the inlet box and construct a new ditch to restore the drainage connection from church’s west side parking area to the existing storm drain on the north side of Roberts Ave.
- Estimated Cost $3,000 - $3,500 – Construction by Road Maintenance Division

Eden Gardens Offsite Bypass - Proposed Project:
Location: The area south of Westclox St., east of Boxwood Dr., west of Carson Rd., and generally, north and northeast of Eden Gardens.
- Construct a new ditch along the northern boundary of Eden Gardens
- Install a 24” pipe under Boxwood Dr. to tie in to the existing ditch along the northwest boundary of Eden Gardens to convey flows further west.
- Estimated Cost $38,000. – Design, permitting and construction review.

Total Estimate - +$95,000 (Estimate does not include construction costs for the Eden Gardens and North 3rd St. drainage projects; and, excludes costs for resetting multiple gravesite monuments at the Memorial Gardens).

The County is asking for the Immokalee CRA and MSTU to come up with half of the $95,000.

The public and the board members shared their comments with the Collier County Stormwater Team.

The MSTU board agreed to move forward with the four projects and split the portion that will be covered by the CRA and MSTU.

The CRA board members present along with Linda Oberhaus (by phone) and an email of support from Mike Facundo, the CRA board members agreed by consensus to move forward with project. A more formal motion will be brought back to the CRA board at the next meeting.

Action: Ms. Andrea Halman made a motion for the MSTU committee to split the cost of the four projects presented by Growth Management Department. Total cost estimate for the projects is estimated at $95,000. Growth Management Department will cover half of the cost and the CRA & MSTU will split the remainder cost. Ms. Norma Garcia seconded the motion and it passed by unanimous vote. 4-0.

Commissioner Bill McDaniel requested if county staff could have consultant make the Stormwater Utility Study presentation to CRA & MSTU board at a future meeting. Mr. Cohen said he would see if it’s possible.

Staff agreed to provide a link to the Stormwater Utility presentation for public distribution.

Staff requested for all present to walk around the room to review all projects that have been worked on since the CRA office was established in 2008.

***Board to a short break to prepare for Strategic Planning Session.
3. **Strategic Planning Session for 2018 CRA & MSTU Plans (Enclosure 9)**

   Staff provided board with a brief overview of what the focus was for the planning session. Following the discussion, specific tasks will be prioritized for completion in the coming year.

   i. **Review 2017 Accomplishments (Enclosure 10)**

   Staff opened the session with the review of the 2017 Accomplishments for the Immokalee CRA & the Immokalee MSTU.

   - Impact Fee Installment Payment Pilot Program:
   - Sidewalk Improvement Project:
   - Immokalee Commercial Façade Improvement Grant Project:
   - Hurricane Irma – Immokalee Unmet Needs Coalition:
   - Southwest Florida Promise Zone:
   - FHERO Florida Heartland Economic Region of Opportunity:
   - Economic Development
   - Transportation Investment Generation Economic Recovery (TIGER) Grant – Immokalee Complete Street - Growing Connections to Create Mobility Opportunities
   - Safe Route to School: Eden Park Elementary School Sidewalks
   - Spanish Small Business Forum
   - Blue Zone Project Southwest Florida – Built Environment
   - Pedestrian Safety Improvements on SR29 (Main Street from N.9th Street to North 1st Street
   - County Departments coordination:
   - CRA Action Plan and an MSTU Operational Plan Workshop:
   - CRA hosted the 4th Annual Christmas Tree Lighting Event
   - Community Event participation:

   ii. **Review and discuss Focus Areas and Priorities for 2018 (Enclosure 11a – 11c)**

   Staff provide boards with 2018 focus areas and priorities and last year’s CRA and MSTU plans for review.

   Staff, board, and public discussed each focus area which were Land Use Planning, Economic Development and Infrastructure. The Infrastructure discussion included stormwater & drainage, land purchase, lighting/safety, sidewalks, and roads private and public. Input from the meeting was gathered and a draft work plan will be presented at the January meeting for review and recommendation to move the document forward to the CRA Board.

J. **Citizens Comments.**

   No more comments were made.

M. **Next Meeting Date.**

   Next CRA Meeting January 17, 2017 @ 8:30 a.m. at CareerSource SWFL, 750 South 5th Street, Immokalee, FL 34142.

   Next MSTU Meeting January 17, 2017 @ 8:30 a.m. at CareerSource SWFL, 750 South 5th Street, Immokalee, FL 34142.

N. **Adjournment**

   Meeting Adjourned @12:11 p.m.