MINUTES
Meeting of the Immokalee Lighting and Beautification MSTU Advisory Committee Board on April 26, 2017
750 South 5th Street, Immokalee, FL
239-867-0026

A. Call to Order
The meeting was called to order by Cherryle Thomas, MSTU Chair at 8:34 AM.

B. Pledge of Allegiance and Moment of Silence.
Cherryle Thomas led the Pledge of Allegiance and Moment of Silence.

C. Roll Call and Announcement of a Quorum.
Staff announced that Terry Rosalez is no longer working with the county.
Advisory Committee Members Present:
Cherryle Thomas, Bill Deyo, Norma Garcia and Andrea Halman.
Advisory Committee Members Absent/Excused:
Paul Anderson Jr.
Others Present:
Armando Yzaguirre, Dan Novakovich, Danny Gonzalez, Tanya Phillips, David Miller and Lincoln Price.
Staff: James Sainvilus and Christie Betancourt

D. Introductions. All board members and the members of the public introduced themselves.

E. Approval of Agenda.
James Sainvilus presented agenda to the board for approval. Agenda was approved with no changes.

Action: Ms. Andrea Halman made a motion for the MSTU to approve the Agenda with no modifications. Mr. Bill Deyo seconded the motion and it passed by unanimous vote. 4-0.

F. Approval of Minutes
1. March 29, 2017 MSTU Advisory Committee Meeting (Enclosure 1)
   James Sainvilus presented minutes to the board for approval. Minutes were approved with no changes.

Action: Ms. Andrea Halman made a motion to approve the minutes for the March 29, 2017 MSTU Advisory Committee Meeting with no correction. The motion was seconded by Mr. Bill Deyo and the minutes were approved by unanimous vote. 4-0.

G. Announcements.
1. Communications Folder
   Staff reviewed the communications folder with the board and members of the public.
2. Public Comment speaker slips
   Staff reiterated the public 3-minute speaker slip policy. The board will give more time if deemed necessary.
3. MSTU/CRA Annual Workshop Highlights.
   MSTU Chair and Staff thanked all board members and public for attending the annual workshop. Board discussed the highlights of the workshop.
4. Spanish Small Business Forum in Immokalee – 5/25/17 at 8am @ Boys & Girls Club
   Staff provided event flyer to all the attendees.

H. MSTU New Business
1. Waste Connections
   The Chair, Cherryle Thomas welcomed and introduced Tanya Phillips and David Miller to the board and members of the public. Tanya represents the county and David represents Waste Connections, together they say they’re going to work with the community.
The board and the public shared their concerns of the services they have been receiving from Progressive Waste, now called Waste Connections. Both Tanya and David addressed every concern the board and community had regarding the services in Immokalee.

2. Hunter Presentation
Since Hunter was not present board asked staff to formally invite Hunter again to do a presentation on the following:
   i. Smart Irrigation
   ii. Smart irrigation controller
   iii. Mobile System
   iv. Leak & flow Monitoring (Flow Sensor)
Staff will contact Harry Sells to find out about the Motorola system and discuss the plan with the existing Motorola system.

I. MSTU Old Business
1. Budget Fund 162 & 111 (Enclosure 2a & 2b)
   James Sainvilus presented:
   i. The budget breakdown for funds 162 and 111 to the committee explaining how much money was budgeted, committed and spent as of April 12, 2017 and what has been collected for AD Valorem Taxes and the Uncollected Ad Valorem Taxes.
   ii. Advisory Board Millage recommendations (Enclosure 2c):

   Action: **Ms. Norma Garcia made a motion to keep the millage tax rate the same for 2018 fiscal year budget. The motion was seconded by Ms. Andrea Halman and it was approved by unanimous vote. 4-0.**

   iii. FY2018 Budget
   Staff will present this proposed budget next month.

2. MSTU Project Manager Report
   James presented the MSTU Project Manager Report.
   a. Project Manager Report (Enclosure 3a)
      Lighting Report:
      James reported that he will be gathering up information as requested from the last MSTU meeting about buying new poles and painting of the existing light poles.
      Capping: Simmonds Electrical pulled out all exposed electrical wires to 6 junction boxes for (6) obsolete pole’s foundations.
      (no electrical wires are hanging out the bases anymore)
      After discussing the safety of having better lighting in Immokalee the board recommended for staff to do a lighting study for Immokalee.

   Action: **Ms. Andrea Halman made a motion for staff to do a Lighting Study for Immokalee to include security and street lighting. The motion was seconded by Ms. Norma Garcia and it passed by unanimous vote. 4-0.**

   b. Quote: Median Poles Relocation (Enclosure 3b) #17148128R was approved.

   Action: **Ms. Andrea Halman made a motion to approve Simmonds Electrical Quote #1714828R for the Immokalee Median poles relocation to 1st St. for the amount not to exceed $10,000. The motion was seconded by Ms. Norma Garcia and it was approved by unanimous vote. 4-0.**
c. Quote: Blue Pole #38 Replacement (Enclosure 3c) was not approved. Board and Staff agreed not to replace Simmonds # 1714828R Pole #38 next to the McDonald’s entrance on 15th St. (US 29).

**Action:** Ms. Andrea Halman made a motion not to approve Simmonds Electrical Quote #1714829 for the Replacing Pole # 38 by McDonalds on 15th St. (US 29). The motion was seconded by Ms. Norma Garcia and it passed by unanimous vote. 4-0.

3. Immokalee Sidewalk Improvements Project. (Enclosure 4)

Staff reviewed 100% Cost Estimate with board and members of the public.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Eustis Ave, North and South Sides</td>
<td>$360,457.40</td>
</tr>
<tr>
<td>South 5th Street</td>
<td>$101,390.50</td>
</tr>
<tr>
<td>South 9th Street Bid Alternative</td>
<td>$159,736.60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$621,584.50</strong></td>
</tr>
</tbody>
</table>

Staff recommendation is to move forward with West Eustis Avenue, North and South sides and South 5th Street.

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<td><strong>Total</strong></td>
<td><strong>$461,847.90</strong></td>
</tr>
</tbody>
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Staff also reviewed the Community Development Block Grant (CDBG) with the board and members of the public for awarded 2016/2017 cycle.

- **CEI services:** $20,000.00
- **Construction:** $455,000.00
- **Total Award:** $475,000.00

Currently the CRA will be short $6,847.90 for West Eustis Street & South 5th Street $455,000 - $461,847.90 = ($6,847.90). The CRA will cover the shortage of the grant.

The CRA will be short $166,584.50 to construct South 9th Street $455,000 - $621,584.50 = (166,584.50). If awarded the grant during the next cycle CRA will construct next year and will cover the shortage cost.

Staff will go with recommendation to move forward with the project. South Ninth Street will be constructed if the CRA is awarded CDBG funding in 2017/2018 cycle.

Staff also discussed coordination with the Immokalee Water and Sewer District for this project.

4. Contractor Reports
   i. Landscape Architect Report
      a. Architect Report (Enclosure 5a)

Don Novakovich reported the following:

**Irrigation Status:** Irrigation has now been restored to the islands on 1st Street (North of front of Casino). Hunter controller added at Citgo gas station site – first 4 planters are running off this system. The last two islands on 1st St. are operating off of hockey pucks (battery controlled Hunter controller.) James is providing Harry Sells the information he needs to make any necessary switch overs to permanent systems.

Missing plants: A cumulative total along 1st Avenue of 65 grasses are needed to fill voids in all beds on 1st St. (30 plants are to be placed at
Motorola box – Dan with Grady Minor is suggesting to use Muhly grass here instead of Flax lily because the Lily are not performing well here. The other 35 Flax lily will be added to the medians where there is decline or trampled plants. This would also coincide with plantings already installed along Main St. which include Muhly grasses, which is native and a hardier plant.
Also, 24 Total Carissas, #3 gal. are missing or trampled. A&M to provide an estimate of plant material replacements for these areas.
Armando stated that he would be top dressing with new mulch to beds after these areas are replanted with new plant material.

**Cemetery location:** Board and staff agreed that there should be a joint venture between the MSTU and Parks & recreations to maintain the cemetery. It needs operable irrigation. After a working system, Armando to provide a price to install St. Augustine ‘Seville’ sod to this area.

**Main Street Irrigation:** Armando to provide hockey pucks here to get the irrigation up and running again. Dan of Grady Minor is also recommending the use of new drip irrigation with a control at the end to be monitored on a weekly basis by the Landscape Contractor, A&M.

b. Monuments – Old Proposal (Enclosure 5b)
Grady Minor is suggesting to receive approval to proceed on sign concepts for step #1 to get the new sign program moving. Once the Grady Minor contract is signed, work will commence to design concepts for the next board meeting review and after acceptance, working drawings will be finalized for James to solicit bids to contractors to construct the new signs.
James received bids of $15K per sign to repair each and restore back to the way they were, but with new signs and logo.

New Market rd. triangle - Grady Minor’s Landscape Architect team are saying that they can redesign this new pocket park for a fee of approximately $3500. This fee could probably be wrapped into and absorbed by the monthly fees. This would include first a concept plan for submittal to the board for review and then final working drawings.
Two sign choices were presented and one was selected as with one suggested correction of taking out the “21st century” then adding “a place to call home”.
Grady Minor has not been contracted on these yet, but they will send the design proposals so staff could have them for the next MSTU. Once the proposals are accepted, Grady Minor will begin looking at how a similar sign layout will be created to hand on the overpass and we will get proper approval from the FDOT.

ii. Maintenance Report
a. A & M Monthly Report (Enclosure 6a)
Staff provided board with a copy of the monthly report.

b. Est. #357 for Irrigation repairs on 1st St. & E. Delaware (Enclosure 6b)
Staff provided board the proposal of irrigation repairs that were done and are now operational on 1st Street.
Armando Yzaguirre with A&M Property Maintenance provided board with the old estimates addressing issues on March 2017 Landscape report before the irrigation system had been fixed:

- Est# 350 Remove Juniper and Flax Lily, mulch, and level ground, Install 24 Juniper and 65 Flax Lily and 1 Planting soil/yard. 1st St. $1,871.40
- Est# 358 Remove dead sabal palm and old crape myrtle trees. New market rd. triangle. $420.75
- Est# 359 Remove old Ligustrum tree stump. Median 17-B E. Delaware & Immokalee rd. $280.50
- Est# 361 Add 15, #1 Gallon Euphorbia "White", 15, 1 Gallon container: Euphorbia $270.50
- Est# 362 Add new sod (St. Augustine 'Floratam'). $93.50
- Est# 363 Remove tree, grind stump or cut flush to ground (to be determined). Replace with Ligustrum japonium tree 8'-10' x 6', Fla. No. 1 quality. East Eustis & Immokalee rd. $187.00
- Est# 364 Remove crape myrtle tree, install 8'-10' red Tuscarora red crape myrtle, Fla no 1 quality. $867.00
- Est# 365 to Install 65 Muhly grasses on 1st St. $816.00
- Est# 366 Trash pick Up – main St. & 1st St. $93.50

Action: Mr. Bill Deyo made a motion to approve A&M Property Maintenance proposal estimate #350, #358, #359, #361, #362, #363, #364, #365 and #366. The motion was seconded by Ms. Andrea Halman and it was approved by unanimous vote. 4-0.

5. CRA Manager Report
   Christie Betancourt gave an update on the new director position, from 11 candidates to 6 candidates. Both CRAs are part of the interviewing committee. Paul Anderson may not be a member of the CRA and MSTU anymore staff is trying to contact him for confirmation.
   Advisory Board Applicants - Cindy Lozano didn’t renew her term so Mr. Robert L. Raines will be filling her vacancy.
   Commercial façade Grant - Christie provided board renderings of Mr. 99 Cents expansion options. Business representative will provide quotes and present at a future meeting. She also provided board with an update on the Royal Companies (Winn Dixie Plaza). They will present to the board at a future meeting once they have all backup materials.

6. Code Enforcements – No report was given.

7. Other Agencies – Lincoln Price gave thanks to the Board for the Support Letter for a Local Food Promotion Planning (LFPP) grant application for the Immokalee Culinary Arts and Production (I-CAP) Campus.
   The Second thing he reported on was about having new vendors to register through purchasing for government contracts. Trade show at the North Collier Regional Park, Friday from 8:00am to 2:00pm.
   Thirdly, he suggested that we could incorporate the trash and trash cans issues into the master plan evaluation.

J. Citizen Comments: No citizen comments.

K. Next Meeting Date: MSTU Meeting May 24, 2017 at 8:30 A.M.

L. Adjournment. Meeting Adjourned @ 11:40 a.m.