MINUTES
Joint meeting of the Community Redevelopment Agency Advisory Committee and the Immokalee Lighting and Beautification MSTU Advisory Committee Board, February 15, 2017.
Pepper Ranch Preserve
6315 Pepper Road, Immokalee, FL 34142
239-657-1999

A. Call to Order and Pledge of Allegiance.
The meeting was called to order by Dr. Frank Nappo, CRA Chair and Cherryle Thomas, MSTU Chair at 8:49 AM.
Christie Betancourt led the pledge of allegiance.

B. Roll Call and Announcement of a Quorum.
CRA Advisory Committee Members Present:
Ski Olesky, Estil Null, Andrea Halman, Paul Anderson, and Dr. Frank Nappo
CRA Advisory Committee Members Absent/Excused:
Cindy Lozano, Mike Facundo, Yvar Pierre

MSTU Advisory Committee Members Present:
Andrea Halman, Paul Anderson, Norma Garcia, and Cherryle Thomas
MSTU Advisory Committee Members Absent/Excused:
Bill Deyo.
Others Present:
Kristi Bartlett, Maria DeJesus, Danny Gonzalez, Everett Loukonen, Annie Alvarez, Kris Van Lengen, Michele Mosca, Lincoln Price, Carrie Williams, Dottie Cook, Silvia Puente, Bernardo Barnhart, Carrie Williams, Twila Leigh, Vanessa Beliema, Joseph Mucha, Patti Calderon, Jonas Mervilus and Commissioner Bill McDaniel.
Staff: Christie Betancourt, and Terry Rosalez.

C. Introductions.
Chairman Dr. Frank Nappo introduced himself and welcomed all to the meeting. All other board members introduced themselves to the members of the public.

D. Approval of Agenda.
Christie Betancourt presented agenda to the board for approval. Agenda was approved with no changes.

Action: Mr. Ski Olesky made a motion for the CRA to approve the Agenda with no modifications. Estil Null seconded the motion and it passed by unanimous vote 5-0.

Action: Ms. Andrea Halman made a motion for the MSTU to approve the Agenda with no modifications. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote 4-0.

E. Approval of Minutes.
1. December 21, 2016 CRA Advisory Committee Meeting (Enclosure 1)
Christie Betancourt presented minutes to the board for approval. Minutes were approved with no changes.

Action: Ski Olesky made a motion for the CRA to approve the minutes for December 21, 2016 with back up for the ATV presentation done by Barry Williams as presented. The motion was seconded by Dr. Frank Nappo and it was approved by unanimous vote 5-0.
2. January 25, 2017 MSTU Advisory Committee Meeting (Enclosure 2)
   Christie Betancourt presented minutes to the board for approval. Minutes were approved with no changes.

   **Action:** Ms. Andrea Halman made a motion for the MSTU to approve minutes for the January 25, 2017 MSTU Advisory Committee Meeting with back up documentation of the Priority List for the MSTU as presented. Ms. Cherryle Thomas seconded the motion and it passed by unanimous vote. 4-0.

F. Announcements.
   1. Communications Folder
      It has the public notice for this meeting, and Commissioner Bill McDaniels contact information, CRA/MSTU 2017 Calendar in there as well as the 2016 draft CRA Annual Report. Staff reviewed the communications folder with the board and members of the public.
   2. Meetings and Public Comment speaker slips
      CRA staff reiterated the public 3 minute speaker slip policy. The board will give more time if they feel it necessary.
   3. CRA Annual Workshop – April 4, 2017 @ 1 p.m. @ the BCC Chambers.
      Correct time for CRA Annual Workshop is 9:00 a.m.
   4. James Sainvilus – Leave
      Christie mentioned James is out on leave and is scheduled to be back on Monday.

G. CRA Manager Report - Christie reported on (Enclosure 3):
   1. First Street Plaza – Immokalee Zocalo
      Staff coordinated with Parks & Recreation to store and organize the holiday decorations into the storage container. Staff also created an inventory list of all the decorations purchased. Staff met with maintenance staff on the maintenance of the Zocalo. Parks & Recreations Maintenance Department will submit a maintenance report with invoice to show what services were actually provided for the month.
   2. The Commercial Façade Grant
      Awarded to Lozano’s last year, will be completed by the end of March.
   3. Economic Development
      The two businesses that are developing are Fiesta #8 - S & O Grocery (formally known as McCrory’s) and St. Matthews House Thrift Store.
      Presented draft plans show a laundry mat, deli, and a storage area for Fiesta #8 and a new thrift store for St. Matthew’s House. Both properties are located on Main Street.
   4. Florida Heartland Regional Area of Opportunity (FHERO)
      They are working on the website and want information about what Immokalee wants on it. Christie has been attending meetings and will work with Kristi Bartlett to gather the information. Immokalee has been designated a RAO area.
   5. Promise Zone
      Upcoming Taskforce meetings will be held on March 22, 2107 at the Southwest Florida Regional Planning Council in Fort Myers.PRC Fort Myers office.
The Education Taskforce meeting will start at 9:00 a.m. The Economic Development Taskforce meeting will start at 10:30 a.m. The Crime Taskforce meeting will start at 1:00 p.m.

The MSTU meeting is scheduled for that day as well, but I think it’s important to attend these meetings. If there is anything that you want me to share with them please let me know.

H. CRA New Business.
1. Prayer or moment of silence at the beginning of CRA/MSTU Meetings
   The MSTU board has agreed on having a moment of silence at the beginning of their meetings. The CRA is open for discussion if you want to have prayer or a moment of silence at the meetings. After much discussion among the board and public the board made a motion to pray at the beginning of each meeting.

Action: Dr. Frank Nappo made a motion to invite members of the clergy to open up the CRA meetings with a prayer. The motion was seconded by Paul Anderson and the motion was approved 4-1. Ms. Andrea Halman voted No.

2. CRA Nomination
   The board made a motion to nominate Estil Null to be the Vice-Chair for the CRA Advisory Board Committee.

Action: Dr. Frank Nappo nominated Mr. Estil Null as the Vice-Chair for the CRA Advisory Board Committee. The nomination was seconded by Ms. Andrea Halman. A vote was taken and Estil Null was elected Vice-Chair 5-0.

3. 2016 Draft Annual Report (Enclosure 4)
   Christie presented board and public the 2016 draft Annual Report. She requested that board review and send all corrections or additions to her. She said that final budget will presented at the next meeting.

4. Collier County Community and Human Services Division FY 2017-2018
   The CRA is planning on submitting an application for a CDBG grant for the remainder of funds for the Sidewalk project we were previously awarded $475,000. The sidewalks will be on Eustis, Fifth, and South 9th Streets. The 60% plans came in at $589,000 which gave us a shortage of $114,000. We’re going to ask for the shortage and for the design costs to complete the projects. We would like your input on this; we have until March 1st to apply.

   Michele Mosca commented that the Transportation will not submit an application for funds for Lake Trafford. The funding they would need for a temporary fix for the road would $750,000. They don’t want to compete with the CRA for CDBG funds.

   Commissioner McDaniel stated that his goal for Immokalee is to have a wish list and Hendry, and Glades can have theirs. We just want a greater opportunity for Immokalee and more regional impact.
5. Tax Freeze on Ad Valorem taxation – staff reported that:
Mr. McDaniel stated that using this method will be a way to manage the façade
grant and improve the program policies to get more property owners to participate.
He suggested freezing the tax on the Ad Valorem Taxes for a period of time rather
than putting liens on properties. Use these as incentives for the community
members.
6. Land Development Code for Immokalee – staff reported that:
Commissioner McDaniel wanted this item added to the agenda for discussion.
Commissioner McDaniel advised the group that the Immokalee Area Master Plan
is being revisited. He recommended establishing a Land Development Code and
Hearing Examiner for Immokalee. The Examiner should be someone familiar with
how things are in Immokalee.

I. MSTU New Business.
   1. Immokalee Irrigation (Enclosure 5a & 5b
Table this until James comes back.

J. MSTU Old Business.
   1. MSTU Project Manager Report - staff reported on (Enclosure 6):
      1. Banners will be removed by A&M Property Maintenance on banner plan is
         finalized.
      2. Holiday Decorations layout will be finalized so bracket installation can be
         completed.
      3. Trimmers Tree and garland have been removed and stored:
      4. Immokalee Sidewalk Improvements Project revised estimated
         schedule/timeline was reviewed with board.
      5. 2017 MSTU Operational Workshop 2017 MSTU draft Operational Plan was
         created – Ranking of the MSTU goals & activity items for the 2017 is being
         compiled for 2017 Priority list.
      6. Lighting Report was given for knock downs on Main Street and 6th St.
      7. Landscape Architect Professional Services - Q. Grady Minor & Associates,
         P.A. (GradyMinor) was selected for monthly Landscape Architect services for
         the current year.
         Christie said a copy of the Q. Grady Minor contract and work order would be
         provided at the next meeting.
         FDOT project update – Christie will bring details to the next meeting.

2. Contractor Reports
   i. Maintenance Report – A & M (Enclosure 7)
      Staff reported that Armando was in training an unable to attend the
meeting.

K. CRA Old Business.
   1. CRA & MSTU 2017 Calendar Final (Enclosure 8)
      Staff provided final 2017 meeting calendar.
   2. Operational Plan – Gantt Chart (Enclosure 9)
      The Gantt chart will show where the projects/tasks will be on a timeline. Christie
will e-mail each board member and get their input on the information for the
priority list. It will be brought back next month.
3. Adopt –A - Road Program (Enclosure 10)  
   Maria DeJesus update that Immokalee Rotary and Lozano’s Restaurant are interested in adopting a road. Diane Lynch wanted her to share that if there any roads not on the current Adopt –A – Road list she could look into it.

4. Immokalee Area Master Plan – Update  
   Kris Van Lengen provided board with an update on the IAMP. The scheduled was moved up by the board in January; will commence in September. CRA & MSTU are the premier agencies and could start looking at the existing plan with the provisions that were recommended from 2008-2012. Christie commented that a workshop will be done for the new members as well as the public to become familiar with the Immokalee Area Master Plan. She recommended that the Board review the plan from now through September to see what can be changed.

5. Immokalee Stormwater – Update  
   Micheile Mosca mentioned that the purchase of the property at Arrowhead for the retention pond has not happened, so she wanted to correct the record. They do have an agreement with the Colliers to purchase property off Madison Avenue. The update for the Immokalee Stormwater Master Plan is that a consultant was hired to do a model of the urban area based on the inventory in the GIS system. There should be some results in April.

6. Budget (Enclosure 11a, 11b, & 11c)  
   Staff reviewed budget with the board.

7. Code Enforcement – update  
   Joe Mucha provided board with updates on the pallets, Family Dollar and dumpster on First Street. All issues have been resolved. He also said that the Flea Markets are doing good and abiding the rules. Code is addressing the complaints on parking on sidewalks.

   Ms. Halman said the lights are out at the Winn Dixie plaza and at the Lake Trafford Drive Thru.

8. Office of Business & Economic Development: Lincoln Price reported that:  
   Launching for the construction of the Accelerator in Immokalee at the Airport will be on March 2 at 9 a.m. following there will be the launching for the Naples Woodstock at 11:30 a.m. on Craft Road. There are 13 interested participants and room for 18. The focus is to help them with new businesses.

On Agri-Tourism there will be a tour in March in Naples and would like to have people from Immokalee attend. There’s a conference for Agri-Tourism in May and would also like involvement from the people of Immokalee as well. There is a process that needs to be followed for Agri-Tourism to be brought to Immokalee. Twila Leigh at the IFAS extension office would be the one to speak with.

9. Other Agencies  
   University of Florida Extension Office - Twila Leigh  
   Announce their upcoming event on March 3rd for the Birds In the Everglades.

   Parks & Recreation – Annie Alvarez  
   Gave an update on what is happening at Pepper Ranch. The camp grounds are open Friday to Sunday from 8 a.m. to 5 p.m. Many events have been happening at the camp grounds. Earth Day will be at Pepper Ranch this year.
They are trying to get an Archery program started, and the mountain bike paths expanded as well. All the parks are busy and doing well. The fitness center will be going under construction in a few weeks for 120 days. Parks & Recreation are helping with the Immokalee Chamber event at the Roberts Ranch Museum on March 24-March 26. Also on April 30 we will be hosting the former Cinco De Mayo event, it will be known as Viva Immokalee at Parks & Recreation at 2 p.m.

Immokalee Chamber of Commerce – Danny Gonzalez
Announced upcoming events:
- February 23rd Mario Diaz Balart will be at iTech at 10:30 a.m. presenting how to file taxes free of charge if criteria is met.
- February 23rd At the Seminole Casino the Immokalee Chamber will host an After Hours Networking event from 5 p.m. - 7p.m.
- Celebrate Immokalee event will be on March 24 – March 26

Dr. Nappo suggested having videoing done about what is going on at Pepper Ranch would be good for promotional material. Also when the pier work is done we will have a CRA meeting there.

Commissioner McDaniel wanted to let everyone know to send by e-mail any complaints or happenings going on in Immokalee to his office and they would submit to the AIMS system for processing.

Commissioner McDaniel would like the Façade Grant to be brought back on the agenda for discussion.

Staff announced that Lake Trafford Road will be under construction for signalization on 19th Street and Lake Trafford Road starting this month.

L. Citizens Comments.
Carrie Williams commented that the contract with Q. Grady Minor is very expensive and asked if this is part of James job description? She understands it’s already done for this year but it should be looked at for next year.

Jonas Mervilus asked about the bricks that can be sold and placed at the Zocalo.

Kristi Bartlett asked if we could pair up with the airport in regards to the information needed for the Gantt chart.

M. Next Meeting Date.  Next CRA Meeting March 15, 2017 @ 8:30 a.m. at Immokalee Pioneer Museum, 1215 Roberts Ave., Immokalee, FL 34142. Next MSTU Meeting March 29, 2017 @ 8:30 a.m. at Careersource Southwest FL, 750 South 5th Street, Immokalee, FL 34142.

N. Adjournment Meeting Adjourned @11:25 a.m.