

MINUTES

Meeting of the Joint Community Redevelopment Agency Advisory Committee, the Immokalee Lighting and Beautification MSTU Advisory Committee, and the Enterprise Zone Development Agency Board on May 27, 2015.

750 South 5th Street, Immokalee, FL

A. Call to Order.

The meeting was called to order by Mike Facundo, CRA Chair and Cherryle Thomas MSTU Chair at 8:38 AM.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Mike Facundo, Ski Olesky, Estil Null, Martha Williams (8:45am), Jim Wall, Bryan Fluech, Andrea Halman, Joseph Mucha, and Cindy Lozano (9:57am)

Advisory Committee/EZDA Members Absent/Excused:

Frank Nappo, and Julio Estremera.

MSTU Advisory Committee Members Present:

Cherryle Thomas, Bill Deyo, and Andrea Halman.

MSTU Advisory Committee Members Absent/Excused:

Norma Garcia, and Lucy Ortiz.

Others Present: Fred Thomas Jr., Chief Paul Anderson, Marvin Courtright, Steve Hart, Armando Yzaquirre, and Elizabeth Lazzara.

Staff: Brad Muckel, and Christie Betancourt.

C. Introductions. The board members present and members of the public introduced themselves.

D. Announcements.

1. Staff announced that Michele Mosca from Growth Management Department will be here in July to discuss the LDC Amendment and the design criteria related to on street parking in Immokalee.

2. Staff announced that Abe Skinner will be here in July to discuss the property appraisal methodology as you recall this was at the request of Floyd Crews.

3. Staff announced that Lucilla Ayer will be invited to the July meeting to discuss the MPO LRTP 2040 process at the request of the board.

4. James Sainvilus – FMLA and Congratulations

Staff announced that James is on Family Medical Leave until mid June following the birth of his first child a daughter named Jadore.

E. Adoption of Agenda.

Staff added and agenda item under D.4. – James Sainvilus – FMLA & Congratulations

Action: *Mr. Ski Olesky made a motion to adopt the Agenda with added agenda item D.4. – James Sainvilus – FMLA. Mr. Estil Null seconded the motion and it passed by unanimous vote. 7-0.*

Action: *Ms. Andrea Halman made a motion to adopt the Agenda with added agenda item D.4. – James Sainvilus – FMLA. Mr. Bill Deyo seconded the motion and it passed by unanimous vote. 3-0.*

F. Communications.

1. Appointment Letters (Halman and Mucha)

2. Public Meeting Notice

3. Advisory Board contact list

4. FY 15-16 Ranking of CDBG Grant Applications

5. Summer Student bus pass flyer
Staff listed all the items that were in the communications folder. The Appointment letters for Ms. Andrea Halman and Joseph Mucha to the CRA/EZDA advisory board, the Public Notices for the May 27th Meeting and Operational Workshop, the contact list for the advisory board members, the draft 2015-2016 Ranking of CDBG Grant Applications, and a flyer for the Summer Students bus pass.

G. Approval of Minutes.

1. Approval of Minutes for the April 22, 2015 MSTU Advisory Committee Meeting Meeting.

Action: *Ms. Andrea Halman made a motion to approve the minutes for the April 22, 2015 MSTU Advisory Committee Meeting. The motion was seconded by Mr. Bill Deyo and the minutes were approved by unanimous vote. 3-0.*

2. Approval of Minutes for the April 15, 2015 CRA Advisory Committee Meeting.

Action: *Mr. Ski Olesky made a motion to approve the minutes for the April 15, 2015 CRA Advisory Board Meeting. The motion was seconded by Mr. Estil Null and the minutes were approved by unanimous vote. 8-0.*

3. Approval of Minutes for the April 15, 2015 EZDA Advisory Committee Meeting.

Action: *Mr. Ski Olesky made a motion to approve the minutes for the April 15, 2015 EZDA Advisory Board Meeting. The motion was seconded by Mr. Estil Null and the minutes were approved by unanimous vote. 8-0.*

H. BCC Agenda Items for May 2015.

1. New CRA Lease

Staff informed board that Enclosure 4 which was a recommendation that the Board of County Commissioner (BCC), acting in its capacity as the Community Redevelopment Agency (CRA), approve a lease agreement between the CRA and the Southwest Florida Workforce Development Board, Inc. for the continued use of the Immokalee CRA's office space in Immokalee. Fiscal impact: \$43,532.64 for 24 months was approved on Tuesday, May 26, 2015.

2. Immokalee Drive – Quality Enterprises Change Order #1

Staff informed the board that Enclosure 5 which was a recommendation that the Board of County Commissioner (BCC), acting in its capacity as the Community Redevelopment Agency (CRA), approve Change Order #1 to grant-funded Contract #14-6236 between the CRA and Quality Enterprises, Inc. entitled “Immokalee Stormwater Improvements – Phase II” and approve a budget amendment in the amount of \$29,398.45 needed to execute the bid alternate work on North 16th Street was approved on Tuesday, May 26, 2015.

3. DEO Economic Development grant Application \$25, 000

Staff informed the board that Enclosure 6a, which is a request that the Collier County Board of County Commissioners (BCC), as the Collier County Community Redevelopment Agency (CRA), approve a submission of a \$25,000 grant request to the Florida Department of Economic Opportunity (DEO) related to the development of a Strategic Economic Opportunity Plan for Immokalee was approved on Tuesday, May 26, 2015.

Staff provided board with Enclosure 6b which is the Florida Department of Economic Opportunity Community Planning Technical Assistant grant request for a Strategic Economic Opportunity Plan for Immokalee. Staff would like for board to make a motion to transmit the grant application to DEO.

Action: *Mr. Ski Olesky made a motion to transmit the grant application related to the Department of Economic Opportunity (DEO). Mr. Jim Wall seconded the motion and it passed by a unanimous vote 8-0.*

I. BCC Agenda Items for June 2015.

1. Immokalee Drive – AMEC Change Order #1 (time extension)
Staff announced that AMEC the CEI firm time will be extended.
2. Immokalee Drive – CDM Smith Change Order (time extension)
Staff announced that CDM Smith time will be extended.

J. Red Flag Item

None

K. MSTU New Business

1. FY 16 Proposed Budget
2. The MSTU Chair would like to know how much more money the MSTU is receiving since they expanded the boundary to be the same as the CRA boundary. Staff will provide board with a report at the next MSTU meeting.
Staff provided board with Enclosure 7 which is a draft budget list of Fund 111 and Fund 162. Staff reviewed the budget with the boards. Once budget is approved staff will provide board with a detailed Income Statement.

L. MSTU Old Business

1. MSTU Project Manager

No report was given.

i. General Lighting Report

Staff went out and did a complete survey of all the lighting issues in Immokalee. We have knocked down poles in numerous places, pedestals that need to be moved, and some poles at the County Road Maintenance storage area that need to be stored better. Southern signal is now working with Lumec the manufactures of the poles to get the parts and poles ordered. MSTU board needs to decide whether you want to keep replacing the poles in the median. Staff showed the board a sample of new suggested poles sent to us by John Miller, Project Manager from Signal & Lighting Operations and Maintenance Growth Management Division. The poles have LED cobra heads. These fixtures have been used in the State of Florida and have been approved by FDOT for roadway projects. The fixture will bring a new updated style to Immokalee. The arm fixture assembly can be mounted on our existing poles. Board would like to know how many blue poles have been knocked down since they have been put up. Cherryle Thomas also announced that four median light poles lights are out on Main Street.

ii. Christmas Tree Lighting Event

Ms. Cherryle Thomas announced that the Christmas Tree Lighting Event will be December 3rd at 6:00 PM. Santa Clause will have an official mailbox for any kids that want to write Santa a letter. This year the event will only be an hour long. The Seminole Casino Hotel Immokalee would like to participate with the event. We will be partnering up with the casino to determine the size of tree and decorations for the plaza. Ms. Thomas also discussed the Christmas Gala which will be Saturday, December 12, 2015.

2. Contractor Reports

i. Maintenance Report

A&M Property Maintenance provided board with Enclosure 8 which is a general maintenance report of service areas. Armando Yzaguirre reviewed report with board. Cherryle Thomas would like for the trash liners and for the banners to be ordered. The MSTU board approved the trash liners and three sets of banners to be ordered are the Cornucopia, Christmas, and Immokalee scenes. Cherryle Thomas gave the board an update on the CAT Bus station that had been burned in front of the Goodwill Store in Immokalee. The bus station has been repaired and a new design for that location will be put in place. Board would like to thank A&M Property Maintenance for the hard work that you have done for the community of Immokalee.

ii. Landscape Architect Report

Greenworks Studio, the MSTU Landscape Architect provided the board with Enclosure 9 which is a field report of the beautification area.

Staff reviewed the report with the board. Mr. Tindell's observation reported that the site is neat and clean and in good condition. The maintenance firm is keeping up and routine maintenance work has been performed. Points of connection are not being maintained but are not part of the maintenance contract. Over full trash containers is still a problem but are being controlled. The major exception is the container in front of the new Subway. Drainage blockage at bulb-out has been addressed. Main Street planting remains on hold. New park has trip hazards and drain issues. Trash containers need repair and new paint. Locks still need repair. This has been a problem for several years. Routine maintenance work has been performed and trash removed. Repair to trash containers has been made but not used as hoped. Several (3) banners on First street are missing.

Zocalo Park/Plaza suggestions– 1.) Add engineer cloth over large drains in the shell mulch areas to help keep shells out of system. 2.) Add flags to tree staking guy wires and lower stakes to below grade to reduce trip hazards with drain structures and installation supports especially at corner of 1st Street and Main and 3 remove metal rods next to the trunks of several leafy trees if it doesn't serve a specific issue. Suggest log benches be treated with fire retardant.

M. CRA New Business.

1. FY 16 Proposed Budget

Staff provided board with Enclosure 10a & 10b which is a draft budget list and summary of Fund 186 and Fund 715. Staff reviewed the budget with the boards.

Once budget is approved staff will provide board with a detailed Income Statement.

N. CRA Old Business.

1. Arrowhead PUD Letter

Staff provided board with Enclosure 11 which is a letter addressed to Ms. Patterson the Impact Fee Manager regarding the growing concerns over conditions along Lake Trafford Road in Immokalee. The concerns are twofold and center around:

1) The lack of drainage treatment & conveyance facilities along the corridor which flow directly into Lake Trafford. The 2005 SFWMD Immokalee Master Drainage Improvement study identified this corridor as needing drainage system improvements due to contamination and flooding concerns. The upstream flooding

issues in the Ruth's Trailer Park could be alleviated with a comprehensive redevelopment approach, as could the contamination concerns in Lake Trafford.

2) The lack of sidewalks west of Lake Trafford Elementary School between Little League and Pepper Roads. As the County continues to invest in capital improvements on Pepper Ranch the traffic related to tourism and local interest along this corridor will continue to increase. The letter also informs Ms. Patterson that the board is comfortable supporting the removal of the sidewalk replacement item included as part of the off-site commitment identified in the Arrowhead PUD Ordinance and Compliance agreement and recognizes that a more comprehensive study of the Lake Trafford Road corridor will be completed in the future. We feel that this stretch of sidewalk on the north side of Lake Trafford Road between Carson Road and SR29 needs minimal repairs and may only warrant monitoring by the County Road Maintenance Department.

2. Advisory Board vacancies

i. James Streeter

Staff provided board with Enclosure 12 which is an application submitted by Mr. James Streeter to be on the Immokalee Enterprise Zone Development Agency board. Staff announced that Mr. Streeter was invited to the meeting but was unable to attend. After discussion board voted to appoint Mr. Streeter to the board.

Action: *Mr. Jim Wall made a motion to appoint Mr. James Streeter to the Immokalee Enterprise Zone Development Agency board. Mr. Brian Fluech seconded the motion and it passed by unanimous vote. 8-0.*

3. CRA Project Manger Report

i. Drainage and Sidewalk Improvements Projects

a. Immokalee Drive Project

b. Colorado Avenue Project

Staff provided a brief update on both projects which are in full construction mode.

4. Marketing – update

Steve Hart from Relevanza provided board with an update on the new CRA website.

5. Code Enforcement

Mr. Joseph “Joe” Mucha informed the board that he has been here in Immokalee for about three weeks.

O. EZDA New Business.

None

P. EZDA Old Business.

1. Enterprise Zone sunset.

Staff informed the board the Enterprise Development Agency is set to sunset in December 2015. Staff will put together an executive summary to separating the two boards.

Q. Citizen Comments:

Mr. Paul Anderson wanted to know who maintains Fish Creek. The area near Lake Trafford Road next to Habitat needs to be cleared out. Does the county maintain it, does South Florida Water Management District maintain it, or is it private area. Mr. Wall wanted to inform that board that Dan Rogouski from FGCU small business center is

retiring. We should invite the new director out here. Ms. Elizabeth Lazzara from Habitat for Humanity introduced herself to all. She wanted to inform all that Habitat for Humanity has been providing residents of Immokalee with housing.

- R. Next Meeting Date: CRA & EZDA Meeting will meet on June 17, 2015 at 8:30 AM and the Immokalee Lighting and Beautification MSTU will meet on June 24, 2015 at 10:00 A.M.
- S. Adjournment: The meeting adjourned at 10:07 AM