

**MINUTES**

Meeting of the Immokalee Community Redevelopment Agency Advisory Committee on April 15, 2015.  
750 South 5<sup>th</sup> Street, Immokalee, FL

A. Call to Order.

The meeting was called to order by Mike Facundo, CRA Chair at 8:44 a.m.

B. Roll Call and Announcement of a Quorum.

Staff conducted a roll call and announced that a quorum was not in place until 8:52 AM.

Advisory Committee/EZDA Members Present:

Mike Facundo, Ski Olesky, Cristina Perez, Bryan Fluech, Cindy Lozano, Julio Estremera (8:52 AM), and Frank Nappo (9:32 AM).

Advisory Committee/EZDA Members Absent/Excused:

Martha Williams, Estil Null and Jim Wall.

**Action:** *A quorum was announced as being present for all boards.*

Others Present: Andrea Halman, Leo Rodger, Commissioner Tim Nance, Carrie Williams, Amanda Campos, Joseph Mucha, and Marvin Courtright.

Staff: Brad Muckel, Christie Betancourt, and James Sainvilus.

C. Introductions. The board members present, staff present, and members of the public introduced themselves.

D. Adoption of Agenda.

Staff announced changes to the Agenda. Staff would like to add the following items to the agenda: Item H.1.ii. Vice Chair nomination, K.2.ii. New Board Applicant Joseph Mucha (Enclosure 9), and K.2.iii. Board Transfer Cristina Perez (Enclosure 10).

**Action:** *Mr. Olesky made a motion to approve the Agenda with additions: Agenda item H.1.ii. Vice Chair Nomination, K.2.ii New Board Applicant – Joseph Mucha (Enclosure 9), K.2.iii Board Transfer – Cristina Perez (Enclosure 10). Ms. Cristina Perez seconded the motion and it passed by a unanimous vote. 6-0.*

E. Communications.

The Communication folder contained:

1. Public Notice
2. Advisory Board Contact list
3. Naples Daily News article (4/7/15) related to the CRA Workshop
4. Reappointment letters for advisory board members
5. Letter from Community Housing Services
6. Added Enclosures 9 & 10

Staff reviewed the communications folder with the board.

F. Consent Agenda

1. Approval of Minutes

- i. CRA/EZDA Advisory Committee Meeting for March 18, 2015.

**Action:** *Mr. Ski Olesky made motion to approve the consent agenda. The motion was seconded by Ms. Cristina Perez and the consent agenda was approved by unanimous vote. 6-0.*

G. Announcement

1. April CRA Workshop format

Mr. Muckel provided board with a recap of the April 7<sup>th</sup> CRA Annual Workshop.

He said the workshop went well and he wanted to thank all the CRA and MSTU advisory board members and community members that attended. Commissioner Nance also discussed the outcome of the workshop. He said that Immokalee CRA staff did a great job illustrating the financials of the Immokalee CRA. Carrie Williams also commented on the comments that Commissioner Nance made regarding the workshop discussion.

2. Operational Workshop

Staff would like to set a date for the 2015 CRA Operational Workshop. Board and staff agreed to have the Operational Workshop as a Joint venture with the MSTU on Wednesday, May 27, 2015 from 8:30 AM – 12:30 PM with a boxed lunch to be provided.

3. Principal Planner, Collier County Growth Management Division – Michele Mosca

Mr. Muckel announced that Michele Mosca will be here in May to discuss an LDC Amendment related to the Immokalee Urban Area and the design criteria contained therein.

4. MPO - Stantec – Road Study

Mr. Muckel announced that Mr. Jeff Perry from Stantec Consulting contacted him because they would like input from our board, staff, and the community in regards to the LRTP2040 (Long Range Transportation Plan 2040) which include State Road 29 in Immokalee thru North 15<sup>th</sup> Street. Staff will request that the Metropolitan Planning Organization (MPO) attend an upcoming meeting to discuss the details of the study.

5. Abe Skinner Property Appraiser's Office

Staff announced that Abe Skinner will be here in July to address the property appraisals methodology. Floyd Crews will be notified since this was his Red Flag item.

6. County Managers Office - Library Saturday hours

Staff announced that Mr. Frank Nappo's concerns that were discussed at the CRA Workshop on limited Library hours in Immokalee are being addressed and a proposed Saturday hours request is being reviewed for the upcoming year.

7. Collier County Pollution Control

Staff announced that the Collier County Pollution Control Department is conducting a Water Quality test on contaminants at Lake Trafford. They will share results with CRA Staff upon completion.

H. Staff Reviewed the BCC Agenda Items approved in March.

1. Advisory Board members (Enclosure 2)

Staff provided board with the executive summary that went before the board for advisory board reappointments.

i. Carrie Williams resignation letter (Enclosure 3)

Staff provided board with Carrie Williams's resignation letter. She would like for the record to show that she resigned because she had issues with the way the Immokalee Business Development Center Grant played out.

ii. Nomination - Vice-Chair

Staff informed board that they now have a vacancy in the vice chair position since Carrie Williams resigned. Staff would like to have someone appointed in case the Chair is not able to attend any future meetings.

**Action:** *Mr. Ski Olesky nominated Frank Nappo for Vice Chair, Mr. Julio Estremera seconded the nomination. Mr. Ski Olesky made a motion to close nominations which was seconded by Mr. Julio Estremera. A vote was taken and Frank Nappo was elected as Vice Chair. 6-0.*

I. Staff Reviewed the BCC Agenda Items for May.

1. New CRA lease

J. CRA New Business

1. Commissioner Nance – Open Discussion

- Commissioner Nance discussed the Immokalee median activities and FDOT (Florida Department of Transportation) relationship efforts with all.
- Commissioner Nance also discussed how important it is for us to understand the counties relationship with University of Florida/IFAS accelerator in Immokalee. The accelerator program will be under construction at the Immokalee Airport starting the end of this year. It will feature a large kitchen facility design. It will be a joint venture with UF/IFAS, and iTech. The accelerator will work with small- to mid-sized companies working with new food technologies in the agribusiness or culinary sectors.
- Commissioner Nance provided staff with Collier County inventory map demonstrate what areas in Collier County shows areas entitled and not entitled. Areas surround the Immokalee area Rural Lands Stewardship Area. Long term agribusiness development is going to happen in the white areas. A copy of the map will be emailed to CRA staff and then they will distribute to all board members and requested community members.
- Commissioner Nance also discussed the MSTU county wide issues. The MSTU's tend to borrow money within the county. He would like for CRA staff to investigate if the Immokalee's MSTU follows the same dynamics.
- Commissioner Nance said he will be attending the CRA/EZDA Advisory board meetings more regularly. He will be coming on a quarterly basis and will respond to important items that may come before the board on an as needed basis.
- Commissioner Nance discussed CRA advisory board members Cindy Lozano's item of discussion that was brought up at the CRA Workshop with the BCC board. Ms. Lozano wanted to reiterate the importance of the Immokalee CRA working with other local agencies to create a Welcome Center in Immokalee.
- Commissioner Nance discussed Ms. Andrea Halman's concerns with trailer parks, trailers on Main Street, and businesses on Main Street in Immokalee that are in dire need of repair or have mounting code enforcement violations. Ms. Cristina Perez, Immokalee Code Enforcement supervisor, and Leo Rodgers, Immokalee Fire Department also provided comments on this issue.

- Commissioner Nance discussed Mr. Edward “Ski” Oleksy concerns with the Collier County Parks & Recreation equipment and services in Immokalee. Mr. Oleksy said I serve on the board of Parks & Recreation so I know that we are not getting the services and equipment we should be getting.
2. Budget Amendment (Enclosure 4)  
Staff provided board with a copy of the budget amendment to move \$10,000 from personnel to the operating to cover operational overage for the current fiscal year. After a discussion board approved the Budget Amendment.

**Action:** *Mr. Frank Nappo made motion to approve a budget amendment for \$10,000 to cover overage for this fiscal year. The motion was seconded by Ms. Cristina Perez and the motion was approved by unanimous vote. 7-0.*

K. Old Business

1. 2015 CDBG Grant Application – Rejection Letter (Enclosure 5)  
Staff informed the board that they received a rejection letter from Collier County Community and Human Services Division for the two grants the CRA applied for. They were intended to fund the Commercial Façade Improvements Program and Streetscaping Projects around Pinecrest Elementary School and the Immokalee Apartments. The advisory board wanted to know what was our result and where did we rank. Board would like for staff to request that Commissioner Nance get details on the rankings of the projects selected and what was the ranking of the CRA Grants.

2. Advisory Board vacancies  
Staff announced that the Immokalee EZDA (which also serves as the CRA Advisory Board) currently has 10 advisory board members and 4 vacancies.

- i. Andrea Halman (Enclosure 6)  
Staff informed board that they received an application from Ms. Andrea Halman who currently serves on the Immokalee MSTU board. Ms. Halman was present at the meeting. Board welcomed Ms. Halman to the board.

**Action:** *Mr. Frank Nappo made motion to appoint Andrea Halman to the CRA/EZDA Advisory board. The motion was seconded by Mr. Julio Estremera and the motion was approved by unanimous vote. 7-0.*

- ii. Joseph Mucha (Enclosure 9)  
Staff informed board that they received an application from Mr. Joseph Mucha the new Code Enforcement Supervisor for Immokalee. Mr. Mucha was present at the meeting. He said he has worked in Immokalee before. Board welcomed Mr. Mucha to the board and the community of Immokalee.

**Action:** *Mr. Ski Olesky made motion to appoint Joseph Mucha to the CRA/EZDA Advisory Board. The motion was seconded by Frank Nappo and the motion was approved by unanimous vote. 7-0.*

- iii. Cristina Perez (Enclosure 10)  
Staff provided board with an email from Cristina Perez, Immokalee Code Enforcement Supervisor informing us that she will be transferring to the Golden Gate City District area and Mr. Joseph Mucha will be coming to Immokalee as of May 4<sup>th</sup>.

3. Arrowhead PUD – update

Staff informed board that the county would like to receive a letter from the CRA supporting Arrowhead developers for exempting them from developing the sidewalk from Winn Dixie (State Road 29) to the Arrowhead area (Carson Road). County staff was requesting from the Arrowhead developers that they replace that segment of sidewalk. CRA staff said the asphalt sidewalk is in relatively good condition with a few minor areas needing attention, but it doesn't need to be replaced in its entirety. They said that they would prefer to see the developers construct a sidewalk in a different area with a higher need, for example the stretch of Lake Trafford Road west of Lake Trafford Elementary School from Little League Road to Lake Trafford Farm Road. The project should be the same price as the original project was going to cost. We will not make the developer spend more money than they would have spent in the first place and we can allow them a three year period to develop the area. The principal at Lake Trafford has also expressed child safety concerns along this stretch of roadway.

**Action:** *Mr. Frank Nappo made motion to write a letter in support of removing the foot path item off site obligation from State Road 29 to Carson Road and request instead that they improve the areas of Lake Trafford Elementary School to Lake Trafford Farm Road. The motion was seconded by Ski Olesky and the motion was approved by unanimous vote. 7-0.*

4. CRA future Office Lease Options (Enclosure 7)

Staff presented the board with the building design for First Bank. Mr. Bernardo Barnhart, Immokalee branch manager discussed the option with CRA staff on the possibility of the Immokalee CRA leasing space from the bank so the CRA could have a better office location for the community.

5. CRA Project Manager Report

i. Drainage and Sidewalk Improvements Projects

a. Immokalee Drive Project

b. Colorado Project

Staff provided board with an update on the two drainage/sidewalk improvement projects that are under construction.

**\*\*\*At 11:20 AM CRA Advisory committee meeting was put on hold to Start EZDA Meeting due to items needing board action. Some board members had to leave. At 11:25 AM CRA board meeting was back in place.**

6. MSTU Project Manager

i. First Street Plaza

ii. Main Street Projects

iii. General Lighting Report

iv. Maintenance Report

Mr. Sainvilus provided an update on MSTU projects. He also informed board on the Maintenance issues they had with the First Street Zocalo. Staff provided board with Enclosure 8 which is an example of a fence and median design using a Duratherm high emphasis crosswalk and a sample of Duratherm on the bulb out areas with a bench and trash can island.

7. Marketing - update  
No update was given.
  8. Code Enforcement – update  
Ms. Perez informed the board that the most recent Code Enforcement clean-up event was very productive. She also provided an update on the status of the fines being levied against the McCrory's building on Main Street. Earth Day and Bay Day will be done in Lake Trafford on Saturday, April 18, 2015 8:00 AM – 10:00 AM. Earth Day starts at 12:00 PM. McCrory's is still accruing fines. Mr. 99 Cents is trying to come in compliance with its active demolition permit.
- L. Citizen Comments:  
Andrea Halman would like for us to look into Adopt a Road Program.
- M. Next Meeting Date: CRA & EZDA Meeting May 27, 2015 at 8:30 A.M. Meeting will be a joint meeting between the CRA/EZDA & MSTU and the Operational Workshop.
- N. Adjournment: The meeting adjourned at 11:45AM