

Minutes

Immokalee Lighting and Beautification MSTU Advisory Committee Meeting

October 22, 2014

750 South 5th Street, Immokalee, FL



A. Call to Order.

The meeting was called to order by Cherryle Thomas at 10:03 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas, Norma Garcia, Andrea Halman and Lucy Ortiz

Advisory Committee Member Absent/Excused:

Action: A quorum was announced as being present.

Others Present: Cristina Perez, Richard Tindell, William Deyo, Armando Yzaguirre and Fred Thomas.

Staff: Brad Muckel, James Sainvilus and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Announcements.

E. Adoption of the Agenda.

Action: Ms. Garcia made a motion to approve the agenda; it was seconded by Ms. Ortiz with the correction to include the word "not" under item H.c. and the motion passed by a vote of 3-0.

F. Communications.

a. MSTU Notice of Public meeting

b. William A. Deyo's application for reappointment.

G. Approval of the Minutes.

Action: Mr. Garcia made a motion to approve the MSTU minutes for the month of September 24, 2014. The motion was seconded by Ms. Ortiz and the motion passed by a unanimous vote.

H. Old Business.

a. Budget Report.

i. Current Budget

ii. PO Report

iii. Expenditures

James Sainvilus reported on the current budget for the beginning of the fiscal year 2015, and provided Purchase Order and Expenditures Reports to the Committee.

b. Code Enforcement Report

Codes Enforcement had open cases on the Main Street Areas where they conducted the posted sign education. 25% of the windows could cover up with advertizing posters. Cristina Perez talked about the McCrory's hearing on October 03, 2014, they did not show up and the next hearing will be in December. Ms. Perez gave an update on the Coastal Cleanup that was held

on Saturday, September 20, 2014, 18.5 tons of waste was collected. Next cleanup date will be at the end of November.

- c. Project Manager Report:
 - i. First Street Plaza
MSTU Project Manger provided the board with an overview of the First Street Zocalo project. He also informed the board that the MSTU had received a proposal from Trimmers Holiday Décor and a purchase order was created the Christmas tree for the event to be held on December 5, 2014. Staff updated the board on the pole lighting for the garland and the angels. New banners to be purchased next year.
 - ii. Main Street Median Improvements
This project is currently on hold.
 - iii. General Street Lighting Report
Ms. Thomas asked to call Julie from LCEC to get more information about the LED lights. She also asked to invite FDOT to the joint CRA & MSTU meeting on November 19, 2014. Fred Thomas suggested that the Board talks to the MPO about their problems on Main Street.
- d. Community Redevelopment Agency --Brad Muckel:
 - i. New Advisory Board Member (Martha Williams)
Staff informed board that Martha Williams is our new Advisory Board member.
 - ii. Crosswalk Improvement Project
Staff provided the board with an update on the Crosswalk improvements project, the two stormwater projects and the Immokalee CRA Sweat Equity Grant Program.
- e. Contractor Reports.
 - i. Maintenance Report.
Armando Yzaguirre from A & M Property Maintenance provided board with a maintenance report.

Action: Ms. Halman made a motion to approve A&M Property Maintenance's Proposal to make the banner arms for the blue light poles for \$200/arm; it was seconded by Ms. Ortiz and the motion passed by a vote of 3-0.

I. New Business.

- a. Florida Redevelopment Association Annual Conference 2014
Staff shared their experiences and what they have learned from each session they had attended.
- b. Need a motion to have a Joint meeting with the CRA on November 19, 2014

Action: Ms. Halman made a motion to have a joint meeting with the CRA on November 19, 2014; it was seconded by Ms. Ortiz and the motion passed by a vote of 3-0.

c. Advisory Board vacancies

i. William Deyo

Action: Ms. Ortiz made a motion to approve William A. Deyo's re-appointment application as an Advisory MSTU Board member; it was seconded by Ms. Halman and the motion passed by a vote of 3-0.

J. Citizen Comments.

None

K. Next Meeting Date: The next meeting MSTU meeting will be a joint meeting with the Immokalee CRA/EZDA on November 19, 2014 at 8:30 A.M.

L. Adjournment: The meeting adjourned at 11:10 A.M.