

**MINUTES**

Meeting of the Immokalee Community Redevelopment Agency Advisory Committee on  
May 21, 2014.

750 South 5<sup>th</sup> Street, Immokalee, FL

A. Call to Order

The meeting was called to order by Mike Facundo, CRA Chair at 8:33 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Floyd Crews, Frank Nappo, Carrie Williams, Mike Facundo, Ski Olesky, Julio Estremera, and Robert Halman.

Advisory Committee/EZDA Members Absent/Excused:

Jim Wall, Cristina Perez, and Estil Null.

**Action: A quorum was announced as being present for all boards.**

Others Present: Armando Yzaguirre, Hector Sanchez, Andrea Halman, Annie Alvarez, Syliva Yzaguirre, Chief Paul Anderson, Steve Hart, Sandra Cano, and Jacinto Cervantes.

Staff: Brad Muckel, Christie Betancourt, Marie Capita, and James Sainvilus.

C. Introductions. The board members present and members of the public introduced themselves.

D. Announcements.

a. 2014 Joint CRA Workshop

Mr. Muckel discussed the outcome of the Joint CRA Workshop held on May 6, 2014 with the CRA/BCC Governing board.

Brad discussed the main points that the CRA Governing Board would like for us to focus on.

1. The CRA Board indicated that we currently do not have enough representation from residents of Immokalee on the Advisory Board. They would like for the Advisory Board to be more geared towards residents of Immokalee, not fewer than 8 members.

Mr. Nappo said that he felt as though the comment made at the workshop by Ms. Pam Brown regarding the make-up of the Board was directed towards him. Although he is not an Immokalee resident, he is part of a nonprofit organization operating within the Immokalee Enterprise Zone. He works for Immokalee Housing and Family Services and sits on the CRA Advisory Board so that he can play an active role in Immokalee's future. He added that this board is a non paying position and his nonprofit does not pay him for travel.

Mr. Muckel went on to discuss the suggested change to the Immokalee Enterprise Zone #1101 enabling ordinance. As it is now, the Agency shall consist of not fewer than eight (8) or more than thirteen (13) members which shall consist of at least one representative from each of the following entities: 1.) Immokalee Chamber of Commerce, 2.) Financial or Insurance entity, 3.) Business operating in the zone, 4.) Resident living in the nominated Enterprise Zone, 5.) Non-Profit community-based organization operating within the nominated Enterprise Zone, 6.) Local private industry council, in the zone, 7.) Local Law Enforcement Agency, 8.) and local Code Enforcement agency in the zone.

2. They would like for us to record the meetings from this point forward.
  3. The board wants us to reevaluate our CRA core Mission.
  4. All the boards want us to remove properties that are blighted on Main Street 1<sup>st</sup> – 9<sup>th</sup> Street. We need to improve buildings that don't meet code.
- b. BCC Agenda Items for May 2014 Meetings.
- i. 5/13/14: 10B. Restructure the management of the CRA under the County Manager or his designee.  
At the May 13, 2014 BCC Meeting Commissioner Henning added agenda item 10.b. with a recommendation that the Board of County Commissioners agree to restructure the management of the CRA under the County Manager of his designee to improve synergies, communication and staff support of community projects and to ensure grant compliance and quality control. Item was approved by board.
  - ii. 5/13/14: 16.B.1. Approved a second 180 day extension of the grant agreement between the CRA and Parlegal & Notary Multi Services, Inc. for the reimbursement of \$20,000.
  - iii. 5/13/14: 16.H.1. Reappointment of Estil Null to the Immokalee EZDA. Mr. Muckel announced that Mr. Null was reappointed to the Immokalee Enterprise Zone Development Agency.

E. Adoption of Agenda

**Action:** *Mr. Olesky made a motion to approve the Agenda with added Enclosure 17 to agenda Item H.e.i., and Enclosure 18 to agenda Item H.b.ii. Mr. Nappo seconded the motion and it passed by unanimous vote.7-0*

F. Communications.

- a. The folder containing the Public Notices, Estil Null appointment letter, Naples Daily News Article, and Community Clean up flyer were presented to the board.

G. Approval of Minutes

- a. Approval of Minutes for the April 16, 2014 Joint Meeting of the CRA, EZDA & MSTU board.

**Action:** *Mr. Olesky made a motion to approve the minutes for the April 16, 2014 Joint Meeting of the CRA, EZDA, & MSTU board with one correction; Jim Wall was not present for this meeting. The motion was seconded by Ms. Williams and the minutes were approved by unanimous vote. 7-0*

H. CRA Old Business

- a. CP-2013-8 Proposed Amendment to the IAMP, Walmart  
CRA staff read the letter that the CRA board sent to the Collier County Planning Commission supporting CP2013-8 proposed amendment to the IAMP. The letter also included the concerns the advisory board had which were the lack of signalization at the intersection of Westclox Road and SR 29 and the corner with the overall volume of traffic along the already busy and frequently congested SDR29 corridor. Items such as roadway widening; acceleration deceleration lanes, off – site pedestrian facilities (sidewalks/crosswalks/CAT bus stops/etc.) and street lights need to be addressed.
- b. Advisory Board vacancies
  - i. Hector Fernandez  
Staff informed the board that Mr. Hector Fernandez submitted an application to be a part of the of the Immokalee Enterprise Zone Development Agency board. Mr. Hector Fernandez is a resident of Marco

Island and has lived in Collier County for 1-2 years. He has served on various advisory and quasi-judicial review boards.

The advisory board would like to for Mr. Fernandez to attend the next board meeting so he can introduce himself and tell the board why he would like to join the board.

**Action:** *Mr. Nappo made a motion to table Mr. Fernandez' application until the June 18, 2014 meeting and have staff send him an invitation to attend. The motion was seconded by Mr. Julio Estremera and the motion was approved by unanimous vote. 7-0.*

ii. Martha Williams

Staff informed the board that Martha Williams submitted an application to be a part of the Immokalee Enterprise Zone Development Agency board. Ms. Martha Williams is a resident of Immokalee and has lived in Collier County more that 15 years. She is a life time resident of Collier County and has been in business in Immokalee since 1973. The advisory board would like for Ms. Martha Williams to attend the next board meeting so she can introduce herself and tell the board why she would like to join the board.

**Action:** *Mr. Nappo made a motion to table Ms. Martha William's application until the June 18, 2014 meeting and have staff send her an invitation to attend. The motion was seconded by Mr. Estremera and the motion was approved by unanimous vote. 7-0.*

c. Budget

i. CRA Revenue Report

Staff provided board with a revenue chart showing the revenue from 2008 through the current year for CRA fund 186-138324. Ms. Betancourt reviewed the chart with the board.

ii. CRA Expense Report

Staff provided board with a budget to actual report of CRA fund 186-138324. Ms. Betancourt reviewed the report with the board.

iii. CRA 2105 Budget Report

Staff provided board with the most recent draft budget for FY2015 which includes, the MSTU General Fund 111- 163805, Immokalee Beautification Fund 162, Immokalee Redevelopment Fund 186, and Immokalee CRA Grant Fund 715. Ms. Betancourt reviewed the report with the board. Mr. Muckel will present final draft at the next meeting.

d. Project List – MPO

Staff provided board with a list of all county maintained and limited maintained roads. The list was provided by Cristina Perez from Code Enforcement. Staff is working with the CRA and MSTU Advisory Committees on compiling a list of the top five projects in Immokalee that they would want to be added to the MPO list.

e. First Street Plaza Zocalo

Staff provided the board with a copy of Enclosure 17 that was submitted by Parks & Recreation. Mr. Hector Sanchez , Parks & Recreation Field Supervisor reviewed the 2015 budget expense report with the board. Board doesn't want to boot the trees and only would like to use port o johns for events. The areas of concern will be addressed with both Parks & Recreation staff and CRA/MSTU staff. Parks & Recreation staff started maintaining the property on May 20, 2014 the day of the Grand Opening "Ribbon Cutting" Ceremony of the First Street Plaza. The event was

very well received by the community and staff wanted to thank everyone that attended to show their support.

- f. Land Development Code  
CRA staff provided board with an update.
- g. CRA Project Manager Report
  - i. Drainage and Sidewalk Improvements Projects  
Staff provided board with an update on the two Stormwater projects. Both construction bids are on hold until the Environmental Assessment reports are approved by the Florida Department of Economic Opportunity.
    - 1. Immokalee Drive Projects – CEI Services out for proposals. Construction bid on hold. Construction is set to start in September.
    - 2. Colorado Avenue Project – CEI Services out for proposals. Construction bid on hold. Construction is set to start in September.
  - ii. Façade Grant Program  
Staff informed board that they will not be able to fund the Façade Grant Program for FY 2015. Existing funds are for two Façade Grants that were approved from FY2104 budget.
  - iii. Crosswalk Improvement Project
    - 1. Comment Forms  
Staff provided board with copies of the 18 submitted comment forms for the Immokalee Pedestrian Safety Study. Staff reviewed the top comments with the board.  
Issue at Hand:
      - Too much signage (Sign Pollution).
      - Crosswalks are not being used .
      - Too many Crosswalks.
      - Landscape is too high.
      - Not able to see Pedestrians Crossing at the current crosswalks.Suggested Improvements:
      - Remove/Reduce the signage.
      - Remove some landscaping and bench island areas. Need to be better designed.
      - Add motion activated flashing crosswalks in designated areas.
      - Improve sidewalks to be pedestrian friendly.
      - Need more law enforcement to enforce jaywalkers.
- h. IBDC Manager Report
  - i. CD#10-06 CDBG Monitoring results  
Staff provided board with a copy of the monitoring results letter for Economic Development Grant #CD10-06 sent to staff from Collier County Housing, Human, & Veterans Services Department. Ms. Marie Capita reviewed the letter with the board. A response to this letter is due by June 02, 2014 to HHVS.

- ii. CD#12-04 CDBG Monitoring results  
Staff provided board with a copy of the monitoring results letter for Economic Development Grant #CD12-04 sent to staff from Collier County Housing, Human, & Veterans Services Department. Ms. Marie Capita reviewed the letter with the board. A response to this letter is due by June 02, 2014 to HHVS.
- iii. Job Creation/Retention Report  
Staff provided board with a copy of report from HHVS would like for us to fill out to be in compliance with HUD regulations that require Collier County Housing, Human, and Veterans Services (HHVS) document all jobs created and retained through the use of Community Development Block Grant funds.

**Action:** *Mr. Olesky made a motion requesting that staff write a letter to the County Manager's office highlighting what's going on between Housing, Human & Veterans Services, and the Immokalee Business Development Center Grant Agreement #10-06 CDBG-IBDC Economic Development and #12-04 CDBG-IBDC Economic Development with enclosures added and to request a meeting with the County Manager and all related stakeholders. The motion was seconded by Ms. Williams and the motion was approved by unanimous vote. 7-0.*

- i. MSTU Project Manager  
Staff provided the board with a copy of report submitted by MSTU Project Manager. Ms. Sainvilus reviewed the report with the board. He informed the board that the First Street Zocalo grant project is set to expire on May 29, 2014. He will need an extension for Change Order #2. HHVS is taking the Contract agreement to the BCC. Change Order #2 consists of the new wage Determination, Sod for the swale along North First Street in the County right-of-way, Handrail, and more lights. Mr. Sainvilus also discussed the Immokalee Landscape/Maintenance Contract.
  - j. Marketing Report  
Steve Hart our Marketing/Web Page consultant provided board with a brief report on the web visits and facebook page. He said that the web page had 2000 visits in March and that our facebook page needs more likes and shares. Mr. Nappo would like for us to move away from facebook and focus more on the delivery mechanisms.
  - k. Code Enforcement  
Staff announced that Ms. Perez was not able to attend meeting but she provided an email update. The next Community Clean-Up for Immokalee Residents will be Saturday, May 31, 2014 from 8:00 AM to 1:00 PM at vacant corner lot on North 9<sup>th</sup> Street and Main Street.
- I. CRA New Business  
Due to time constraints all items under New Business were tabled until the next advisory board meeting. Board agreed to conduct a separate workshop to discuss the Operational Plan. The workshop is set for next Wednesday, May 28, 2014 from 11:30 AM – 1:30 PM a box lunch will be provided by staff.
- a. Bike Helmet Program
  - b. Red Flag Issues
  - c. 2014 Operational Plan

d. Overlay Maps

J. Citizen Comments:

No comments.

K. Next Meeting Date: CRA & EZDA Meeting June 18, 2014 at 8:30 A.M.

L. Adjournment: The meeting adjourned at 11: 45 am