

**Revised MINUTES – 12-18-2013**

Joint Meeting of the Community Redevelopment Agency Advisory Committee, Enterprise Zone Agency, and the Immokalee Lighting and Beautification MSTU November 20, 2013 ~~October 16, 2013~~  
750 South 5<sup>th</sup> Street, Immokalee, FL

A. Call to Order.

The meeting was called to order by Michael Facundo, CRA Chair at 8:45 a.m.

Mr. Muckel informed the board that the meeting was being recorded by a private citizens not the the CRA staff.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Floyd Crews, Cristina Perez, Carrie Williams, Michael Facundo, Robert Halman, and Ski Olesky.

Advisory Committee/EZDA Members Absent/Excused:

Julio Estremera, Estil Null, and James Wall.

***Action: A quorum was announced as being present for all boards.***

Others Present: Jaime Weisinger, Steve Hart, Armando Yzaguirre, Sylvia Yzaguirre, Pam Brown, Frank Nappo, Kay Deselem, Michele Mosca, Magda Ayala, Andrea Halman, Joanne Loukonen, Barbara Blocker, Norma Garcia, and Hector Ramos.

Staff: Brad Muckel, Marie Capita, and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Adoption of Agenda.

***Action: Mr. Olesky made a motion to approve the Agenda, Ms. Williams seconded the motion and it passed by unanimous vote.***

E. Communications.

The folder containing the Public Notice, application packet for the GMPA and PUD rezone for the petition for the large format retailer, and 1<sup>st</sup> Street Plaza color renderings was presented to the board.

F. Consent Agenda

- a. Approval of Joint CRA/EZDA and MSTU Minutes for the October 16, 2013 Meeting.

***Action: Mr. Olesky made a motion to approve the Consent Agenda. Ms. Williams seconded the motion and the motion passed by unanimous vote.***

G. Announcement.

- a. Economic Development for Rural Areas of the County

Mr. Muckel announced that The Board of County Commissioners will be having a workshop on December 3, 2013 at 1:00 PM in the BCC chambers in Naples. Workshop will be to discuss Economic Development for Rural Areas of the County.

***Action: Ms. Williams made a motion to request that staff send a letter to Commissioner Nance requesting that future LDC and ED Meetings be held in Immokalee. Mr. Olesky seconded the motion and the motion passed by unanimous vote.***

- b. GMP Amendment application for large format Retailer

Mr. Muckel announced that an application was submitted by Barron Collier Investments for the Growth Management Plan amendment and Planned Unit Development Rezone petition for a large retailer at SR 29 and Westclock Road.

Mr. Muckel informed board that the Collier County Growth Management Division is currently working on processing the amendment application and that Michele Mosca and Kay Deselem were on hand to answer questions.

Staff informed the board that a Neighborhood Information Meeting will be held on January 13, 2013 at the Immokalee Library from 5:30 PM – 6:30 PM.

**Action:** *Mr. Crews made a motion to request that staff send Barron Collier Investments a letter inviting them to present at the December 18, 2013 CRA Advisory Board Meeting. Ms. Williams seconded the motion and the motion passed by unanimous vote.*

H. New Business.

- a. Land Development Code
  - i. Ordinance #2008-11  
Staff reviewed ordinance with board.
  - ii. Main Street Subdistrict  
Staff reviewed the Immokalee Main Street Overlay Sub-District 2.03.07(g) (5) with board.
  - iii. Board Poll  
Staff provided board with prohibited uses for the Immokalee Main Street Overlay Sub District (MSOSS) and requested that board members fill out tally sheet and send to CRA staff no later than December 11, 2013 so final tally can be brought back at the December 18<sup>th</sup> meeting.

I. Old Business.

- a. Immokalee Area Master Plan  
Staff provided board with the current Immokalee Area Master Plan, the current Immokalee Future Land Use Map, and all the Ordinances associated with the IAMP on disc for board to review.
- b. First Street Plaza Zocalo
  - i. Bids  
Staff provided board with Bid #13-6067 First Street Plaza – Zocalo. Mr. Muckel informed the board that Surety Construction was the only qualified bidder and that the contract will go before the board on December 10<sup>th</sup>.
  - ii. Color Perspective Renderings  
Staff provided board with color rendering for the 1<sup>st</sup> Street plaza for review.
- c. Advisory Board
  - i. Application from Frank Louis Nappo  
Staff announced that Mr. Frank Nappo's application was tabled from the October 16, 2103 Meeting because board wanted Mr. Nappo to be present and introduce himself before accepting his application.  
Mr. Nappo introduced himself and informed the board that he wanted to be more involved with the Immokalee community and that he correctly serves on the Immokalee Housing and Family Services board.

**Action:** *Mr. Olesky made a motion to appoint Mr. Nappo to the Immokalee Enterprise Zone Development Board. Ms. Williams seconded the motion and the motion passed by unanimous vote.*

- d. Façade Grant  
Update will is provided in CRA Project Manager Report.
- e. Project Managers' Report
  - i. CRA Project Manager  
Mr. Muckel gave updates on the SR29 Median Improvement Project, the Stormwater Improvements Projects, the Façade Grant Program, and the Crosswalk Improvements Project.
    1. SR29 Median Improvements Project  
Staff informed the board that the quote from Bonness Inc. came in at \$17,821.47 which was higher than the not to exceed amount of \$12,000 they had voted on last month. After discussion board would like for staff

to send a letter to FDOT requesting a resolution for this project. Board would like for all parties to get together and come up with a resolution. Parties requested are Lipman Produce, Immokalee MSTU, Immokalee CRA, Commissioner Nance, and Florida Department of Transportation.

**Action:** *Ms. Williams made a motion requesting that staff send a letter to Florida Department of Transportation regarding SR29 Median Improvements Project. FDOT needs to provide the board with a plan for the reconstruction of the median in front of Lipman Produce. Mr. Crews seconded the motion and the motion passed by unanimous vote.*

2. Drainage and Sidewalk Improvement Projects
  - DRI Round 2 Grant (Immokalee Drive Project)
    - SFWMD construction permit paid on 11/8/13
    - Engineer's Opinion of Probable Costs released: \$2.3 million
    - Projected solicitation release date: Dec-2013
    - Projected construction start: Feb-2014.
    - Deadline to request \$200,000 reimbursement under Funding Agreement with Big Cypress Basin has been pushed 90 days to January 31, 2014.
    - Deadline for construction grant has been extended from February-2014 to September-2014.
  - DRI Round 3 Grant (Colorado Avenue Project)
    - Currently at 60% design stage with ABB Engineering.
    - This project will be grouped with Immokalee Drive and bid as one solicitation.
    - Projected construction start Feb-2014
3. Façade Grant Program
  - Notary & Paralegal Services: Grant Agreement approved on 9/11/12 by CRA Board. Project started. Previous deadline for completion was 9/11/13.
  - Following the CRA Advisory Board recommendation, on 9/10/13 the CRA Board approved the 90-day extension.
4. Crosswalk Improvement Project
  - AIM Engineering was issued a Notice-to-Proceed on 6/12/13 to
    - 1) perform analytical and observational pedestrian study along Main and South First Streets, 2) conduct public workshops to educate the community on transportation safety, 3) meet with community organizations to garner input on solutions to the pedestrian incidence rate, and 4) produce construction drawings for the device(s) that will have the greatest impact on reducing the pedestrian injury/fatality rate within the Immokalee Central Business District. (\$73,070, funded by the MSTU Fund 162).
  - AIM will be at the October CRA/MSTU Advisory Board meeting for the project "kick-off" and methodology discussion. Immokalee LDC Amendments
5. Immokalee LDC Amendments
  - Working with County Planning Staff for LDC Amendment Cycle, Jan-2014
  - Bringing draft changes to the CRA Advisory Board on 11/20 for discussion and vote.

- The changes will be limited to the Immokalee Main Street Overlay Sub-District (MSOSD).
- ii. IBDC Project Manager  
Ms. Capita provided the board with an updated IBDC status report.
- iii. MSTU Project Manager  
Staff provided board with updates on the Carson Road Sidewalk project, the Landscape Maintenance Contract, the Zocalo – 1<sup>st</sup> Street Plaza, the Immokalee Main Street Improvements Project, and Holiday Decorations.
- Zocalo - 1st Street Plaza
- The BCC approved a budget increase to cover the lowest construction bid received.
  - Substantial Amendment to Collier County Action Plan going before the BCC for approval on 12/10/13.
  - Surety Construction contract going before the BCC for approval on 12/10/13.
- Immokalee Landscape/Maintenance Contract
- Annual contract for A&M Property Management approved by the BCC 10/22 (\$102k).
  - PO and NTP will be issued on 11/11/13.
- Immokalee Main Street Median Reconfiguration Project
- Jointly funded between MSTU and FDOT
  - Construction completion date: 11/23/13
  - Will submit reimbursement from FDOT on 11/11/13.
- Immokalee Median Landscaping/Irrigation Improvement project
- Jointly funded between MSTU and FDOT
  - Construction plans currently at 90%
  - Project on hold until the Pedestrian Safety Improvement project is completed.
  - Requested a FDOT grant extension from Jun-2014 to Feb-2015.
- Carson Road project – Sidewalk
- 100% complete
  - Final Invoice approved
  - Project Close Out
  - County Road Maintenance is requesting we fill in the areas at intersections with asphalt
- f. Code Enforcement  
Ms. Cristina Perez gave a brief report on the community effort from code enforcement in Immokalee.
- g. Marketing  
Mr. Hart provided board with an updated Marketing report and presented the board with the finalist for the board to vote on. After a vote the Instagram photo contest winner was selected for the month of November.
- h. Operational Plan 2014  
Staff continued with the Operational Plan from the October 16<sup>th</sup> meeting. Board reviewed sections 1.2 Marketing and Branding, 1.3 Tourism/Ecotourism, 1.4 Develop Cultural Celebrations. Board will review the rest of plan and staff will compile at the next board meeting in December.

J. Citizen Comments.

Pam Brown requested we ask the Board of County Commissioner to show us where the Seminole Compact money is going.

***Action: Ms. Williams made a motion requesting that staff send a letter to Commissioner Nance requesting a detailed account of where the Seminole gaming “compact” funds are being sent. Mr. Crews seconded the motion and the motion passed by unanimous vote.***

K. Next Meeting Date. The next regular CRA/EZDA Meeting will be December 18, 2013, at 8:30 A.M. at Southwest Florida Works located at 750 South 5<sup>th</sup> Street in Immokalee.

L. Adjournment. This meeting adjourned at 11:10 P.M.