

**MINUTES**

Joint Meeting of the Community Redevelopment Agency Advisory Committee, Enterprise Zone Agency, and the Immokalee Lighting and Beautification MSTU September 18, 2013  
750 South 5<sup>th</sup> Street, Immokalee, FL

A. Call to Order.

The meeting was called to order by Mike Facundo, CRA Chair at 8:45 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Floyd Crews, Cristina Perez, Carrie Williams, Mike Facundo, Estil Null, and Ski Olesky.

Advisory Committee/EZDA Members Absent/Excused:

Julio Estremera, James Wall, and Robert Halman.

MSTU Advisory Committee Members Present:

Cherryle Thomas, William Deyo, Norma Garcia, and Andrea Halman.

MSTU Advisory Committee Members Absent/Excused:

Lucy Ortiz

*Action: A quorum was announced as being present for all boards.*

Others Present: Marc Stonehouse, Steve Hart, Ted Tryka, Armando Yzaguirre, Sylvia Yzaguirre, Esmeralda Lopez-Perez, Marc Rouleau, Eai Chan, Jovita Turrubiardez, Steven Lopez, Angie Beltran, Isabel Gonzalez, Maribel Acevedo, Ruth Thomas, Paul Pinault, and Richard Tindell.

Staff: Brad Muckel, Marie Capita, James Sainvilus and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Announcements.

a. BCC Agenda Items

Staff announced that the Façade Grants for \$20,000 to Kountry Kitchen (Abye's Pizza & Wings) was awarded at the September 10, 2013 meeting. The board also approved the 90 day extension to the existing Façade Grant to Paralegal & Notary Services, Inc.

E. Adoption of Agenda

*Action: Mr. Olesky made a motion to approve the Agenda, Ms. Williams seconded the motion and it passed by unanimous vote.*

F. Communications.

The folder containing the Public Notice, Lake Trafford Management Action Plan, Pictures of Flooding (Ruth's Trailer Park), Immokalee Stormwater Phase II, Relevanza PFQ, Greenworks Landscape field report was presented to the board.

G. Consent Agenda.

a. Approval of Minutes for the August 21, 2013 Meeting of the CRA and EZDA.

*Action: Mr. Olesky made the motion to approve the Consent Agenda, the motion was seconded by Mr. Null and the Consent Agenda was approved by unanimous vote.*

b. Approval of Minutes for the July 24, 2013 Meeting of the MSTU.

No action was taken on these minutes.

H. New Business.

a. Lake Trafford Management Action Plan

Staff provided a complete copy of the Lake Trafford Action plan to all the CRA and MSTU advisory board for review.

b. Immokalee Area Master Plan

i. Staff provided board with a copy of Ordinance 2002-25 – May 14, 2002 for review. Staff will present the next four Ordinances at the next meeting.

c. CDM Smith Presentation

i. The Engineers of Record for the Immokalee Dr. and Colorado Avenue Drainage & Sidewalk Improvement projects gave the first of three public presentations.

ii. Flooding Issues at Eden Park Elementary:

Due to the amount of public citizens the CRA chair asked the representative for Collier County Public Schools to speak on the flooding issue at Ruth Thomas trailer park on Westclock St. adjacent to Eden Park Elementary School. Marc Rouleau from Facilities Management informed the board of the flooding issues surrounding the school. He took questions from the concerned citizens regarding flooding in their area. After much discussion the boards suggested letters be sent to both the County Commissioners and the School Board from both the MSTU and the CRA to assist property owners with flooding issues.

*Action: Mr. Null made the motion to send a letter to Collier County School Board informing them of flooding issues and requesting that the school board work with Collier County to find a common solution to the flooding issues at Ruth's Thomas trailer park next to Eden Park Elementary school. The motion was seconded by Ms. Williams and the motion passed by unanimous vote.*

*Action: Mr. Deyo made the motion to send a letter to Collier County School Board informing them of flooding issues and requesting that the school board work with Collier County to find a common solution to the flooding issues at Ruth Thomas' trailer park next to Eden Park Elementary school. The motion was seconded by Ms. Halman and the motion passed by unanimous vote.*

CRA Staff will contact Jim Flanagan and set up a meeting with CCPS Facilities Management and the Property Owners. Once meeting is set up an invite will be sent to interested board members.

- d. Operation Plan FY 14
- e. Supplemental Status Report

CRA staff provided board with a final copy of the Immokalee projects the CRA is currently working on. Mr. Muckel informed the board that this report was created at the request of Commissioner Fiala. Report will be presented at the October 22, 2013 BCC meeting.

I. Old Business.

- a. First Street Plaza Zocalo  
Mr. Muckel provided the Advisory Board with an update of the bids received for construction of the Zocalo Project and reviewed the Bid Tabulation with them.
- b. Advisory Board  
Staff informed board that they haven't received any applications for the vacant positions.
- c. Façade Grant  
Mr. Muckel informed the board that the Façade Grant program will be placed on hold due to budgetary constraints. During this time staff will review and edit program guidelines.
- d. Marketing Proposal  
Staff provided board a copy of the submitted proposal for Marketing and Web Site Maintenance Services.

*Action: Mr. Null made the motion to award Relevanza up to \$20,000 for Marketing and Web Site Maintenance Services. The motion was seconded by Mr. Olesky and the motion passed by unanimous vote.*

- e. Project Managers
  - i. CRA Project Manager  
Mr. Muckel gave an update on the Stormwater Improvements Projects, the Façade Grant Program, and the Crosswalk Improvements Project.
  - ii. IBDC Project Manager

Ms. Capita provided the board with an updated IBDC status report. She requested that the CRA board extend the dissolution date for the Business Development Center for an additional three months.

*Action: Mr. Olesky made the motion to extend the dissolution date of the Immokalee Business Development Center from December 31, 2013 to March 30, 2014 so staff can complete a USDA grant for a Feasibility Study. The motion was seconded by Ms. Williams and the motion passed by unanimous vote.*

iii. MSTU Project Manager

Mr. Sainvilus notified the board that he will be out on Military leave until January 21, 2014. CRA staff will be handling all MSTU projects until his return. Staff provided board with updates on the Carson Road Sidewalk project, the Main Street Improvements project, the Zocalo – 1<sup>st</sup> Street Plaza, the Landscape Maintenance Contract, and Holiday Decorations.

MSTU board would like for the Lighted garland and the Angels to be up the day after Thanksgiving.

*Action: Ms. Garcia made the motion to give Christie Betancourt a 10% increase while she was handling the MSTU administrative duties until James Sainvilus' return. Mr. Deyo seconded the motion and the motion passed by unanimous vote.*

f. Code Enforcement

Ms. Cristina Perez announced that she will be working back in Immokalee. She also informed the board of the next community cleanup which is set for September 21, 2013 from 7:30 AM until Noon at the CRA property located at the corner of 9<sup>th</sup> and Main.

g. Marketing

Mr. Hart provided board with an updated Marketing report and presented and showed the photos that have been received to date for the Instagram photo contest

J. Citizen Comments.

K. Next Meeting Date. The next regular Meeting will be October 16, 2013, at 8:30 A.M. at Southwest Florida Works located at 750 South 5<sup>th</sup> Street in Immokalee.

L. Adjournment. This meeting adjourned at 10:49 A.M.