



Minutes

**Immokalee Lighting and Beautification MSTU Advisory Committee Meeting
July 24, 2013**

A. Call to Order.

The meeting was called to order by Cherryle Thomas at 10:00 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas, Lucy Ortiz, Bill Deyo and Andrea Halman

Advisory Committee Member Absent/Excused:

Norma Garcia

Action: A quorum was announced as being present.

Others Present: Paul Anderson, Richard Tindell, Jack Johnson and Roy Cantu Jr.

Staff: James Sainvilus

C. Introductions. All present introduced themselves. Paul Anderson introduced himself as the new Fire Chief for Immokalee.

D. Announcements.

E. Adoption of the Agenda.

Ms Thomas suggested that the Board moved the Citizen Comments (J) up to Adoption of Agenda (E).

Action: Ms.Ortiz made a motion to move item J to E for Citizen Comments; it was seconded by Mr. Deyo and the motion passed by a vote of 3-0.

Jack Johnson from John Deere shared his concerns about the signs, flashing light, plants and trees on Main Street. He preferred all the yellow lights to be taken out for a better flow of traffic and the trees on the medians to be taken out for pedestrian visibility. Paul Anderson suggested adding on a cross walklights that would turn red when button is pressed by pedestrian to cross.

Ms. Thomas invited Jack Johnson to have a presentation for the next Board meeting on September.

Action: Ms.Ortiz made a motion to approve the agenda; it was seconded by Mr. Deyo and the motion passed by a vote of 3-0.

F. Communications.

Mr. Sainvilus passed around the Communications Folder which contained:

- a. MSTU Notice of Public meeting
- b. JPA NTP

a. Approval of the Minutes.

Action: Mr. Deyo made a motion to approve the minutes for the month of May 22, 2013. The motion was seconded by Ms. Halman and the motion passed by a unanimous vote.

G. Old Business.

a. Budget Report.

James Sainvilus reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee.

b. Code Enforcement –

- Cristina Perez suggested that on the next Task Force meeting on May 28, 2013 the MSTU Board members or representative could raise up the concern about littering and speeding on Main Street.
- June 1st next Community Clean up
- Cristina’s last month, Jeff is the replacement.

c. Project Manager Report:

- i. Carson Road sidewalk project- James Sainvilus reported as follow:
 1. 100% Complete
 2. Waiting for final invoice.
- ii. Landscape/Maintenance contract:
 1. James Sainvilus informed the Committee that the contract with CLM will expire and we will need a temporary contractor to do the maintenance while Purchasing is putting the annual contract out for bid in August.

Action: Ms. Halman made a motion to go out for quotes for 180 days as suggested by Purchasing to cover maintenance after CLM contract expires August 8, 2013. The motion was seconded by Ms. Ortiz and the motion passed by a unanimous vote.

iii. Main Street Improvements:

1. JPA Grant \$62,000- for Median Separators (Removal of the white Sticks), Bonness Inc. is the lowest bid for \$116,000 so the MSTU will have to pay the difference, which is about \$54,000.
2. Ms. Thomas asked to keep an eye on SR29 and Westclock for a new development.

d. Contractor Reports.

- i. Maintenance Report.

Mr. Kindelan of CLM was not at the meeting.
- ii. Landscape Architect Report:

Mr. Tindell of GWS continued to use his new report with notes and recommendations. Mr. Tindell recommended:

 - a. Adding new mulch and taking some dirt out the medians.
 - b. Replacing damaged small plants on 1st street.
 - c. Securing light pole bases.

e. Community Redevelopment Agency

- i. Ms. Thomas would like for Brad Muckel to give the Board a report on what the commissioners are doing and what other commissioners from other Counties are doing.

I. New Business.

a. Discussion of draft MSTU 2013 Operational Plan was moved to the next meeting.

b. The action below was passed since May meeting:

Action: Ms. Ortiz made a motion not to meet for the months of June and August 2013. The motion was seconded by Mr. Deyo and the motion passed by a unanimous vote.

J. Citizen Comments. Was moved up and discussed before item E.

K. Next Meeting Date.

The next meeting will be held September 25, 2013 at 10:00 a.m.

L. Adjournment. The meeting adjourned at 11:45 a.m.