



Minutes

**Immokalee Lighting and Beautification MSTU Advisory Committee Meeting
May 22, 2013**

A. Call to Order.

The meeting was called to order by Cherryle Thomas at 10:05 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas, Lucy Ortiz, Bill Deyo and Andrea Halman

Advisory Committee Member Absent/Excused:

Norma Garcia

Action: A quorum was announced as being present.

Others Present: Cristina Perez, Richard Tindell, and Robert Kindelan

Staff: Bradley Muckel, James Sainvilus and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Announcements.

E. Adoption of the Agenda.

Action: Mr. Deyo made a motion to approve the agenda; it was seconded by Ms. Ortiz and the motion passed by a vote of 3-0.

F. Communications.

Mr. Sainvilus passed around the Communications Folder which contained:

- a. Bid Tab for Immokalee MSTU Main Street Improvements (Median Separators).
- b. Letter to the MPO - Cost Breakdown for the Sigh Line Improvement project
- c. Two quotes from Simmonds Electrical:
 - Replacing 27 ft light pole on Main Street and 1st Street.
 - Repairing 13 ft light pole on 1st Street and Colorado Ave.

G. Approval of the Minutes.

Action: Ms. Ortiz made a motion to approve the minutes for the month of May 22, 2013. The motion was seconded by Mr. Deyo and the motion passed by a unanimous vote.

H. Old Business.

a. Budget Report.

Christie Betancourt reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee.

Action: Ms. Ortiz made a motion to approve the forecast Budget for fiscal years 2013 and 2014. The motion was seconded by Mr. Deyo and the motion passed by a unanimous vote.

- b. Code Enforcement –
 - Cristina Perez suggested that on the next Task Force meeting on May 28, 2013 the MSTU Board members or representative could raise up the concern about littering and speeding on Main Street.
 - June 1st next Community Clean up
 - Cristina's last month, Jeff is the replacement.
 - c. Project Manager Report:
 - i. Carson Road sidewalk project- James Sainvilus reported as follow:
 - 1. 90% Complete
 - 2. Contractor (Quality Enterprises) is scheduled for a project walkthrough on June 2013.
 - ii. Street Lighting Report:
 - 1. James Sainvilus informed the Committee that it will take Simmonds Electrical some time to get the parts from LUMEC.
 - iii. Main Street Improvements:
 - 1. Mr. Sainvilus gave a quick summary of the MPO letter asking the County for about \$700,000 for the Sight line improvement project in Immokalee.
 - 2. Ms. Thomas talked about getting with the Water and Wastewater department for the reclaim water facility/system.
 - 3. \$100,000 matching Grant- Waiting for the agreement from FDOT Highway Beautification Council.
 - 4. JPA Grant \$62,000- for Median Separators (Removal of the white Sticks), the lowest bid was for \$116,000 so the MSTU will have to pay the difference.
- Action: Mr. Deyo made a motion to ask FDOT to increase their grant to the lowest bid amount for the Median separators (white sticks project). The motion was seconded by Mr. Ortiz and the motion passed by a unanimous vote.*
- d. Contractor Reports.
 - i. Maintenance Report.
 - Mr. Kindelan of CLM suggested meeting on site with the Project Manager and Mr. Tindell of GWS to identify what needs to get done on 1st street.
 - ii. Landscape Architect Report:
 - Mr. Tindell of GWS continued to use his new report with notes and recommendations. Mr. Tindell recommended:
 - a. Pruning the trees that were just planted a year ago.
 - b. Replacing damaged small plants on 1st street.
 - c. Budget for brick replacement.
 - e. Community Redevelopment Agency
 - i. Asphalt Overlay:
 - 1. AJAX paving contract- ready
 - 2. All issues have resolved, PO and NTP – Project is closing

I. New Business.

a. Discussion of draft MSTU 2013 Operational Plan was moved to the next meeting in July.

Action: Ms. Ortiz made a motion not to meet for the months of June and August 2013. The motion was seconded by Mr. Deyo and the motion passed by a unanimous vote.

J. Citizen Comments.

K. Next Meeting Date.

The next meeting will be held September 25, 2013 at 10:00 a.m.

L. Adjournment. The meeting adjourned at 11:45 a.m.