

**MINUTES**

Immokalee Local Redevelopment Agency May 15, 2013  
750 South 5<sup>th</sup> Street, Immokalee, FL

A. Call to Order.

The meeting was called to order by Mike Facundo, Chairman at 8:45 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Mike Facundo, Floyd Crews, Julio Estremera, James Wall, Carrie Williams, Robert Halman, Cristina Perez, and Ski Olesky.

Advisory Committee/EZDA Members Absent/Excused:

*Action: A quorum was announced as being present.*

Others Present: Steve Hart, Jeffrey Letourneau, David Corban, Estil Null, and Amanda Campos.

Staff: Brad Muckel, Marie Capita, James Sainvilus and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Announcements.

a. Red Flag Issues

i. Gospel Church of Hope

Church requesting fee waiver assistance from CRA.

No representatives from this organization were present.

ii. Kountry Kitchen

Business owner requesting Façade Grant from CRA.

Mr. Muckel provided board with a brief report of Red Flag issues since no representative attended meeting.

After discussion Carrie Williams suggested staff bring the Façade Grant Policies & Procedures and Application packet to next CRA board meeting for review.

Julio Estremera arrived at 8:58 am

E. Adoption of Agenda.

*Action: Mr. Olesky made a motion to approve the Agenda with added attachments: I.a. Replace Enclosure 7, add ordinances 03-63 and 03-61 to I.b., add Exhibit A to I.d., and Marketing Report to I.f. Ms. Williams seconded the motion and it passed by unanimous vote.*

F. Communications.

a. The Communications Folder containing the meeting notice and the reappointment letter for Ski Olesky.

G. Consent Agenda.

a. Approval of Minutes for the April 25, 2013 Meeting of the CRA.

*Action: Mr. Olesky made the motion to approve the Consent Agenda, the motion was seconded by Ms. Williams and the Consent Agenda was approved by unanimous vote.*

H. New Business.

a. Advisory Board Enabling Ordinance 95-22.

Mr. Muckel reviewed enabling ordinance in detail with the advisory board.

b. Advisory Board Bylaws Resolution 2001-98.

Staff provided advisory board with copy of bylaws for review.

c. Advisory Board Applicant

Mr. Muckel informed board that Estil Null had submitted an application for one of the six vacancies on the EZDA Advisory Board. Mr. Null gave a brief back ground history and board voted to appoint him to the EZDA board.

*Action: Mr. Olesky made the motion to appoint Estil Null to the Immokalee Enterprise Zone Development Agency Advisory Board. Mr. Crews seconded the motion and the motion passed by unanimous vote.*

- d. Immokalee Area Master Plan  
CRA staff provided to the board a copy of the complete current Immokalee Area Master Plan. The plan includes Enclosure 5a-IAMP changes, 5b-FLUM map, 5c-IAMP Support documents, & 5d-IAMP Appendix I-V for board to review. Mr. Muckel suggested reviewing the plan in sections each month until fully reviewed. Board requested that staff send them the Municode link regarding the LDC Code of Laws and Land Development Codes.
- e. CRA 2013 Operational Workshop  
CRA staff provided the board with a copy of the 2012 Operational Plan for board to review and provide edits for an Operational Plan Workshop, which will be conducted at a future date.

I. Old Business.

- a. CRA Budget  
Mr. Muckel reviewed the budget with the board and informed the board that the budget needed to be decreased by \$8,391 in order for the revenue to match expenditures. After discussion the board suggested that CRA staff send the budget office a request to offset Indirect Cost by that amount in order to balance the budget.

*Action: Ms. Williams made a motion to request that the county offset the added indirect costs to balance the CRA budget Fund 186. Mr. Estremera seconded the motion and the motion passed by unanimous vote.*

- b. Pay in Lieu of Impact Fees  
Staff provided board with Ordinances 2003-63 Deferral Program and 2003-61 Fee Payment Assistance Program for review.
- c. First Street Plaza Preliminary Design  
David Corban, First Street Plaza design consultant, presented the revised design to the board. CRA board and staff provided suggestion and input to Mr. Corban.
- d. Project Managers' Reports
  - i. CRA Project Manager  
Mr. Muckel gave an update on three stormwater improvement projects, three façade grant projects, and the crosswalk improvement project.
  - ii. IBDC Manager  
Ms. Capita provided the board with the proposed exit strategy for the IBDC.

*Action: Ms. Williams made a motion to approve a recommendation to the CRA, to relocate the IBDC to Hodges University located at 1170 Harvest Drive in Immokalee. Mr. Olesky seconded the motion and the motion passed by unanimous vote.*

- iii. MSTU Project Manager  
Mr. Sainvilus provided an update on the Carson Road Sidewalk project, the Main Street Improvement project, and the landscape maintenance contact.
- e. Code Enforcement  
Ms. Perez informed the board that May 31<sup>st</sup> would be her last day in Immokalee. It has been a year since she came to Immokalee and she was being rotated to the East Naples District. Ms. Perez introduced the new Immokalee Code Enforcement Supervisor, Jeff Letourneau. Mr. Letourneau gave a brief background of himself and was welcomed by the board. Ms. Perez also announced that the next Community Clean up date was set for Saturday, June 1, 2013 from 8:00 AM – 1:00 PM at the corner of Carson Road and Eden Park (Arrowhead area).
- f. Marketing  
Mr. Hart provided the board with a Marketing overview report.

- J. Citizen Comments.  
Board members suggested that the CRA staff try to get a representative from the Sheriff's Department to attend or even rejoin the board.
- K. Next Meeting Date. The next regular Meeting will be June 19, 2013, at 8:30 A.M. at Southwest Florida Works located at 750 South 5<sup>th</sup> Street in Immokalee.
- L. Adjournment. This meeting adjourned at 11:15 A.M.