



Minutes

**Immokalee Lighting and Beautification MSTU Advisory Committee Meeting
March 27, 2013**

A. Call to Order.

The meeting was called to order by Cherryle Thomas at 10:10 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas, Norma Garcia and Andrea Halman

Advisory Committee Member Absent/Excused:

William Deyo and Lucy Ortiz

Action: A quorum was announced as being present.

Others Present: Cristina Perez, Mrs. Brwon, Richard Tindell, and Robert Kindelan

Staff: Bradley Muckel, James Sainvilus and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Announcements.

E. Adoption of the Agenda.

Action: Ms. Garcia made a motion to approve the agenda; it was seconded by Ms. Halman and the motion passed by a vote of 3-0.

F. Communications.

Mr. Sainvilus passed around the Communications Folder which contained:

- a. Notice of Public meeting for the Landscape/Maintenance Contract Workshop, April 2, 2013.
- b. Acceptance Letter for the \$100,000 matching grant for Immokalee Main Street Improvement project.

G. Approval of the Minutes.

Action: Ms. Halman made a motion to approve the minutes for the month of March 27, 2013. The motion was seconded by Ms. Garcia and the motion passed by a unanimous vote.

H. Old Business.

c. Old Business continued...

a. Budget Report.

Christie Betancourt reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee.

a. Code Enforcement – Cristina Perez reported that the community clean up day to collect tires and other materials was a success.

b. Project Manager Report:

- i. Carson Road sidewalk project- James Sainvilus reported as follow:
 1. The contractor's work order was approved and a Purchase Order was created for \$134,395.77 on March 25, 2013.

2. Contractor (Quality Enterprises) is scheduled for a project kickoff before starting work on April 3, 2013.
 3. NTP will start on April 8, 2013.
 4. Contractors may have to pull out their own permit instead of the County or Engineer.
 - ii. Street Lighting Report:
 1. James Sainvilus was informed by the Committee to check with the vendors on a different type of light pole that could save the County time and money in installations.
 - iii. Main Street Improvements:
 1. Mr. Sainvilus gave a quick summary of the acceptance letter for \$100,000 matching grant from FDOT to improve the main street in Immokalee. Ms. Thomas mentioned that Brad and James had attended the CAC meeting and the CAC Board mentioned that they have money available to improve State Roads such as SR29/Main St. The Immokalee CRA/MSTU will prepare a proposal to replace the signs with crossing lights.
 - c. Contractor Reports.
 - i. Maintenance Report.

Mr. Kindelan of CLM reported that he's having problem with the Motorola sprinklers and keeping the weeds in the peanut trees under control. He also suggested that we add a line item for replacing the old mulch with dirt before adding new mulch in the medians.
 - ii. Landscape Architect Report:

Mr. Tindell of GWS continued to use his new report with notes and recommendations. Mr. Tindell recommended:
 - a. Pruning the trees that were just planted a year ago.
 - b. Replacing damaged small plants on 1st street.
 - c. CLM to give the County a quote for the replacement.
- d. Community Redevelopment Agency
 - i. Asphalt Overlay:
 1. AJAX paving contract- ready
 2. All issues have resolved, PO and NTP - ready
- I. New Business.
 - a. MSTU 2013 Operational Workshop is up next after this meeting.
- J. Citizen Comments.
- K. Next Meeting Date.

The next meeting will be held April 24, 2013 at 10:00 a.m.
- L. Adjournment. The meeting adjourned at 11:45 a.m.