

MINUTES

Immokalee Local Redevelopment Agency March 20, 2013
1320 N. 15th Street, Immokalee, FL

A. Call to Order.

The meeting was called to order by Mike Facundo, Chairman at 8:40 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Mike Facundo, Floyd Crews, Carrie Williams, Ski Olesky, and Cristina Perez.

Advisory Committee/EZDA Members Absent/Excused:

Julio Estremera, Robert Halman, and James Wall.

Action: A quorum was announced as being present.

Others Present: Steve Hart and Magda Ayala.

Staff: Brad Muckel, Marie Capita, James Sainvilus and Christie Betancourt.

C. Introductions. All present introduced themselves.

D. Announcements.

- a. Mr. Muckel announced that Commissioner Tim Nance was the new CRA Chair and Commissioner Fiala was the Vice Chair.

E. Adoption of Agenda.

Mr. Muckel requested an addition to the Agenda: H. New Business, b. CRA Lease.

Action: Mr. Olesky made a motion to approve the Agenda, with the noted change, Ms. Williams seconded the motion and it passed by unanimous vote.

F. Communications.

- a. The Communications Folder containing the meeting notice was passed around for review.

G. Consent Agenda.

- a. Approval of Minutes for the February 06, 2013 Meeting of the CRA.

Action: Mr. Olesky made the motion to approve the Consent Agenda, the motion was seconded by Ms. Williams and the Consent Agenda was approved by unanimous vote.

H. New Business.

- a. Interim Land Development Regulations.

Mr. Muckel provided a detailed overview of Interim LDR document, which have been extended to June 11, 2015. Some board members wanted to know why we are now allowed to proceed with the permanent LDR amendment without the Draft Master Plan adoption. Mr. Muckel answered a number of questions related to the Land Development Code amendment process, purpose and ultimate ramifications. Floyd Crews asked questions regarding the Immokalee Area Master Plan. Mr. Muckel suggested going through the existing IAMP in detail at a future Advisory Board meeting.

- b. CRA Lease.

Mr. Muckel informed the board that the CRA office lease with Barron Collier will expire on July 15, 2013. Current Barron-Collier building rent is \$3000+\$1000 utilities (\$48,000 annually). SWFL Works building would cost \$1700 all-in (\$20,400 annually) for four offices and storage space. The move would result in a \$26,700 annual CRA savings.

Action: Ms. Williams made a motion to instruct CRA staff to negotiate a lease with Southwest Florida Works and not renew lease with Barron Collier. Mr. Olesky seconded the motion and the motion passed by unanimous vote.

I. Old Business.

a. Project Manager's Reports

i. CRA Project Manager

1. Stormwater Master Plan – Mr. Muckel reported on the three stormwater projects. DRI: construction inspection passed, SFWMD construction certification has been received. Asphalt overlay pre-construction meeting today, 2PM. Overlay will begin next Monday. Mr. Muckel explained the rationale behind the AJAX Paving change order. Mr. Crews suggested waiting until summer when traffic is reduced. Unfortunately grant deadlines will not allow waiting. DRI II (Immokalee Drive): SFWMD agreement approved by BCC for \$200,000; scoring committee results will go before the BCC for approval next Tuesday; contract before the BCC in May; construction slated to begin late 2013; the conceptual design may need to be altered to remove Wells Street due to private lots at the south end of the street. Mr. Crews voiced his concern over the County Road & Bridge Department digging a ditch along Lake Trafford Road east of the elementary school because it dumps water into Fish Creek instead of allowing it to follow the natural flow, through Otter Pond and other retention ponds to be cleaned, and ultimately into Lake Trafford. He would like this to be a point of focus for future stormwater improvement projects and a point of focus for Code Enforcement. DRI III (Colorado Avenue): Mr. Muckel explained the project details. Design is underway, design being paid for by the MSTU Fund 162. Construction grant proposal going before the BCC in April.

2. CRA Façade Grant Program Report – Mr. Muckel reported that the Chez Nous Dadou Restaurant has been paid its reimbursement grant. Clerk's Finance Department has completed its audit of this grant file. Miners Market has yet to request its grant reimbursement. Notary & Paralegal Services has yet to complete its improvements. Mr. Olesky voiced his concern over paying for improvements that may have been paid for through an insurance claim.

3. The Crosswalk Improvement Project: Mr. Muckel explained that he is still working on issuing AIM Engineering a work order to conduct the pedestrian study and design the crosswalk improvements. At the request of the County Attorney's Office, Mr. Muckel will be taking an executive summary to the BCC formally returning the \$140,000 CDBG grant before he will be allowed to cancel the grant-funded solicitation and ultimately issue the AIM Engineering work order. Mr. Muckel reviewed the Executive Summary in detail with the Advisory Board.

ii. IBDC Manager

1. Ms. Capita announced that she has a Small Business Development Center workshop next month (April 6th) to discuss HUB Zone certification. A second workshop (May 11th) related to government contracting is also planned. The no-profit articles of incorporation have been filed.

iii. MSTU Project Manager

1. Mr. Muckel reported on the status of the Carson Road Sidewalks Project: contract awarded, April start. MSTU Maintenance Contract: open house at the CRA next month for potential bidders on that contract. First Street Plaza Project: initial design will be submitted to CRA for review next month. Downtown Main Street Improvements Project: scope reduced to just the median improvements due to budget limitations.

b. Code Enforcement

Ms. Perez reported on the March Clean-Up event; code enforcement “meet & greet event; the code enforcement/sheriff’s office quarterly vacant housing inventory; and the anonymous complaint system.

- J. Citizen Comments.
- K. Next Meeting Date. The next regular Meeting will be April 17, 2013, at 8:30 A.M. at the CRA Office.
- L. Adjournment. This meeting adjourned at 10:30 A.M.