



Minutes

Immokalee Lighting and Beautification MSTU Advisory Committee Meeting January 23, 2013

- A. Call to Order.
The meeting was called to order by Cherryle Thomas at 10:00 a.m.
- B. Roll Call and Announcement of a Quorum.
Advisory Committee Members Present:
Cherryle Thomas, Lucy Ortiz, and Andrea Halman.
Advisory Committee Member Absent/Excused:
William Deyo and Norma Ramirez.
- Action: A quorum was announced as being present.*
Others Present: Richard Tindell, Robert Kindelan, and Fred Thomas.
Staff: Penny Phillippi, Bradley Muckel, James Sainvilus and Christie Betancourt.
- C. Introductions. All present introduced themselves.
Ms. Phillippi presented the new MSTU Project Manager, James Sainvilus.
- D. Announcements.
- E. Adoption of the Agenda.
Action: Ms. Ortiz made a motion to approve the agenda; it was seconded by Ms. Halman and the motion passed by a vote of 3-0.
Action: Mr. Muckel asked for line item H.d.ii (Landscape Architect Report) from enclosure 6 to be enclosure 8 for the following meetings.
Ms. Ortiz made a motion to approve the changes; it was seconded by Ms. Halman and the motion passed by a vote of 3-0.
- F. Communications.
a. The Communications Folder which contained Notice of Public meetings.
- G. Approval of the Minutes.
Action: Ms. Ortiz made a motion to approve the minutes for the month of November 14, 2012. The motion was seconded by Ms. Halman and the motion passed by a unanimous vote of 3-0
- H. Old Business.
a. Budget Report.
Christie Betancourt reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee.

*Note** Ms. Ortiz stated that she has to travel to Gainesville today and requested that the Committee discuss any items that may need a quorum for a vote. The Chairman asked to hear the item under "I. New Business".*

I. New Business.

a. Colorado Avenue Design Proposal

Mr. Muckel pointed out Colorado Avenue Improvement project is limited in engineering services (Design) funds and proposed a partnership with the MSTU Advisory Committee, asking them to pay for the design and the CRA would apply for a grant for the construction. He also suggested the MSTU Advisory Committee to vote for the following:

1. Full Design – Replace Open Swales/Ditches and 5,200 lf of Sidewalks. Estimated Cost \$136,725. (Reference Enclosure 7).
2. Alternate Design – Without the 5,200 lf of Sidewalks. Only the replacement of open Swales/Ditches- Estimated Cost \$89,976 (Reference Enclosure 7).

Action: Ms. Ortiz made a motion that the MSTU would pay for the cost of the full design, \$136,796 not to exceed \$140,000, Cherryle Thomas seconded the motion and it passed by unanimous vote.

Christie Betancourt alerted the Committee to the fact that there are not enough funds in the operation budget/cost center to cover the design cost for Colorado Avenue Improvement project and other small projects.

Action: Ms. Ortiz made a motion to approve the reallocation of \$200,000 from the capital to operation, Ms. Halman seconded the motion and it passed by unanimous vote.

H. Old Business continued...

b. Code Enforcement Report- No report

c. Project Manager Report:

i. Carson Road sidewalk project- Mr. Muckel reported as follow:

1. Bid opening was on January 10, 2013
2. Lowest Bidder Quality Enterprises USA, Inc.

ii. Main Street Improvement:

1. Mr. Muckel stated that Ms. Phillippi has requested a BCC workshop on the Main Street Project because of the additional requirements FDOT has placed on the project. He further recommended to the Committee that they should decide on which project they should spend their money on first, the main street improvement project or small inside street projects. Focusing on the main street improvement was accepted by consensus.
2. Mr. Muckel stated that the design professional reviewed the FDOT comments that were provided, and to implement all FDOT comments and changes the County will need an engineering design professional instead of JRL to complete the design.
3. JRL was not at the meeting but Mr. Muckel informed the Committee that JRL had done work outside their scope of work and now asking for payments. He also mentioned that he couldn't even do a zero dollar change letter to transfer and draw funds from one account to another because JRL contract was expired on October 31, 2012.

- iii. Street Lighting Report:
 1. Mr. Muckel informed the Committee that there had been no new light pole knock downs since the last two MSTU meetings.
 2. For safety, Richard Tindell of GWS recommended to the Committee that they consider capping the areas where the light poles are not being replaced. The Committee agreed by consensus to move forward with a RFP from Southern Signal Electrical to cap those areas.
- iv. Holiday Decorations Update:

Christie Betancourt reported that all the angels will be taken down by the end of the week. Ms. Phillippi stated that Park and Rec. may have storage space available to store the angels.
- d. Contractor Reports.
 - i. Maintenance Report.
 1. Ms. Thomas indicated that people from the community are not pleased with the sweepings on first and Main Street.
 2. Mr. Kindelan of CLM reported that his firm has been coming out to sweep once a week. (*They used to come twice a week but the committee asked them to reduce it to once a week.*) He also said that he would inform his employees to pick up trash on medians and not blowing trash on medians.
 3. Ms. Betancourt suggested to CLM that they review and revise their invoices in other to get pay for the right amount of weeks.
 - ii. Landscape Architect Report:

Mr. Tindell of GWS distributed and reviewed his field report noting deficiencies. Base on the GWS deficiency report CLM will send the following quotes to James Sainvilus:

 1. Remove and dispose of two damaged planters on Main Street.
 2. Removal and disposal of one canopy tree on the New Market Triangle near the irrigation controller.

Mr. Sainvilus and Mr. Muckel will investigate the irrigation box underneath the turn lane on 1st Street to the new gas station across the casino.
 - iii. First Street Plaza – Ms. Phillippi stated that the BCC approved the design contract for David Corban at the Tuesday meeting, January 22nd and that she will issue a Notice to Proceed.

J. Citizen Comments. Mr. Thomas introduced a hand sketch drawing of an attraction plaza at the corner of 1st Street and Carver Ave to invite Lee County bus to travel to Immokalee. He said the land is for sale and they are willing to sale it.

K. Next Meeting Date.

The next meeting will be held February 27, 2013 at 10:00 a.m.

L. Adjournment. The meeting adjourned at 11:45 a.m.