



Enclosure 1

MINUTES

**Joint Meeting of the Community Redevelopment Agency Advisory Committee, Enterprise Zone Agency, and the Immokalee Lighting and Beautification MSTU**

Southwest Florida Works, 750 South Fifth Street, Immokalee, FL.

November 14, 2012

A. Call to Order.

The meeting was called to order by Mike Facundo/Cherryly Thomas, Chairpersons at 840 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee/EZDA Members Present:

Mike Facundo, Floyd Crews, Eva Deyo, Jeffery Randall, Carrie Williams, Cristina Perez, Ski Olesky and Dan Rosario.

Advisory Committee/EZDA Members Absent/Excused:

Julio Estremera, James Wall and Robert Halman.

MSTU Advisory Committee Members Present:

Cherryly Thomas, Lucy Ortiz, William Deyo and Norma Garcia.

MSTU Advisory Committee Members Absent/Excused:

Andrea Halman

*Action: A quorum was announced as being present for both the CRA/EZDA and the MSTU Committees.*

Others Present: Steve Hart, David Corban and Fred Thomas.

Staff: Penny Phillippi, Brad Muckel, Marie Capita, Christie Betancourt, and Jeffrey Nagle.

C. Introductions. All present introduced themselves.

D. Announcements.

a. Ms. Phillippi announced the Agenda items that had been heard the previous day by the BCC.

E. Adoption of Agenda.

*Action: Ski Olesky made a motion to approve the CRA/EZDA Agenda, Eva Deyo seconded the motion and it passed by unanimous vote.*

*Action: Norma Garcia made a motion to approve the Agenda for the MSTU, Lucy Ortiz seconded the motion and it passed by unanimous vote.*

F. Communications.

a. The Communications Folder containing the meeting notices was passed around for review.

G. Consent Agenda.

a. Approval of CRA/EZDA Minutes for the October 17, 2012.

*Action: Ski Olesky made the motion to approve the CRA/EZDA Consent Agenda, the motion was seconded by Eva Deyo and the Consent Agenda was approved by unanimous vote.*

b. Approval of the MSTU Minutes for October 24, 2012.

*Action: Norma Garcia made the motion to approve the MSTU Consent Agenda, the motion was seconded by Lucy Ortiz and the Consent Agenda was approved by unanimous vote.*

H. New Business.

a. First Street Plaza – David Corban, Architect. Ms. Phillippi introduced Mr. Corban and asked that the Committees provide him with input on things they would like to see at the First Street Plaza. Suggestions included a town clock, trees, landscaping, pavers, decorative items such as trash cans and bike racks, and benches. It was announced that another meeting will be held this evening for public input.

- b. Big Cypress Basin – Mr. Flood did not attend this meeting.
- c. Renewable Energy – Mr. Dumphy did not attend this meeting.
- I. Old Business.
  - a. Project Manager’s Reports
    - i. CRA Project Manager
      - 1. Stormwater Master Plan – Mr. Muckel reported that the punch list for the Phase I Stormwater Project will soon be issued and the General Contractor has been paid \$2.7 million. The Phase II Stormwater Project on Immokalee Drive RFQ for an engineering firm should be released later this month.
      - 2. Crosswalk Improvement Project – Mr. Muckel informed the Committee that he and the Executive Director talked with AIM and that he was able to re-negotiate the price to \$73,070, half the original price. He proposed a partnership with the MSTU Advisory Committee, asking them to pay for the study and design and the CRA would apply for a grant for the construction.
 

*Action: Mr. William Deyo made a motion that the MSTU would pay for the cost of the study and design, Cherryle Thomas seconded the motion and it passed by unanimous vote.*
      - 3. EZDA Annual Report – Mr. Muckel reviewed the Annual Report with the Committees noting the number of new businesses, new jobs created and the specific incentive program applications processed by staff during FY2012. Ms. Phillippi requested that he seek more information on state and federal grants for Collier County to include in the report.
 

*Action: Mr. Olesky made a motion to approve the transmittal of the EZDA Annual Report, Ms. Deyo seconded the motion and it passed by unanimous vote.*
    - ii. IBDC Manager
 

Ms. Capita reported that she is currently conducting the quarterly reviews for the businesses enrolled in the IBDC program. She reviewed the items presented to and approved by the BCC on the previous day.
    - iii. MSTU Reports
      - 1. Budget Report - Mr. Nagle reviewed the MSTU Budget status, the Purchase Orders and the payments made on behalf of the MSTU during October 2012.
      - 2. Project Manager’s Report
        - a. Main Street Improvements - Mr. Nagle reported that FDOT provided their review comments which are currently in review with the design professional for preparing responses.
        - b. Street Lighting Report
          - i. Holiday Decorations – Mr. Nagle announced that the brackets for the angel displays have arrived and have been painted by the contractor to match the blue poles and will be left up permanently. He stated the angels should arrive on or about November 26<sup>th</sup> and wil be installed the following week.
      - 3. Contractor Report.
        - a. Mr. Nagle called the Committees’ attention to the report submitted by CLM discussing plantings, hedging, trimming and mowing throughout the jurisdiction.
        - b. Landscape Architects Report
          - i. Mr. Nagle requested approval for the Work Order to retain the services of Greenworks Studio, Inc. in the amount of \$9,990.00 for a period of 180 days.

*Action: Norma Garcia made a motion to approve the Work Order for Greenworks Studio, Inc. in the amount of \$9,990.00 for period of 180 days. William Deyo seconded the motion and it passed by unanimous vote.*

ii. Mr. Nagle showed the MSTU Committee the choices he found that might meet the need to fill the median at First Street. By consensus, the Committee selected a combination of Blueberry Flax Lily and Blue eyed grass.

b. Code Enforcement

Ms. Perez reported that there will be a Meet and Greet with the Sheriff's Department held on November 26<sup>th</sup>. She also stated that Code Enforcement will hold a Community Clean-up held on December 1<sup>st</sup> in and around the Lake Trafford Marina from 8:00 a.m. until noon. Lastly, she announced that the Community Task Force will meet at the Health Department on November 27<sup>th</sup> at 10:00 a.m.

J. Citizen Comments. - None

K. Next Meeting Date.

The next regular CRA Meeting will be December 20, 2012 at 8:30 a.m. at Southwest Florida Works, 750 South Fifth Street, Immokalee, FL.

The next regular meeting of the Immokalee MSTU will be held on January 23, 2013 at 10:00 a.m. at the Immokalee CRA Office, 1320 15<sup>th</sup> Street, Immokalee, FL.

L. Adjournment. This meeting adjourned at 10:08 a.m.