



Minutes

Enclosure 2

**Immokalee Lighting and Beautification MSTU Advisory Committee Meeting
1320 N. 15th Street
Immokalee, FL
October 24, 2012**

- A. Call to Order. The meeting was called to order by Cherryle Thomas at 10:09 a.m.
B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas, Lucy Ortiz, Norma Ramirez and Bill Deyo

Advisory Committee Member Absent/Excused:

Andrea Halman

Action: A quorum was announced as present.

Others Present: Richard Tindell, Robert Kindelan, Russ Mueller, Trinity Scott, and Richard Arico.

Staff: Jeffrey Nagle, Penny Phillippi, and Brad Muckel.

- C. Introductions. Introductions were made by everyone present.
D. Announcements: None
E. Adoption of the Agenda.

Action: Ms. Ortiz made a motion to approve the Agenda, Mr. Deyo seconded the motion and it passed by unanimous vote.

- F. Communications.

Mr. Nagle passed around the Communications Folder which contained the following: Notice of MSTU Public Meeting, Collier county Pathways Map, and Check from Insurance Company, CLM Estimate, and Tindell's Report.

- G. Approval of the Minutes. – August 22, 2012 and September 26, 2012.

Action: Mr. Deyo made a motion to approve the Minutes for both meetings, Ms. Ramirez seconded the motion and it passed by unanimous vote.

- H. Old Business.

- a. Budget Report.

Mr. Nagle reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee.

- b. Code Enforcement Report. None

- c. Project Manager (PM) Report - Mr. Nagle reviewed the MSTU Project Managers report with the Committee.

- i. Carson Road Sidewalk Project - Mr. Nagle reported on his discussions with Brandy Otero at the County regarding a plan note and that the bus pad removal will be performed by the County and the re-grading will be handled by the Selected Contractor.

- ii. Main Street Improvement Project – Mr. Nagle stated that 100% plans were sent to FDOT per the Committee's September instructions.



He further stated that the JRL design contract with the MSTU will be extended until FDOT comments are provided from 100% plan review.

- iii. Street Lighting Report – The Committee members were informed that another month has gone by without any light poles being knocked down by vehicles. The reimbursement insurance check to Immokalee MSTU for more than \$13,000, for cleanup and replacement of a past light pole knock down, was pointed out to the Committee.
- iv. Holiday Decorations Update – Mr. Nagle has placed the order for the 40 lighted angels and he expects them to be delivered on or about November 18th. He expects the mounts and brackets to be delivered this week, to be painted and installed immediately thereafter. He further stated that he has not yet received the Use Permit to hang the decorations but he has sent a letter from an engineer that may work in lieu of additional wind load calculations requested by FDOT.
- d. Contractor Reports.
 - i. Maintenance Report - Mr. Kindelan stated that he will install the Holiday banners on November 1st. He reported that he has cut the bougainvillea down and has 4 more to complete tomorrow. Two irrigation controllers are not responding and he will check on those today. He completed the planting of hedge in the vacant spaces at the Sheriff’s Department site.
 - ii. Landscape Architect Report - Mr. Tindell from JRL reported that the declining Acacia tree (struck by lightning) described in last 2 months reports still exists in the New Market/SR 29 triangle median and should be removed. He stated the monument signs for Immokalee doesn’t “pop”.
- e. Community Redevelopment Agency Report.
 - i. Stormwater Project Update – Mr. Muckel reported that pipes are all in the ground and the pond is complete with a fence and that Collier County will be installing a lock in the next few months.
 - ii. Crosswalk Project Update – AIM Engineering, the selected firm, has quoted a project cost of \$140,000. Mr. Muckel will be negotiating by reducing some of the deliverables. When he returns with a new price, he will request of both the MSTU and the CRA that they partner to fund the project.
 - iii. 1st Street Plaza Update – Mr. Muckel informed the Committee that David Corbin Architect was selected for the project. The project design contract and will go before the Board of County Commissioners for approval on November 13th.

- I. New Business.
- a. FDOT Questions and Answers (*This item was heard following agenda Item H.c.iv*) – Russ Mueller and Trinity Scott entertained various questions from the Committee. Please see the attached Adendum to the Minutes for the resultant Q & A. Salient results of the conversation were:
 - a. Ms. Scott will investigate how the MSTU might be notified of when and what FDOT work will occur in Immokalee on Main Street.
 - b. Committee requested that Mr. Casalanguida or staff and FDOT meet with MSTU Advisory Committee at least every 6 months to provide updates.
 - c. New signs on Main Street crosswalks now say “Stop” as opposed to “Yield to Pedestrians” due to regulatory requirements.
 - d. There is a need for an Immokalee citizen to serve on the Pathways Advisory Committee.
 - b. Selection of a landscape architectural consultant – Ms. Phillippi stated that the County has selected five (5) firms from which the MSTU Committee can select a contractor. She further stated that the Committee could use all 5 at the same time if they so desired. By consensus, the Committee decided to work primarily with Greenworks Studios, Inc. with the understanding that any of the 5 could be selected for various projects at any time during the contract period.
 - c. Authorization to install Perennial Peanut at 6th and Main median. After a brief discussion, the Committee was comfortable with the Perennial Peanut in the large island on Main Street. It was agreed that the Purple Heart plant was not a good idea as a replacement plant in 1st Street medians.
 - d. Review Main Street Improvements Cost Estimate – Mr. Nagle provided a brief overview of the engineering estimate of cost for the project. He stated that due to the amount of work and the costs, the project may have to be completed in phases rather than all at once. The Committee stated they have done staged projects in the past.
- J. Citizen Comments.
- a. Ms. Ortiz made an announcement about the September 27th parade and event that the Center for Domestic Violence will be conducting in Immokalee.
- K. Next Meeting Date. Joint CRA/MSTU Meeting November 14, 2012 at 8:30 a.m.
- H. Adjournment. The meeting adjourned at 12:00 a.m.



Addendum to Minutes of October 14, 2012

Enclosure 2a

Florida Department of Transportation (FDOT) Q& A *FDOT Supplement*

At the beginning of the regular meeting the FDOT staff introduced themselves: Mr. Richard Arico, Mr. Russ Mueller, and Ms. Trinity Scott were attending.

Ms. Thomas: Stated that she would like to see better coordination from FDOT with the Immokalee MSTU on new work orders. She indicated that the community is tired of looking at and seeing all the signs (traffic/pedestrian crossing signs) that have been posted in Immokalee.

Question 1 Ms. Thomas asked if Immokalee MSTU could coordinate directly with FDOT, so that Immokalee can do (improvements) what they want to do. She discussed her concern regarding the recent installation of temporary curbing and white stick bollards on Lake Trafford Road.

Response 1 Ms. Scott responded by indicating that Lake Trafford is a County road and did not involve FDOT.

Question 2 Ms. Thomas asked if the MSTU needed to coordinate with the County on funding the Main Street Improvements project, more specifically, the bulb out and curbing design.

Response 2 Ms. Scott responded “yes”, adding that FDOT has already entered into a Joint Participation Agreement with the County to pay for the removal of curb and white sticks.

Ms. Thomas stated that she would also like to see lighted crosswalks (motion activated) in Immokalee.

Ms. Scott responded by saying that the product is now included on FDOT’s “Approved Products List”. She added that Immokalee will still need to follow up with Collier County Metropolitan Planning Organization (MPO) with a request for such a project.

Question 3 Ms. Thomas asked about FDOT priorities for funding County projects, specifically for sidewalks and pathways.

Response 3 Ms. Scott indicated that FDOT’s priorities in Collier County are based on the County’s MPO and Pathways Advisory Committee (PAC) determined priorities. She added that FDOT works on a 5 year program schedule.

Ms. Thomas expressed that she feels like Immokalee has always received the “leftovers” (funding) from other projects being funded in Coastal Collier.

Ms. Scott stated that there has been a lot built in Immokalee (with FDOT funds) and that Immokalee just needs to apply for the funding thru the MPO process. She added that New Market sidewalk is scheduled for FY 14/15 from SR 29 to SR 29A; Escambia Drive from



Immokalee to Calle Amistad for FY 13/14; 2nd Street between 1st and 9th Street (south side only) for FY 13/14; 2nd Street from Roberts Ave to 2nd Ave (west side only) for FY 13/14; South 7th Street, 4th Street, 3rd Street, and 2nd Street from Delaware to Colorado (east side only) for FY 16/17.

Question 4 Mr. Deyo inquired about possible sidewalk projects on Colorado Ave.

Response 4 Ms. Scott cited an attempted to design sidewalk in that area but that there was an issue with the existing homeowners owning property into the centerline of the roadway and that there was no public ROW to allow a complete sidewalk system to be developed. She further indicated that the MSTU staff needs to be involved in the MPO process and noted that she has been seeing MSTU staff attending those meeting lately. She will send Mr. Nagle the “Pathways Information Sheet”. Ms. Scott announced that the PAC still may have an opening on their Committee for a member and recommended someone from Immokalee apply.

Ms. Scott will attempt to find a way to involve the Immokalee MSTU staff in project review process for the Immokalee FDOT projects. For example if FDOT was doing some roadway work on SR 29 the MSTU could ask that they install irrigation sleeving for future connections under the roadway.

Mr. Nagle discussed the difficulty he has had with obtaining the General Use Permit from FDOT for the temporary installation of Holiday Decoration on SR 29 (Main Street) street lights.

Ms. Scott stated that permit activities are health, safety, welfare issues and that FDOT must put everyone thru the same process. Unfortunately, she will not be able to offer any relief from the process.

Question 5 Mr. Nagle asked about the status of the recent signage activity in the medians of Main Street in downtown.

Response 5 Ms. Scott confirmed that the signs were changed due to a change in regulations requiring a “Stop Bar” sign at the crossings.

Question 6 Ms. Ortiz asked where she could get crash data for Immokalee, typically it is only provided for all of SR 29.

Response 6 Ms. Scott offered to provide crash data and email it to Mr. Nagle.

Question 7 Mr. Mueller asked the Committee if there was any enforcement in town for improper pedestrian crossing activity.

Response 7 Ms. Phillippi suggested that in some instances, police are citing motorist. She added that the demographic in Immokalee has changed over the past few years, i.e., fewer farmworkers have come to Immokalee and over 2 million tourist go to the Casino.



Question 8 Ms. Garcia asked if there were any FDOT projects planned for South 9th Street.

Response 8 Mr. Mueller reiterated that 9th Street is a County road and not under FDOT jurisdiction.

Question 9 Ms. Garcia then asked about plans for a traffic light at SR 29 and New Market Road.

Response 9 Ms. Scott cited studies and findings that indicated there is not enough traffic at that intersection to justify changing the existing blinking light to a traffic signal. She added that another study is scheduled that will utilize a person counting the number of different turning movements made at the intersection. She added that “traffic hoses” used for counting are for counts and speed only.

Question 10 Ms. Thomas asked what is happening with the damaged blue signal arm at 1st and Main. Are there any plans to remove it?

Response 10 Ms. Scott did not know the answer but will investigate the incident.

Question 11 Ms. Phillippi inquired about the possibly having FDOT relocate 2 existing control cabinets for the signal pole at 1st Street and Main and 9th and Main. She further described the future project, 1st Street Zocolo that is planned for the area.

Response 11 Mr. Arico said that FDOT would move it if it is not on the ROW and discussed his findings during the Main Street Improvements project to be a lack of easement title for FDOT signals in that area. He added that Ms. Phillippi could just make the request for the relocation.

Ms. Phillippi suggested to the Committee that it might be worthwhile to invite Mr. Casalanguida or one of his staff to attend an Immokalee MSTU meeting every 6 months to provide status updates for the Committee.

Ms. Scott informed the Committee that Acme Barricades is the contractor doing the new crosswalk sign work and that Mr. Matt Weaver was the contact person for the company for further discussion regarding workmanship and final cleanup.

Ms. Thomas invited FDOT staff to attend the Immokalee MSTU regular meeting every 6 months to provide updates and discuss future items.

Ms. Scott agreed to place the next April MSTU regular meeting on her calendar.

End Discussion.