



Minutes

Enclosure 2

Immokalee Lighting and Beautification MSTU Advisory Committee Meeting September 26, 2012

A. Call to Order. The meeting was called to order by Cherryle Thomas at 10:10 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas and Bill Deyo

Advisory Committee Member Absent/Excused:

Lucy Ortiz, Andrea Halman and Norma Ramirez

Action: A *NO quorum* was announced.

Others Present: Richard Tindell, John Rebise, Robert Kindelan, Fred Thomas Jr., Carrie Williams, and Cristina Perez

Staff: Jeffrey Nagle, Penny Phillippi, Brad Muckel, Christie Betancourt, and Marie Capita.

C. Introductions. John Ribes was introduced as the Principal in Charge of JRL Studios.

D. Announcements: Mr. Thomas announced that he is an active member of the Citizens Advisory Committee (CAC) and stated that the CAC and the Metropolitan Planning Organization (MPO) will be having a joint meeting next month (October 4th) and will discuss placing a bus depot across from the Seminole Casino which would be good for tourism. Mr. Thomas added that the Casino planning to build a \$495 million dollar hotel and that a strip mall near the potential bus depot would also be a good idea. Ms. Thomas stated that she has spoken to the Guadalupe Center and was informed that the property purchase cost for that parcel will probably be below \$750,000.

E. Adoption of the Agenda.

No Action Taken: (Quorum not present)

F. Communications.

o Mr. Nagle passed around the Communications Folder which contained the following: Notice of MSTU Public Meeting.

- Coastal Cleanup Power Point presentation
- Copy of 0\$ Extension for JRL landscape architectural consulting services, extension until 10/22/12.

G. Approval of the Minutes.

No Action Taken: (Quorum not present)

H. Old Business.

a. Budget Report.

Mr. Nagle reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee. Mr. Nagle stated that Gloria Herrera from the ATM/MSTU department in Naples will assist him with



the new FY2013 Fund 111 PO's and that it was his understanding that adding a 10% increase to the new PO's to be processed is typical.

Ms. Thomas asked about the newly installed temporary curbing and "white sticks" along Lake Trafford Road, indicating that the MSTU offered to install rails in that location last year, but heard no more about it. Mr. Nagle and Mr. Nagle stated that it was his understanding that the work was being done with FDOT funding, possibly Safe Routes to School program.

Ms. Thomas stated that she had contacted Choice Environmental to ask about cleaning up the remnants of the vacated homeless person at the McCrory store frontage along Main. Jim Wheatly was offered as the Choice contact person to speak with. The reports were accepted by consensus.

b. Code Enforcement Report.

Ms. Perez from Code Enforcement announced a clean up on School Drive and Delaware was conducted on September 8th and that Weldon Walker of Code Enforcement assisted with the MSTU/KCB Coastal Cleanup on September 15th. A good amount of volunteers turned out for that event.

On October 8th a meeting will be held at the Community Care Facility to create a list of abandoned structures in the community in coordination with the Sheriff's office.

On October 12th there will be a construction debris removal Task Force meeting in Immokalee.

c. Project Manager (PM) Report - Mr. Nagle reviewed the MSTU Project Managers report with the Committee.

i. Carson Road sidewalk project – Mr. Nagle stated the bid preparation is in progress and the project is on schedule.

ii. Main Street Improvement project - The Committee Members were informed that at the last project design meeting, attended by JRL, Rick Arico (FDOT), and RWA surveyor, FDOT had requested that all the ramps along Main Street be designed to comply with FDOT accessible standards. In order to meet the FDOT ramp design criteria many of the ramps and curbs reconstruction will extend beyond the Main Street R.O.W. and into the County R.O.W., requiring additional project scope, additional project costs, and additional County R.O.W. permitting. Nagle reviewed a letter from JRL, received by email on 9/23/12, indicating what JRL determined will be needed to revise the plans per FDOT requests at the last project meeting. Mr. Ribes (JRL) stated that what Mr. Arico is asking for is not an official FDOT request and suggested that the MSTU formally submit the 100% plans for the project to FDOT for review and comment. The MSTU committee members present directed Mr. Nagle to formally submit the 100% plans for the project to FDOT for review and comment.

Ms. Thomas asked if someone from FDOT could attend the next MSTU meeting to discuss the project. It was recommended that Trinity Scott be contacted to attend that meeting.

Mr. Thomas indicated that perhaps the plans for Main Street Improvements could be presented at the County CAC and TAC advisory meetings with a request to those committees that the plan be passed thru FDOT as currently designed.

Ms. Thomas stated that the existing planters along Main Street.

Mr. Tindell indicated that the planters were in the sight lines of the project.

Mr. Nagle noted that the JRL contract for this project will expire on October 31, 2012 and that an extension will have to be requested until FDOT comments are provided and the MSTU can determine how to proceed with the plans.

iii. Street Lighting – Mr. Nagle informed the Committee that there had been no new light pole knock downs since the last MSTU meeting. He is waiting on the light pole manufacture (Lumec) to provide the standard blue color light pole costs to the supplier so the MSTU can receive an updated light pole replacement cost estimate from the contractor.

iv. Holiday Decoration - The Committee was informed that Southern Signal investigated the existing light poles along Main Street to determine if the electrical outlets were energized and it was determined that the lights from 9th Street north to New Market Road did not have electric to the existing sockets. Mr. Nagle reviewed the Southern Signal estimate for; 1) wiring up the needed 26 light poles receiving decorations, 2) installing the 40 decorations including mounting brackets, and 3) removal of decorations after the Holiday season.

Ms. Thomas indicated that she thought that the original light pole contract called for the electric outlets on the poles from 9th to New Market Road to be wired. The MSTU members present also directed Mr. Nagle to proceed to have the contractor wire up the necessary (26) light pole electric outlets. Staff was instructed to research the original light pole installation contract.

Ms. Thomas added that it is the Committees direction that Mr. Nagle place the order for the 40 Lighted Angel decorations and hope for the best (regarding the FDOT General Use permit approval). Ms. Thomas asked what decorations will be provided along 1st Street from Carver to Main where there are no electric outlets on the existing light poles

Ms. Thomas recommended that Mr. Nagle coordinate the garland wrapping with Trimmers. Mr. Kindelan (CLM) indicated that he has the existing cornucopia banners and that they were worn and

tattered. He will look through them to determine how many he has and which needed to be replaced with new ones. Ms. Thomas inquired about the Holiday banner change out stating that the Committee would like to buy new “cornucopia” banners. Mr. Nagle was instructed to review the condition and quantity of the existing cornucopia banners after January to determine a new order. Ms. Thomas indicated that the Holiday banners and new lighted angel decorations should be installed on 11/1/12 (1st Wed. of November) and removed on 1/6/12. Mr. Kindelan made note of the dates.

- v. Ninth Street Sidewalk replacement – The Committee was informed that the project was on hold until the required County R.O.W permit can be completed and submitted for approval. Mr. Nagle anticipates completing the permit application after completing the Holiday decoration coordination.
- d. Contractor Reports.
 - i. Maintenance Report - Mr. Kindelan reviewed his report. CLM anticipates an application of mulch in November and recommended that the MSTU rollover the fertilizer and mulch supplier contracts with the County.

CLM has reviewed the existing condition of the damaged planters along Main Street, as directed at the August MSTU meeting and recommended that two of the planters be removed since they are severely damaged and would require significant work and cost to repair. Mr. Kindelan added that he thinks that there is a concrete slab under the planters and that it is possible that the planters drain by way of the gutter inlets/grates. CLM was instructed to remove the two planters.

Mr. Kindelan stated that the two gateway entrance signs at New Market and SR 29 and at 1st Street and the Casino had been cleaned and bricks re-pointed.

CLM indicated that they had previously submitted a quote for plant replacement at the Sheriff’s office and will resubmit that estimate to the Immokalee MSTU for review.

A discussion of which fund CLM’s fertilizer and mulch costs are taken from. Mr. Kindelan indicated that fertilizer and mulch has always come out of fund 111. Ms. Bentencourt indicated that since the CRA has managed fund 162 the fertilizer and mulch costs have been charged to fund 162.
 - ii. Landscape Architect Report - Mr. Tindell from JRL reported that the declining Acacia tree described in last months report still exists in the New Market/SR 29 triangle median and should be removed. He indicated that the Main Street trash receptacle doors remain open after collection and appear to be getting worse. Mr. Tindell

- iii. indicated that the stump of a recently removed Crape Myrtle tree in the median of 1st Street and should be dug out. CLM stated that the stump will be removed this week. Mr. Tindell questioned CLM on the status of the dying Crown-Of-Thorns in the median on 1st Street. Mr. Nagle indicated that CLM has provided an estimate for the removal of the dead plant and the removal and replacement of the soil in the median. Mr. Nagle indicated that he will need to prepare an alternate planting design for that area before CLM can provide a complete cost estimate. Mr. Tindell recommended that CLM perform a severe trimming of the Bougainvillea hedges in the medians in October. CLM agreed. JRL further recommended that the White Fountain Grass in the medians should be cut back again (recently trimmed back in August). Mr. Nagle indicated to the Committee that he will coordinate with CLM to replace the dead Crown-Of-Thorns plants in the 1st Street median, where needed.
- e. Community Redevelopment Agency Report.
 - i. Storm water Project – Mr. Muckel informed the Committee that the Storm Water project is on schedule and will be completed by November 7th. The next phase of the storm water project will consist of a roadway overlay on Boston, Colorado, and Delaware Avenues to be bid next week for construction in November through January.

Mr. Deyo stated that he was concerned about the sidewalk on Colorado Avenue. Muckel responded indicating that particular section of roadway is privately owned by the residents fronting on it.

Mr. Muckel stated that a new \$2 mil. DREF grant for the construction of a stormwater improvements project at Immokalee Drive will be going out to bid. He added that the Big Cypress Basin Board has programmed their budget for funding \$200,000 of this projects cost.
 - ii. Crosswalk Project – Mr. Muckel indicated that the selected contractor for this project was AIM Engineering and initial project cost came in high. He is currently working on negotiating a lower cost of the study phase of the project with the engineer. Mr. Muckel informed the Committee that the project funding had to be returned and recommended that the MSTU partner with the CRA to fund the study phase of the project. He will bring the cost of the study back before the Committee for further discussion at the next meeting.
 - iii. Facade Grant update – Mr. Muckel stated that there are currently two building currently working under the grant, Minors Market and the Haitian Restaurant.

- iv. 1st Street Plaza RFQ update – Mr. Muckel informed the Committee that David Corbin Architect was selected for the project. The project design contract and will go before the Board of County Commissioners for approval on November 13th.

I. New Business.

- a. Selection of a landscape architectural consultant: Mr. Nagle suggested that selection of a County approved firm to provide MSTU consulting services be postponed until the next meeting to allow the MSTU Committee members time to review the short listed firms submittals before making their selection.

No Action Taken: (Quorum not present)

- b. Review of number of street sweepings in the current maintenance contract: Mr. Nagle explained that under the current contract for FY 2012 there were 31 street sweepings budgeted. However, there were actually 39 sweepings performed at one per week. A review of the current maintenance contract identifies a total of 52 sweeping or 1 per month. Nagle requested if the Committee wanted to see 52 sweepings per year (1 per week) or would they prefer an alternative number of sweepings per year. Ms. Thomas stated that 1 sweeping per week for a total of 52 sweepings per year is the direction of the Committee.

J. Citizen Comments.

- a. None

K. Next Meeting Date.

Regular Meeting October 24, 2012 at 10:00 AM.

- H. Adjournment. The meeting adjourned at 11:45 a.m.