



Minutes

Enclosure 1

Immokalee Lighting and Beautification MSTU Advisory Committee Meeting May 23, 2012

A. Call to Order. The meeting was called to order by Cherryle Thomas at 10:24 a.m.

B. Roll Call and Announcement of a Quorum.

Advisory Committee Members Present:

Cherryle Thomas, Andrea Halman and Norma Ramirez.

Advisory Committee Member Absent/Excused:

Bill Deyo and Lucy Ortiz.

Action: A quorum was announced as being present.

Others Present: Alberto Sanchez, Christina Perez and Robert Kindelan.

Staff: Penny Phillippi, Bradley Muckel, and Christie Betancourt.

C. Introductions. All present introduced themselves to the Committee. Penny Introduced Christina Perez-Code Enforcement and Alberto Sanchez-Utilities Code Enforcement.

D. Announcements. Contact information was passed out.

Photos of CRA/MSTU Staff on the job with street light knock down response.

E. Adoption of the Agenda.

Action: Ms. Ramirez made a motion to approve the agenda; it was seconded by Ms. Halman and the motion passed by a vote of 3-0.

F. Communications.

Ms. Phillippi passed around the Communications Folder which contained photos of the Ninth Street sidewalk replacement area on a resident's property along the roadway frontage and a graphic of the Carson Road sidewalk project which identified potential bus shelter relocation as discussed with design engineer.

G. Approval of the Minutes.

Action: Ms. Ramirez made a motion to approve the minutes for the month of May 2012. The motion was seconded by Ms. Thomas and the motion passed by a unanimous vote of 3-0.

H. Old Business.

a. Budget Report.

Christie Betancourt reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee. The report was accepted by consensus. Staff was directed to review fund 111 budget for discussion at next meeting.

b. Code Enforcement Report. – Christina Perez provided a report on the Eden Park clean up conducted on Saturday, May 19, 2012. She said that 22.76 tons of waste, 9.99 tons of tires, and 11.69 tons of construction waste were collected.

Ms. Thomas asked CRA staff to inquire as to who should be contacted for the removal of discarded tires along the roadside swale at Pepper Road.

Ms. Ramirez also inquired about Shoeman's Curve and the property there that is zoned Ag needs to be cleaned up.

Mr. Sanchez reported on the Recycling Program and the challenges faced such as debris left following garbage pickup and indicated that recycling bins will be used at the Southside across from the Casino instead of the tubs. He said they are working on a picture Brochure to better educate the community on recycling. Mr. Sanchez also said that Choice Environmental will do a garbage round up every 6 weeks in the areas of First and Ninth and Roberts and Main.

- c. Project Manager Report - Mr. Muckel passed out the MSTU Project Managers report and reviewed it with the Committee.
 - i. Carson Road sidewalk project - Staff was directed to investigate how long the ROW permit would be good for on the project after issuance for discuss at next meeting.
 - ii. Main Street Improvement project - The Committee Members were informed that the JPA for FDOT project funding of \$61,947 was brought before the County BCC and approved on May 22.
 - iii. Street Lighting - Staff was directed to investigate if there is a requirement for street light replacement for those street lights that are habitually knocked down due to accidents. The street light knocked down this month, near McDonalds on N. 15th Street was discussed and as well considering the installation of a “No Parking” sign in that location. Possibility of storing extra street light poles at the Road and Bridge facility was discussed.
 - iv. Christmas Decoration - investigation progress into the additional wind loading on the street light poles from the lighted angel was discussed in the report.
 - v. Ninth Street Sidewalk replacement – photos of the existing site conditions from the communication folder was discussed.
- d. Contractor Reports.
 - i. Maintenance Report. Mr. Kindelan of CLM reviewed report. Mr. Kindelan indicated that there was evidence of a traffic accident that damaged some median plantings at First and Eustis Streets and inquired if anyone had seen a traffic accident report for it. The potential for storing street light materials at Road and Bridge facility was discussed. Committee directed MSTU Project Manager to schedule an appointment with Road and Bridge to discuss further.
 - ii. Landscape Architect Report. Christie Betancourt reviewed Landscape Architect report provided by JRL. The reports action item suggested an irrigation water use study be conducted and checking for easements along First St. for future plantings. Committee recommended moving this action item to next meeting.

Committee discussed problem of trash being discarded on the ground near the Family Dollar and ADP stores on Main Street and made a motion to have the existing trash receptacle relocated near the Family Dollar relocated to a more suitable location, in that area, where it will be utilized appropriately.

Action: Ms. Ramirez made a motion to approve the existing trash receptacle relocation; it was seconded by Ms. Halman and the motion passed by a vote of 3-0..

- e. Community Redevelopment Agency Report.
 - i. Stormwater Project – Mr. Muckel provided an update on the project schedule. The Committee was invited to attend the project weekly progress meeting at 3:00 pm held every Wednesday at the CRA office.

Mr. Muckel discussed an issue regarding the removal existing metal pipe, originally installed by a homeowner where the homeowner is now requesting the pipe, which has scrap value, be returned to them by the projects contractor that removed it.

The schedule for installing the fencing around the pond for safety purposes was also discussed.

- ii. Crosswalk Project – Mr. Muckel told the Committee that phase 1 of this project consisting of the study and preparation of construction documents based on study recommendations have been put out to bid. Estimated time for this phase will be approximately 3 months. Crosswalks and landscaping will be reviewed in the study and will determine what devises are recommended which may include crossing flashers in the pavement.

I. New Business.

Citizen Comments.

- a. MSTU Committee discussed not having meetings in June and July. After discussion with the CRA staff committee suggested not meeting in July.

J. Next Meeting Date.

The next meeting will be held June 27, 2012 at 10:00 a.m.

- K. Adjournment. The meeting adjourned at 11:36 a.m.