



**Minutes**

**Immokalee Lighting and Beautification MSTU Advisory Committee Meeting  
March 28, 2012**

- A. Call to Order. The meeting was called to order by Cherryle Thomas at 10:21 a.m.
- B. Roll Call and Announcement of a Quorum.  
Advisory Committee Members Present:  
Cherryle Thomas, Norma Ramirez, and William Deyo.  
Advisory Committee Member Absent/Excused:  
Andrea Halman and Lucy Ortiz.

*Action:* A quorum was announced as being present.  
Others Present: Richard Tindell, Robert Kindelan, Farhat Chaudry, and Kitchell Snow.  
Staff: Penny Phillippi, Bradley Muckel, and Christie Betancourt.

- C. Introductions. All present introduced themselves.
- D. Announcements.
- E. Adoption of the Agenda.

*Action:* Ms. Ramirez made a motion to approve the agenda; it was seconded by Mr. Deyo and the motion passed by a vote of 3-0.

- F. Communications.  
Ms. Phillippi passed around the Communications Folder which contained Notice of Public meetings, Community Clean up pictures, and Christmas Catalog.

- G. Approval of the Minutes.

*Action:* Mr. Deyo made a motion to approve the minutes for the month of February 2012 with one spelling correction. The motion was seconded by Ms. Ramirez and the motion passed by a unanimous vote of 3-0.

- H. Old Business.

- a. Budget Report.  
Christie Betancourt reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee. The report was accepted by consensus.
- b. Code Enforcement Report. – Kitchell Snow presented a hard copy of a Powerpoint presentation of the Neighborhood Clean Up conducted March 3, 2012 near the corner of 9<sup>th</sup> and Main Streets in Immokalee. He stated these clean-up activities are and effort to prevent blight.
- c. Project Manager Report  
Mr. Muckel discussed the downtown sit line project. He also discussed the Carson Road sidewalk project which is currently in for a Right of Way Permit.

*Action:* Ms. Ramirez made a motion to move forward with the hiring of a title company, the County's surveyor and map maker to determine ownership of the Right of Way on Main Street, send the information to JRL and move forward with the project, not to exceed \$10,000. The motion was seconded by Mr. Deyo and the motion passed by a unanimous vote of 3-0.

Mr. Muckel then discussed the issue of the bus shelter on Carson Road that the Transportation Department would like to replace but asks the MSTU to install a proper concrete slab.

*Action: Mr. Deyo made a motion to move forward with the installation of a slab 20x9x10 for the purpose of installing a new bus shelter on Carson Road. The motion was seconded by Ms. Ramirez and the motion passed by a unanimous vote of 3-0.*

Mr. Muckel informed the Committee that they should expect 90% plans on the Site Line project by their next meeting date.

Ms. Ramirez informed the committee that there is sidewalk missing at 709 N. 9<sup>th</sup> Street and asked staff to investigate the reason.

- d. Contractor Reports.
  - i. Maintenance Report.

Mr. Kindelan of CLM reported that his firm has been instructed to cut out 3 services. Those items (weeding, blowing and irrigation check) will be delivered 3 times per month rather than 4 times per month.

Staff was asked to check on covers for grates.
  - ii. Landscape Architect Report.

Mr. Tindell of JRL Design, distributed and reviewed his field report noting deficiencies.
- e. Community Redevelopment Agency Report.
  - i. Stormwater Project – Mr. Muckel provided an update on the status of the Southside project.
  - ii. Crosswalk Project – Mr. Muckel told the Committee that the CRA has sent the scope of work to purchasing to advertise the RFP to move the project forward.
  - iii. Cemetery Sign – The Committee was informed that a new sign was placed on the cemetery and paid for by the Parks and Recreation Department. A copy of the new sign will be emailed to all board members.

Ms. Betancourt provided copies of Christmas decorations for the Committee to review.

*Action: Ms. Ramirez made a motion to have the new MSTU Project Manager move forward without LAP – 430882-1 funding on the project. The motion was seconded by Mr. Deyo and the motion passed by a unanimous vote of 3-0.*

New Business.

- a. MSTU Project Manager Status –The MSTU Advisory Committee was informed that interviews will continue for a Project Manager.
- I. Citizen Comments.
- J. Next Meeting Date.

The next meeting will be held April 25, 2012 at 10:00 a.m.
- K. Adjournment. The meeting adjourned at 11:30 a.m.



2012 Goals and Action Steps in Priority Order

	2012	2013	2014	2015	2016
<b>Lighting</b>					
1. Expand street lights in residential areas	√	√	√	√	√
2. Stop light at SR 29/New Market - North	√	√	√	√	√
3. Stop light at SR 29/New Market - South	√	√	√	√	√
4. Lighted Christmas deco on poles	√				
5. Lighted Christmas village on plaza	√				
6. Turn signal at Immokalee Drive					
<b>Water</b>					
1. Reuse water for irrigation	√	√			
2. Drinking fountains at parks/play grounds	√	√	√		
3. Bathrooms at parks	√	√			
<b>Stormwater</b>					
1. Seek planning grant	√				
a. New Market/Charlotte	√	√	√		
b. Weeks Terrace	√	√	√		
c. Immokalee Drive/N 9 <sup>th</sup> St.		√	√		
<b>Sidewalks</b>					
1. Carson Rd. (Lake Trafford to Westclox)	√	√			
2. Colorado	√	√			
3. 9 <sup>th</sup> Street South	√	√			
4. Orchid		√			
5. Carson Rd. (Lake Trafford to Immokalee Dr.)			√	√	
6. Gum removal on Main St	√	√	√	√	√
<b>Beautification</b>					
1. Entry monuments	√	√	√	√	
2. Planters (to replace palms)	√	√			
3. Clock tower	√	√			
4. Additional trash receptacles	√	√			
5. Benches	√	√			
6. Open air market on 9 <sup>th</sup> Street	√	√			