

Enclosure 1



Minutes

Immokalee Lighting and Beautification MSTU Advisory Committee Meeting February 22, 2012

- A. Call to Order. The meeting was called to order by Cherryle Thomas at 10:21 a.m.
- B. Roll Call and Announcement of a Quorum.
Advisory Committee Members Present:
Cherryle Thomas, Norma Ramirez, and Lucy Ortiz.
Advisory Committee Member Absent/Excused:
Andrea Halman and William Deyo.

Action: A quorum was announced as being present.

Others Present: Richard Tindale, Robert Kindelan, and Daniel Sorrow.

Staff: Penny Phillippi, Bradley Muckel, Christie Betancourt.

- C. Introductions. All present introduced themselves.
- D. Announcements.

Ms. Phillippi announced that the U.S. Department of Transportation will be conducting a formal historical research on the Cemetery of the Christ Episcopal Church in Immokalee to determine the original cemetery boundaries, the number of persons interred there and whether or not the proposed development will in fact any human burials.

- E. Adoption of the Agenda.

Action: Lucy Ortiz made a motion to approve the agenda; it was seconded by Norma Ramirez and the motion passed by a vote of 3-0.

- F. Communications.

Ms. Phillippi passed around the Communications Folder which contained Public Notice of the meeting and a flyer for the Code Enforcement Clean Up scheduled for March 3, 2012.

- G. Approval of the Minutes.

Action: Lucy Ortiz made a motion to approve the minutes for the month of January, 2012. The motion was seconded by Norma Ramirez and the motion passed by a unanimous vote of 3-0.

- H. Old Business.

- a. Budget Report.
Brad Muckel, Project Manager reported on the current budget, provided Purchase Order and Expenditures Reports to the Committee. The report was accepted by consensus.
- b. Code Enforcement Report. - Code Enforcement was not present for the meeting.
- c. Project Manager Report
Mr. Muckel reported on the status of the Carson Rd sidewalk project and the light pole knock down/GEICO insurance reimbursement.
- d. Contractor Reports.
i. Maintenance Report.
Mr. Kindelan of CLM reported that his firm had conducted normal maintenance; he reported an leak in the back flow preventer at SR

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29 and 7th Street; a car wreck this AM took out a second planter on that same corner; that County bucket trucks changing street signs had caused damage to irrigation heads and caused grooves in landscaping; that the FDOT had place Bahia grass in the triangle at SR29 and New Market Road and that it should be changed out for St. Augustine grass.

Action: The Committee, by consensus, instructed Mr. Kindelan to change out the Bahia for St. Augustine grass in the triangle at SR 29 and New Market Road (north).

ii. Landscape Architect Report.

Mr. Tindale of JRL Design, distributed and reviewed his field report noting deficiencies.

Action: Referencing the cemetery, since the Crown of Thorns thought to be discarded clippings had been planted, and in light of the Archeological evaluation to be conducted, the Committee did not urge further actions by consultants. They did however emphasize that a new sign is required at the sight.

e. Community Redevelopment Agency Report.

i. Illuminated Crosswalk Grant – Bradley Muckel reported that the bid will be advertised for 4 weeks then scored by a selection committee. He anticipates having a consultant on board in approximately 6 weeks.

ii. Stormwater Project – Mr. Muckel stated that construction should begin next week on the Southside project. He also provided an overview of the projects included in the Stormwater Master Plan; that he and Ms. Phillippi met yesterday with the Big Cypress Basin folks to request funds to design the next projects. They were invited to make a presentation to the Big Cypress Basin Board of Directors on April 27th to make a formal request. MSTU Advisory Committee members were informed that they may be asked for funds to design some of the projects as well.

f. Operational Plan – Update

Ms. Phillippi reviewed the draft operational plan with the Committee Members.

Action: Committee Members requested that a turn signal on Immokalee Drive be added to the Action Steps under the Goal of “Lighting” Under “Stormwater:; Immokalee Road was corrected to read “Immokalee Drive..

I. New Business.

a. MSTU Project Manager Status – Interview Applicant

The MSTU Advisory Committee interviewed Mr. Daniel Sorrow for the position of MSTU Project Manager.

J. Citizen Comments.

K. Next Meeting Date.

The next meeting will be held March 28, 2012 at 10:00 a.m.

L. Adjournment.

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2012 Goals and Action Steps in Priority Order

Lighting	2012	2013	2014	2015	2016
1. Expand street lights in residential areas	√	√	√	√	√
2. Stop light at SR 29/New Market - North	√	√	√	√	√
3. Stop light at SR 29/New Market - South	√	√	√	√	√
4. Lighted Christmas deco on poles	√				
5. Lighted Christmas village on plaza	√				
6. Turn signal at Immokalee Drive					
Water					
1. Reuse water for irrigation	√	√			
2. Drinking fountains at parks/play grounds	√	√	√		
3. Bathrooms at parks	√	√			
Stormwater					
1. Seek planning grant	√				
a. New Market/Charlotte	√	√	√		
b. Weeks Terrace	√	√	√		
c. Immokalee Drive/N 9 th St.		√	√		
Sidewalks					
1. Carson Rd. (Lake Trafford to Westclox)	√	√			
2. Colorado	√	√			
3. 9 th Street South	√	√			
4. Orchid		√			
5. Carson Rd. (Lake Trafford to Immokalee Dr.)			√	√	
6. Gum removal on Main St	√	√	√	√	√
Beautification					
1. Entry monuments	√	√	√	√	
2. Planters (to replace palms)	√	√			
3. Clock tower	√	√			
4. Additional trash receptacles	√	√			
5. Benches	√	√			
6. Open air market on 9 th Street	√	√			